

REGULAR COUNCIL MEETING
FEBRUARY 6, 2025 6:00 P.M.
COMMUNITY CENTER

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor David Rafferty called the regular council meeting to order at 6:02 pm and opened the meeting with the Pledge of Allegiance. Council members present were Brady Collinson, Josh Boyd, and BillENZler. Others present were Chris & Rachel Davis, Devin Billington, and Jared Harward.

Excusal of Council Absences

Brady Collinson moved to excuse Alisha Anderson and Amanda Blood from tonight's council meeting; this was seconded by Josh Boyd. Motion passed
3 – 0.

Correspondence and/or Guest

None tonight.

Public Comments

None tonight.

Old Business

Deputy Clerk Position

Mayor Rafferty and Jared Harward conducted 2 interviews for the position of Deputy Clerk, before hiring Rachel Davis. Her first day was February 3rd and is doing an excellent job so far in the office.

Monthly Billing Policy & Calendar

Jared and Rachel are working on getting the monthly billing process finalized, so that process can begin starting in March. The council is continuing to review the policies and documentation. The office will update information as it becomes available.

New Business

No new business was presented tonight.

Public Works

Sewer:

Sewer samples will go in later this week.

Application submitted for Water Environment Federation Grant composite auto sampler and flow meter.

Streets:

Parks:

Garth from the Conservation District submitted pictures for the tree report.

Water:

Working with RMSA on SWAMP to updated plan.

Updating Inventory for Town Water System.

Applying for SRF to assist financially in tracking down and solving the problem with intermittent air in the wells.

General:

Community Center ARPA Repairs:

Women's Restroom – 92.5 hrs labor (\$2,775), Supplies (\$1,400.32) = **TOTAL (\$4,175.32)**

Community Center Carpet Quote: \$6500 for carpet squares and applicable materials.

ACTION

BillENZler moved to approve \$6500 from the ARPA funds to be allocated for carpet squares to be installed in the basement of the Community Center; this was seconded by Josh Boyd. The motion passed 3 – 0.

Devin requested that the remaining ARPA funds be applied to the purchase of an additional truck for Public Works. He will be looking for a 3/4 to 1 ton truck with low mileage.

Brady also recommended that a portion of the ARPA funds be used to purchase a commercial sewer snake (w/ 8 inch head) for Public Works, to assist with clearing blockages in the sewer system. Estimated cost to be around \$2500.

An Example of a Regular Task:

Approval of Minutes

ACTION

Brady Collinson moved to approve the minutes from the council meeting on January 21, 2025; this was seconded by Josh Boyd. The motion passed 3 – 0.

Approval of Claims

ACTION

Brady Collinson moved, and Josh Boyd seconded to approve the February 6, 2025 claims with EFTs in the total amount of \$4,890.88 and checks numbered 21886 – 21903 for \$37,824.31. This motion was approved 3 – 0.

Date	02-06-2025
Claims	\$36,040.79
Payroll	\$6,674.40
Total Paid	\$42,715.19

Check register signed by Brady Collinson, Josh Boyd, and BillENZler.

Compliments, Concerns and Complaints

None tonight.

Dates to Remember

Declaration of candidacy

May 5

Adjourn

Brady Collinson motioned to adjourn the meeting at 6:57 pm.



David Rafferty, Mayor

Jared Harward, Clerk/Treasurer