

REGULAR COUNCIL MEETING
JUNE 5, 2024 6:00 P.M.
COMMUNITY CENTER

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor David Rafferty called the regular council meeting to order at 6:00 pm and opened the meeting with the Pledge of Allegiance.

Council members present were Alisha Anderson, Brady Collinson, Cynthia Davidson, Bill Enzler and Amanda Blood.

Others present were John Cory, Diane Kooyman, Debbie Cato, Devin Billington and Cheryl Loeffler.

Guest

John Cory gave an overview of the Memorial Day ceremony and the Military Wall of Honor. Having live music added that extra touch to the day. Madison Blood was asked to play with the quartet and then she played Taps. One thing he would like to have is to be able to bring the American Flag that is on the firetruck closer into the gazebo, which would be a matter of logistics and to add some weights on the corners of the flag so it would be less likely to wrap around the ladder.

The food provided was hot dogs, potato salad, homemade root beer and soft serve ice cream. The menu will probably not include the potato salad next time. It was a lot of work with quite a bit left over. Chips will probably be substituted. The root beer and ice cream were a big hit. John obtained donations for the potatoes from Tri City Produce and all the condiments and water came from Harvest Foods and Safeway. Thank you letters will be sent out to these companies.

He believes there were approximately 100 people there. More advertising needs to be done. A suggestion was made that maybe one person should oversee all the advertising or at least coordinate with the different groups.

The ground was extremely wet with actual standing water close to where the garbage cans are. Public works will be reminded to make sure the sprinklers are not running at least a few days before the event for next year, The sound system did not provide the best sound and was hard to hear for the people inside the gazebo. The town's portable system might be a better choice for next year's event.

Veteran's Day in November will be next. It will be held in the Community Center with a potato bar with chili. One thing John commented was that everyone he talked to made the comment that this was truly a neat experience and more needs to happen here to bring the residents of the community together.

Mayor Rafferty asked John to keep the council informed of the progress for Veteran's Day.

Public Comments

No public comments tonight.

Old Business

Flag Day

Cheryl has investigated the addition of event insurance, which would be in addition of what the Service Club purchases. The purchase of the additional insurance was started when one group that had stepped in to run the fun run realized that the run was not covered by the insurance the service club purchased and they did not want that liability for their business. The town, was listed as co-sponsors of Flag Day, and have since purchased this additional insurance for \$75. This year, the company is GatherGuard through Association of Washington Cities automatically includes alcohol in the coverage and the cost is now \$310. After discussion, the mayor called for a motion.

ACTION

Alisha Anderson moved to have the town purchase the additional event insurance from Gather Guard at \$310 for Flag Day of 2024; seconded by Cynthia Davidson. The motion was approved 5-0.

There is \$2,000 budgeted each year for Flag Day expenses.

The following streets will be closed from 7 am – 1 pm for the parade are as follows:

Main Street	Highway 27-Fairweather
Brewster	Railroad Avenue to Fairweather
McNeil	Main to Ticknor

From 10:30 am to 1:00 pm, this street will be closed:
1st Street from Hamilton to Spokane Street

ACTION

Bill Enzler moved to approve the closing of the following streets from 7 am to 1 pm on June 8th for the Flag Day fun run and parade:

- Main Street Highway 27-Fairweather
- Brewster Railroad Avenue to Fairweather
- McNeil Main to Ticknor

and to close the following street from 10:30 am until 1 pm for the parade

- 1st Street from Hamilton to Spokane Street

Alisha Anderson seconded the motion, which was approved 5-0.

Bank Closure

The council still has questions regarding what each of the banks has to offer us. The question was raised about why First Interstate (FIB) charges the town for the transactions and the council feels this is worth looking into.

By taking the Certificate of Deposits out of FIB now, the forfeiture would be \$210 for the two \$30,000 CDs. The town also has a saving account with a balance of \$55,864 that earns .47 a month. The Local Government Investment Pool (LGIP) is an investment pool for government entities, Funds can be deposited and withdrawn whenever funds are needed with no penalty. The turnaround is about a day. The interest rate as of today is around 5%. A resolution was approved in 2019 to join into the LGIP but for unknown reasons, it was never signed nor followed up on. After checking with the LGIP, all we must do is submit a resolution and the paperwork and we would be able to begin with them. Cheryl suggested to put the savings money into that when the resolution is passed and then when the CDs are up in 2025, transfer those funds to the LGIP as well. Cheryl will work up the needed resolution and have it for the next council meeting. If approved, the savings account should be transferred into the LGIP as soon as possible.

FIB provided information for the remote deposits. This would be only for checks so all cash would have to be deposited directly, which includes driving to Rockford. The town's in-house cash policy currently allows for only \$200 to be in the office longer than 24 hours. Cheryl will investigate the regulations on the allowed cash amount. The remote deposit requires the checks to remain onsite in a secure location. We will begin looking into purchasing an actual safe. Right now, we have a locking file cabinet.

We will continue to research banks and what services and charges they have and will also check into the legality of a municipality utilizing a credit union for banking purposes. In the meantime, the town will continue with FIB, and Cheryl will order 500 checks.

Community Picnic and Family Movie Night

Some of the council members researched public domain movies and determined that there is nothing that appeals to any of them. We will go ahead with paying the licensing fee to have a more current movie choice. The council asked us to run a quick survey to ask the residents which movie they would like to see and give them four choices and what date would work best from either Thursday, July 25th or Saturday August 3rd. They would like Cheryl and Jared to choose the titles. The time to start was also discussed. By having dinner at 6, that leaves too much time until the movie starts, and some people might not stay. The idea of having some games set up earlier so people can come down but not have the BBQ ready until 7 or 7:30. Then the movie could start right after that.

Swim Bus & Lunch Program

The Summer Lunch Program (SLP) and Swim bus both start on June 24th. Jared reported that one person has volunteered to be the chaperone for the swim bus. Anyone else is more than welcome to volunteer as well. Mayor Rafferty made the comment that his wife will sign up as well. Kim from Tenaska Wind turbines has offered to help our town financially

wherever we saw fit, so Jared reached out to her about the swim bus. If they can be the sole contributor, they will be more than happy to send a check. Their amount of donation should pay for everything.

Invenergy donated to the swim bus last year and have called this year asking if they could donate this year as well. Jared will reach out to them about donating to the community picnic and movie nights, If they are able to provide the funding, we would be able to pay for the licensing of the movie and to purchase the commercial grade volleyball net and ball along with some other higher quality outdoor games.

Volunteers will be needed for both the SLP and swim bus, the more the merrier. Until volunteers sign up to help with the lunch program, Jared will be available for that 1.5 hours to help LaDonna. Background checks will be done on all volunteers.

Mosquito fogging

Only two companies in the Spokane area have the necessary applicator's licensed staff to provide the mosquito fogging services for Fairfield. They will be coming down to evaluate the town and determine if their company would be able to fog for us. Devin will update the council at the next meeting.

Sewer ordinance

After researching through the town's sewer ordinances, the council asked to have the office contact other entities to find out what their policy says to determine the established point of service for side-sewer line repairs. The town is looking into revising the sewer ordinance for better clarification.

New Business

HCDAC representative

Cheryl has served on the Housing and Community Development Advisory Committee for several three-year terms. This term ends on June 30th, The purpose of this committee is to provide citizen representatives of Spokane County with the opportunity to participate in, comment on, and review all funding proposals for the Housing and Community Development Division. HCDAC is made up of nineteen citizen representatives from throughout Spokane County. Each of the twelve participating cities and towns in the Urban County Consortium is represented on the Committee by a local resident, mayor, councilperson, or employee. The Committee shall review staff and department proposals and initiatives, provide individual and Committee comments and vote on approved Committee recommendations which the department will submit to the Board of County Commissioners. The proposals that are reviewed are for affordable housing and infrastructure capital projects. All of Fairfield's water and sewer projects have been funded by CDBG grants, based on the advisory committee's recommendations to the board of commissioners.

2024 Annual Report

Cheryl presented the council with the 2024 annual report for them to review. They will take this home and review it and then Cheryl will discuss it in more detail at the next meeting.

Public Works

Sewer

- Sewer samples went in this week.
- WWTF Lift Station #2 fault.
- Asphalt repair Red Diamond.

Streets

- County prepping for scrub seal project 6/11/24
- No road painting prior to Flag Day this year due to the road project the following weeks.

Parks

- Prepped for Flag Day
- Mosquito fogging

Water

- Annual WUE for Fairfield
- RCAC SWAMPG is moving forward with funding.
- Meeting with RCAC next month moving forward on GIS.
- Reservoir Preservation \$3500 using ARPA funds.

General

- Complaint about PWD "Intimidating and Unprofessional Behavior by Public Works Employees"
- LNI Wildfire Smoke Addition to APP – waiting on LNI review.
- LNI Investigation Fertilizer and ROPS

- Hiring for Public Works Department

ACTION

Alisha Anderson moved to accept the quote of \$3,500 from JR Massie, Inc for preservation of the reservoir and to be paid with the ARPA funds from Spokane County, seconded by Amanda Blood. The motion passed 5-0.

ACTION

Brady Collinson moved that once the letter of resignation from Cody Powell is received, public works will be authorized to post his position as part-time with potential to transition into a full-time position, with salary range of \$17-\$22 depending on experience, seconded by Cynthia Davidson. The motion was approved 5-0.

David noted that the complaint about the public works department intimidation and unprofessional behavior has been handled by Devin in a very professional manner.

Approval of Minutes

The minutes from May 21, 2024, were not completed at the time of the meeting. They will be added to the June 18th agenda for approval.

Approval of Claims

ACTION

Alisha Anderson moved and Amanda Blood seconded to approve the June 5, 2024 claims with EFTs for the total amount of \$42,458.52 and checks numbered 21656-21676 for \$17,141.77. This motion was approved 5-0.

Date	06-05-2024
Claims	\$44,481.02
Payroll	\$15,119.27
Total Paid	\$59,600.29

Check register signed by Bill Enzler, Amanda Blood, and Cynthia Davidson.

Other

Fiber

Mayor Rafferty visited with a person in Pullman from Ziplly that will be doing the installation of fiber in Fairfield. He told the mayor that they are ready to go but waiting for Avista to complete their project of replacing up to 48 power poles. They hope to have the project completed sometime this summer.

Missing Council Meeting

Amanda Blood notified the council that she will be on a family vacation and will be missing the June 18 and July 2 meetings.

Fireworks Ordinance

Bill Enzler would like to update the fireworks ordinance. Cheryl will email the current ordinance out to the council.

Compliments, Concerns and Complaints

Brady Collinson complimented public works on the new gravel that was placed in the park and how great the town looks. Thanked John Cory for putting together such a great Memorial Day Event and thanked Karly Pancoast for singing and Madison Blood for the trumpet playing during the event.

Dates to Remember

Cheryl vacation June 8-18
Flag Day June 8
Office closed June 19 (Juneteenth)
Cheryl's last day as clerk/treasurer June 30

Adjourn

Alisha moved to adjourn the meeting at 7:50 pm.