

**REGULAR COUNCIL MEETING  
NOVEMBER 4, 2025 6:00 P.M.  
COMMUNITY CENTER**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.**

Mayor David Rafferty called the meeting to order at 6:01 pm. The meeting opened with the Pledge of Allegiance. Town Council members present were Alisha Anderson, Brady Collinson, Josh Boyd, BillENZler, and Amanda Blood. Graham Zickefoose, Terry Phillips, Richard Ralidis, Devin Billington, and Jared Harward were also at the meeting.

**Excuse of Council Absences**

None tonight.

**Correspondence and/or Guest**

**Graham Zickefoose – Climate Vulnerability Presentation**

Graham Zickefoose from Spokane County gave a presentation on climate resiliency which is a requirement for all government municipality comprehensive plans going forward. The council will review the extensive materials that were shared and relay any questions they have to Jared, who will pass them along to Graham.

2023 climate resiliency is required for growth management and the updated comprehensive plan.

**Public Comments**

Terry Phillips asked permission to drive an articulating lift into Thiel Park as part of the Service Club putting up Christmas lights this year. Devin asked for additional information regarding the weight of the equipment that would be used but didn't have an issue as long as it wasn't excessively heavy.

**Old Business**

**1<sup>st</sup> Interstate Bank – Account Access (Corrected)**

**ACTION**

Brady Collinson made a motion to remove Cheryl Loeffler from the Town's bank accounts (XXX2011 & XXX4260) held at First Interstate & add Salena Wernz as Deputy Clerk with access to online banking, the ability to make deposits, and signer on said accounts; This was seconded by Amanda Blood. The motion passed 5 – 0.

Updated bank access will be as follows:

Jared Harward – Town Clerk/Treasurer- access to all accounts (Checking, Savings, CDs)

Salena Wernz – Deputy Clerk – Access to Checking accounts

\*\*\*David Rafferty, Brady Collinson, & Jared Harward remain the authorized check signatories.

**ACTION**

Alisha Anderson made a motion to remove Cody Powell from the Town of Fairfield's credit cards and authorize Salena Wernz access to the credit card portal (ezbusinessmanagement.com) to review card purchases; This was seconded by Brady Collinson. Motion passed 5 – 0.

The authorized credit cards and amounts will remain as set forth in the February 18, 2025:

Jared Harward- Town Clerk/Treasurer- Limit \$5000

Devin Billington- PW Supervisor- Limit \$7500

Jason Pestana – PW Employee – Limit \$2500

Alex Fuchs – PW Employee – Limit \$2500

LaDonna Kelley – SLP Supervisor – limit \$2500



## 2026 Budget – Workshop Calendar

Current workshop scheduled dates are as follows:

- Workshop 01 (11/17/2025)
- Workshop 02 (12/01/2025)
- Workshop 03 (12/09/2025)

Workshops will happen at Town Hall at 6:00pm on the proposed dates.

## New Business

### **PCIB – 306 Norton**

The property owner at 306 E Norton has 10 days to clean up the garbage and be compliant with the PCIB ruling or there will be a fine of \$25/day assessed starting November 17, 2025.

### **ACTION**

A motion to send a certified letter regarding the garbage violation and pending action was made by Brady Collinson; this was seconded by Josh Boyd. The motion passed 4 – 0.

\*Councilwoman Amanda Blood had to step out to deal with family matters during this vote.

## Public Works

Due to schedule conflicts and the recent change in the weather, Public Works will be doing a temporary repair on the Hamilton waterline to get through the winter with the original plan being postponed until Spring 2026.

## Approval of Minutes

### **ACTION**

A motion to approve the October 21, 2025 minutes was made by Bill Enzler; this was seconded by Amanda Blood. The motion passed 4 – 0 with one abstention by Josh Boyd who was not in attendance at that meeting.

## Approval of Claims

### **ACTION**

Josh Boyd made a motion, and Alisha Anderson seconded to approve the November 4, 2025 claims with EFTs in the total amount of \$200.00 and checks numbered 22104 – 22113 for \$6,639.91. This motion was approved 5 – 0.

Date	11-4-2025
Claims	\$6,839.91
Payroll	\$0
Total Paid	\$6,839.91

Check register signed by Alisha Anderson, Josh Boyd, and Amanda Blood.

## Compliments, Concerns and Complaints

Amanda complimented Stephanie Rafferty on taking over the Trunk or Treat last minute and the Service Club on the haunted alley.

## Dates to Remember

Veteran's Day Program	November 11
Old-Fashioned Christmas	December 6
Christmas Tree Lighting	December 13

## Adjourn

Brady motioned to adjourn the meeting at 7:12 pm.

  
David Rafferty, Mayor

  
Jared Harward, Clerk/Treasurer

