

**REGULAR COUNCIL MEETING
AUGUST 5, 2025 6:00 P.M.
COMMUNITY CENTER**

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Rafferty called the meeting to order at 6:05 pm and opened the meeting with the Pledge of Allegiance. Town Council members present were Brady Collinson, Josh Boyd, Bill Enzler, and Amanda Blood. Bryan Hicks, Diane Kooyman, Richard Railidis, David Randall, Joe Schmick, Devin Billington, and Jared Harward were also at the meeting.

Excuse of Council Absences

ACTION

Alisha Anderson was absent from the meeting tonight. A motion to excuse her absence was made by Brady Collinson and seconded by Josh Boyd. The motion was passed 4 – 0.

Correspondence and/or Guest

Bryan Hicks presented some different opportunities for grants and loans for upcoming engineering projects. The WWTF is going to need some work in the near future to be in compliance with discharge regulations to the Spokane River and its tributaries. The loan would be done through the Dept of Ecology with a 1.2% interest rate. Repair for the bridges at Main Street and Ticknor would be funded through the TIB.

Public Comments

Joe Schmick, State Representative for the 9th District attended tonight's meeting and advised for increased attention to public record requests and to make sure the town's fee schedule is updated to reflect charges for printed records.

Old Business

Deputy Clerk – Announcement & start date

Salena Wernz was hired to be the new deputy clerk for the Town of Fairfield. She will start on August 11th.

New Business

2026 Comprehensive Plan – Year 2 Kick-off Meeting Report

Jared and Devin met with JUB representatives to go over the second-year timeline for the comprehensive plan update. Year 2 will be at a bit more relaxed pace given the majority of work was completed in the year 1 component. Due to funding issues, the PUG will be extended from a 12-month period to 18 months.

Spokane County – Climate Survey

The Town of Fairfield is using Spokane County's environmental component for the comprehensive plan. Jared will post the survey to the town's Facebook page and bulletins.

Employee Handbook Update – Special Meeting

The council will meet with Devin and Jared a half hour early before the second meeting in September (09/16) to review suggested changes to the ToF Employee Handbook.

Firework Ordinance Update – Homework

Jared will work with Bill Enzler, getting him materials and sample ordinances from other municipalities to update the town's firework ordinance before the 2026 summer season.

Clerks Report – Overtime

The clerk addressed continued concerns regarding overtime. The newly-hired deputy clerk will help to cut down OT hours once she is trained, but with the 2026 budget workshop season coming up overtime is going to be inevitable. Jared reiterated his desire to be working less hours and will do everything he can to minimize overtime.

VBS- Community Hours

ACTION

A motion was made by Amanda Blood to allow the Fairfield Community Church 6 hours of use of the Community Center for the VBS program. This was seconded by BillENZler. Motion passed 4 – 0.

08/19 Council Meeting – Reschedule

Council meeting on August 19th will be cancelled due to scheduling conflicts with council members. The next meeting will be held at its regular time on Tuesday, September 2nd.

Public Works

SDA – Sewer Consolidation

ACTION

Brady Collinson made a motion to consolidate 2 lines into 1 to avoid ripping up asphalt in the future at the Fairfield Seventh-Day Adventist Church (412 N 2nd) this was seconded by Josh Boyd. The motion passed 4 – 0.

Approval of Minutes

None tonight.

Approval of Claims

ACTION

Josh Boyd made a motion and Amanda Blood seconded to approve the August 5, 2025 claims with EFTs in the total amount of \$12,674.78 and checks numbered 22019-22033 for \$66,533.45. This motion was approved 4 – 0.

Date	08-05-2025
Claims	\$57,542.82
Payroll	\$21,665.41
Total Paid	\$79,208.23

Check register signed by Amanda Blood, BillENZler, and Josh Boyd.

Compliments, Concerns and Complaints

Brady complimented the public works department on covering up the graffiti in Thiel Park, and repainting the skate ramps.

Dates to Remember

August Farmer's Market
Summer Movie in the Park
Fall Festival

August 14
August 22
September TBD

Adjourn

Brady Collison motioned to adjourn the meeting at 7:23 pm.



David Rafferty, Mayor



Jared Harward, Clerk/Treasurer