

REGULAR COUNCIL MEETING
SEPTEMBER 19, 2023
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor Valerie Rogers called the September 19, 2023 regular council meeting to order at 6:00 at the Community Center.

The meeting opened with the Pledge of Allegiance.

Town Council members present were Alisha Anderson, Brady Collinson, Diane Kooyman, David Rafferty and Emily Thomas.

Others present were Justin Gust, Trisha Murcar, Barb Neal, Debbie Cato, Richard Ralidis, KayDee Gilkey, Devin Billington and Cheryl Loeffler.

Barbara Neal

Barbara Neal has been the Fairfield Museum curator for many years and has come to council asking them to brainstorm for ideas on how and who can step with help and ideas to get the museum viable again. She needs help with grant writing, changing displays, accession of donated items, maintenance and inspiration to get activity back. She does have some people interested but nothing has been confirmed. She will be back at the next council meeting to see what everyone has come up with.

Public Comments

No public comments tonight.

Old Business

Annexation into fire district

There will be a public hearing for the residents of Fairfield and the Spokane County residents to discuss the possibility of the town annexing into SE Spokane County Fire District #2. It will be on September 26, 2023 6:00 pm at the community center. The town is currently under a contract with the fire district.

Office Update

Devin reported that the contractors will be down on Friday, September 22 but not sure what they will be doing. He thinks it will be about another month before we are back into the office.

Recycling policy

The document that the PCIB had been working on previously regarding a garbage ordinance had a section for recycling. Cheryl will edit that document and make the recycling a standalone document to present to the council.

New Business

IACC Conference

This is a conference held in Wenatchee every year where all funding agencies participate. It is a great place to go to learn what infrastructure funding is out there. Brady and David are looking at their schedules. There are training funds available for something like this.

Public Works

As most of you are aware, Fairfield's public works department started a sewer project on the side of Prairie View. Although we felt we were working in an appropriate manner, an anonymous concerned citizen did not feel the same way and they decided to send their concerns and video to the Department of Labor and Industries (LNI). That triggered an LNI inspection of our worksite on September 13, with follow up interviews of our employees on September 14. The matter is still under investigation. As part of this investigation, I am providing documentation to LNI. Once all documentation is received, and all evidence turned into LNI has been reviewed there will be a closing conference that will state any citations and notices that Fairfield needs to correct. Some of these may include monetary penalties if they are classified as severe. Moving forward, Fairfield will utilize this as a learning experience and will do our best to follow all safety standards and procedures as set forth by the Department of Labor and Industries. LNI requires one safety meeting a month. When asked if they were up to date on this Devin reported that they have a safety meeting once a week.

Main Street Sewer Project Pay Estimate #1

The Pay Estimate #1 from Red Diamond Construction was submitted for the Main Street Alley Sewer Project for \$197,429.70. Bryan from Century West reported that he did withhold payment on a portion of the sewer line work until the sewer line follow up video has been reviewed. There was some question about whether it was satisfactorily repaired.

ACTION

Emily Thomas moved to approve Pay Estimate #1 for \$197,429.70 submitted by Red Diamond Construction; seconded by David Rafferty. The motion was approved 5-0.

Department/Council Reports

Brady Collinson gave his report of what has been happening with the sewer this quarter. Mayor Rogers will be the next report.

Approval of Minutes

ACTION

Emily Thomas moved to approve the September 5, 2023 council meeting minutes as read; seconded by Alisha Anderson. The minutes were approved 5-0.

Claims

Brady Collinson moved and David Rafferty seconded the September 19, 2023 claims with EFTs for \$9,714.79 and checks numbered 21379-21389 for \$14,043.22. The motion was approved 5-0.

	09/19/2023
Claims	\$14,586.17
Payroll	9,171.84
Total Paid	\$23,758.01

Check numbers were used out of order. Town of Fairfield check should have been #21380.

Signed by Diane Kooyman, Brady Collinson and David Rafferty.

Other

Jared Harward is attending the WFOA conference in Spokane. Staying at the Davenport Grand. Received a reimbursable scholarship for the conference fee and partial room.

Diane Kooyman asked if anything had been heard about the SCRAPS Advisory Board. Cheryl will contact them tomorrow.

Dates to Remember

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|---------------|------------------------------|
| Sept 20-22 | Jared at WFOA conference |
| Sept 22-24 | SE Spokane County Fair |
| October 14 | October Fest-service club |
| October 17-20 | RMSA conference in Kennewick |

Adjourn

Brady motioned to adjourn the meeting at 7:04.



Valorie Rogers, Mayor



Cheryl Loeffler, Clerk/Treasurer