

**REGULAR COUNCIL MEETING
NOVEMBER 18, 2025 6:00 P.M.
COMMUNITY CENTER**

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor David Rafferty called the meeting to order at 6:06 pm. The meeting opened with the Pledge of Allegiance. Town Council members present were Alisha Anderson, Brady Collinson, Josh Boyd, BillENZler, and Amanda Blood. Terry Philips, Richard Ralidis, Miranda DePriest, Sandy Cook, Teresa Holm, Devin Billington, and Jared Harward were also at the meeting.

Excuse of Council Absences

None tonight.

Public Hearing

Resolution 2025-02 – The 2026 Property Tax Levy

Mayor Rafferty opened the public hearing at 6:07pm and closed it at 6:46pm. Due to Spokane County's delay in getting the levy information out, the usual November 30th deadline has been pushed back. The council will review the levy information and discuss at the next council meeting on December 2, 2025.

Correspondence and/or Guest

None tonight.

Public Comments

Concern was expressed regarding tents and RVs being set up at 306 Norton. This was discussed in greater detail during old business.

Old Business

PCIB – 306 Norton

No garbage has been picked up at this property yet. In addition to the RV that was parked there previously a tent has been set up on the east side of the property. Jared spoke with these individuals, letting them know that extended residence in a tent or RV was against the town's ordinances. In addition to increasing the garbage fine from \$25 to \$50 per day, it was decided to fine the property owner \$50 for the housing violation, beginning December 1st if not resolved as well. Town Hall has still had no contact from the property owner.

ACTION

A motion to increase the fine from \$25 to \$50 per day of violation was made by Brady Collinson; this was seconded by Amanda Blood. The motion passed 5 – 0.

ACTION

A motion to send a certified letter regarding the habitation requirements and residence violation with an additional fine of \$50/ day imposed was made by BillENZler; this was seconded by Josh Boyd. The motion passed 5 – 0.

2026 Budget Update

Budget progress for the new year has been slow due to increased workload in 2025, tasks needing to be caught up since 2024, the nature of preparation of the 2025 budget, etc. Jared has asked that the policy on "no overtime" be lifted and the hours the office has to maintain open reception be limited until he can get caught up on work that must be completed before year's end.

ACTION

Alisha Anderson made a motion to close the office except for Mondays and Fridays from Noon to 4:00pm or by special appointment; and to change the limit on overtime to 60 hours per week for Jared and increase Salena's schedule to 40 hours per week. This motion was seconded by Josh Boyd. The motion passed 5 – 0.

*Jared will continue to stay in close communication with the mayor and update the council weekly on office progress.

New Business

Credit Card Fraud

Jared is working with First Interstate to reverse fraudulent charges that were made to an employee's credit card. The current card has been closed and a replacement ordered.

Public Works

Depending on weather roads will be getting graded this week and bathrooms and irrigation lines will be blown out for the season.

Approval of Minutes

The meeting minutes for November 4, 2025 were not available for review at this meeting and will be approved at the first council meeting in December.

Approval of Claims

ACTION

Amanda Blood made a motion, and Alisha Anderson seconded to approve the November 18, 2025 claims with EFTs in the total amount of \$33,528.67 and checks numbered 22103 and 22114 – 22126 for \$9,014.34. This motion was approved 5 – 0.

Date	11-18-2025
Claims	\$10,314.35
Payroll	\$32,228.66
Total Paid	\$42,543.01

Check register signed by Josh Boyd, Bill Enzler, and Amanda Blood.

Compliments, Concerns and Complaints

None tonight.

Dates to Remember

Thanksgiving (office closed)	November 27 – 28
Old-Fashioned Christmas	December 6
Christmas Tree Lighting	December 13

Adjourn

Alisha motioned to adjourn the meeting at 7:34 pm.



David Rafferty, Mayor



Jared Harward, Clerk/Treasurer

