

**REGULAR COUNCIL MEETING
SEPTEMBER 2, 2025 6:00 P.M.
COMMUNITY CENTER**

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Rafferty called the meeting to order at 6:00 pm and opened the meeting with the Pledge of Allegiance. Town Council members present were Alisha Anderson, Brady Collinson, Josh Boyd, BillENZler, and Amanda Blood. Devin Billington, and Jared Harward were also at the meeting.

Excuse of Council Absences

None tonight.

Correspondence and/or Guest

Julie Medel provided a list of the Fairfield Service Club's upcoming activities for 2025 – 2026.

ACTION

Alisha Anderson motioned to approve the closure of the alley behind Fairfield Town Hall from Johnson to McNeil for use at the Trunk-R-Treat (date TBD) to do the Haunted Alley, this was seconded by Brady Collinson, and the motion passed 5 – 0.

ACTION

Alisha Anderson motioned to approve use of the Community Center basement for staging props for the Haunted Alley, this was seconded by Brady Collinson, and the motion passed 5 – 0.

The town will also provide a Christmas Tree for the lighting event in Thiel Park as is has done in years previous.

Public Comment

None tonight.

Old Business

None tonight.

New Business

Water System Loan Review

Still waiting to hear back from the lawyer on the contract. Jared will follow-up and update at the next council meeting.

KBITs – IT Contract Renewal

Jared will reach out to Kayla for an updated contract to be reviewed at the next council meeting.

Comprehensive Plan Update & Climate Survey

Spokane County will collect the responses from the online survey to be compiled and added to the environmental section of the comprehensive plan update.

Scope Office – Fairfield, Latah, Rockford, Waverly

Jared will update the council as he continues to work with the other town's in finding an office location for SCOPE.

Fall 2025 Schedule – Push to 2026 Budget Workshop

Jared requested that the deputy clerk's hours be increased from 16 per week to 25 per week to help offset overtime hours.

ACTION

Alisha Anderson made a motion to increase the deputy clerk's hours from 16 to 25 per week through the end of the year. This was seconded by Amanda Blood. Motion passed 5 – 0.

Museum Board – Call for Members

Barb Neal is looking to retire from the Fairfield Museum as it's last remaining board member and director. A meeting will be held on Saturday, September 13th for people interested in serving on a new museum board.

Public Works

Approval of Minutes

ACTION

Brady Collinson made a motion to approve the June 17, 2025 council meeting minutes. This was seconded by Alisha Anderson. Motion passed 5-0.

The remaining minutes backlogged that need council approval will be presented at the next council meeting.

Approval of Claims

ACTION

Josh Boyd made a motion, and Amanda Blood seconded to approve the September 2, 2025 claims with EFTs in the total amount of \$40,296.96 and checks numbered 22034 – 22060 for \$56,153.95. This motion was approved 5 – 0.

Date	09-02-2025
Claims	\$57,956.09
Payroll	\$38,494.82
Total Paid	\$96,450.91

Check register signed by Alisha Anderson, Josh Boyd, and Amanda Blood.

Compliments, Concerns and Complaints

None tonight.

Dates to Remember

Fall Festival	September 13
Trunk-r-Treat	October 25

Adjourn

Brady Collinson motioned to adjourn the meeting at 7:12 pm.



David Rafferty, Mayor



Jared Harward, Clerk/Treasurer