

REGULAR COUNCIL MEETING
JANUARY 7, 2025 6:00 P.M.
COMMUNITY CENTER

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor David Rafferty called the regular council meeting to order at 6:00 pm and opened the meeting with the Pledge of Allegiance. Council members present were Alisha Anderson, Brady Collinson, Josh Boyd, Bill Enzler, and Amanda Blood. Others present were Richard Ralidis, Chris & Rachel Davis, Justin Gust, Trisha Murcar, Alex Fuchs, Devin Billington, and Jared Harward.

Excusal of Council Absences

All council members were in attendance tonight.

Correspondence and/or Guest

Bryan Hicks informed the council of upcoming funding opportunities and asked for permission to begin the planning and grant application phase of the Hamilton Sewer Rehab project.

ACTION

Alisha Anderson moved to approve Bryan starting the application process for the CBDG grant to be used on the Hamilton Sewer Rehab project; this was seconded by Brady Collinson. Motion passed 5 – 0.

Public Comments

None tonight.

Old Business

PUG Agreement with Spokane County

ACTION

Bill Enzler moved to approve the agreement with Spokane County for distribution of grant funds for the comprehensive plan update; this was seconded by Amanda Blood. Motion passed 5 – 0.

Mayor Rafferty will sign the interagency agreement with Spokane County for distribution of funds for the PUG grant. Jared is reaching out this week to JUB Engineering to do the actual work for the comprehensive plan update.

Utilities – Monthly Billing

Jared will present a rough draft for monthly billing policy and billing schedule for the rest of the year at the next council meeting on January 21st.

Enforcement Officer Role (PCIB)

Jared will present a rough draft that outlines the role of the enforcement officer, protocols, and fines to be added to the 2025 fee schedule (1st offense - \$50, 2nd offense - \$100) at the next council meeting on January 21st.

New Business

No new business was presented tonight.

Public Works

Jared will work with Devin to keep track of the hours associated with the Fairfield Community Center improvement projects, to be paid by grant funds from ARPA.

Approval of Minutes

ACTION

Brady Collinson moved to approve the minutes from the council meeting on December 17, 2024; this was seconded by Amanda Blood. The motion passed 3 – 0, with 2 abstentions by Alisha Anderson and Josh Boyd (who were not in attendance that night).

Approval of Claims

ACTION

Amanda Blood moved, and Alisha Anderson seconded to approve the December 31, 2024 claims with EFTs in the total amount of \$14,500.66 and checks numbered 21856 & 21858 - 21871 for \$22,014.24. This motion was approved 5 – 0.

Date	12-31-2024
Claims	\$20,318.45
Payroll	\$16,196.45
Total Paid	\$36,514.90

Check register signed by Alisha Anderson, Amanda Blood, and Bill Enzler.

ACTION

Alisha Anderson moved, and Bill Enzler seconded to approve the January 7, 2025 claims with EFTs in the total amount of \$13,356.19 and checks numbered 21857 & 21872 - 21879 for \$108,795.62. This motion was approved 5 – 0.

Date	01-07-2025
Claims	\$107,727.97
Payroll	\$14,423.84
Total Paid	\$122,151.81

Check register signed by Brady Collinson, Alisha Anderson, and Amanda Blood.

Compliments, Concerns and Complaints

Justin Gust complimented the council and town staff on all the work they do for Fairfield. Mayor Rafferty thanked Cheryl Loeffler for all of the work she did during her career, and especially for her efforts in 2024 to help with Jared’s transition to Clerk/Treasurer. Brady Collinson thanked the Fairfield Service Club for all the work they did making Thiel Park look beautiful for the Christmas season in setting up and taking down the lights.

Executive Session

Mayor David Rafferty opened an executive session at 7:00 pm under RCW 42.30.110 (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. This session was closed at 8:05 pm and the regular council meeting resumed.

ACTION

Bill Enzler made a motion to allow Jared to create a job posting for the position of deputy clerk for 16 hours per week and a payrate of \$19.00 per hour; this was seconded by Josh Boyd. The motion passed 5 – 0.

Dates to Remember

Jared in UT (office closed)	January 13 – 16
Declaration of candidacy	May 5

Adjourn

Brady Collinson motioned to adjourn the meeting at 8:22 pm.



David Rafferty, Mayor



Jared Harward, Clerk/Treasurer