

**REGULAR COUNCIL MEETING**  
**FEBRUARY 20, 2024**  
**6:00 P.M.**  
**COMMUNITY CENTER**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING**

Mayor David Rafferty called the regular council meeting to order at 6:07 pm and opened the meeting with the Pledge of Allegiance.

Council members present were Brady Collinson, Cynthia Davidson, Amanda Blood, and BillENZler.

Others present were Richard Ralidis, John Corey, Christine Tindall, Devin Billington, and Jared Harward

**Excuse any Council Absences**

Amanda made a motion, and Cynthia seconded to excuse Alisha Anderson, who is out sick from council. Motion passed 4 – 0.

**Correspondence**

John Cory gave a report on current plans for this year's Memorial Day gathering. Weather permitting, the plan is to meet in Thiel Park for the ceremony. They will have the mobile wall there for the new plaques. Afterwards they are wanting to have a community picnic with hotdogs and root beer floats. John and Christine are working with residents at PCAL, who want to make fabric dolls to give to the kids for a donation to the Wall of Honor fund. There was also discussion about doing a cornhole or horseshoe tournament, with the entry fee being donated to the fund as well. Christine also brought up wanting to change the format of the plaques to include more information about the recipient.

Bryan Hicks attended tonight's meeting. He discussed the following:

2024 Scrub Seal project- Anticipated start date is around Early June or July. Bryan will coordinate the specific date as to not interfere with the Flag Day celebration. Approximately 1/3 of the total asphalt in Fairfield will be replaced, with streets that received an acceptability rating of 70 or below being included in the project.

CDBG Grant- Bryan is getting the application put together for the 2<sup>nd</sup> street rehab project.

Railroad Rehab Project- Bryan just received a response from Chad Roberts so we can move forward to the next step in getting this project underway.

The Johnson/Alley intersection pavement repair is covered by warranty. Red Diamond will be back in April once everything has dried out to excavate and repair it properly.

Seward Street CDBG Sewer Project – The Town Council needs to approve the agreement at the next council meeting. Cheryl will email the agreement to all members.

There is a workshop tentatively planned for April 2<sup>nd</sup> after the regular council meeting that Bryan will lead to educate new council members on funding opportunities.

**Public Comments**

There were no public comments tonight.

**Old Business**

**2020-2022 Audit** – Results of the audit and the link were posted to the Town FB page. Also clarification was given regarding why the town operates under cash-basis and not GAAP accounting principles.

**Resolution 2024-01** Fee schedule was updated to reflect \$2 increase in utility billing, increased costs in rental agreements, and the wording in the sewer hookup fees was changed to remove "up to 100 feet".

### **ACTION**

Brady Collinson made a motion to approve resolution 2024-01 as written. This was seconded by Cynthia Davidson. Motion was approved 4-0.

Mayor Rafferty made the council aware of a TIB pilot program to pave dirt roads. The council will watch for updated information regarding this program.

### **New Business**

Council reviewed past due utility accounts.

Devin is investigating alternative companies after a significant rate increase from American On-site Services for pumping out the holding tanks at the WWTF.

A member of Council will attend the Community Leadership Summit on March 18<sup>th</sup> and 19<sup>th</sup> and report back so the Town can continue to qualify for grants from Innovia in the future.

Cheryl is updating the wording in the Hazard Mitigation portion of the Town Comprehensive Plan.

### **Public Works**

Devin will work on a Lead Service Line Inventory report to be submitted to the state before October of this year to be in compliance and avoid penalty and/or loss of funding.

### **An Example of a Regular Task:**

*Daily Monitoring Report DMR (1 HR.)*

*A DMR is a report filed monthly by each Wastewater Facility in Washington. This report is sent to Ecology and is designed to ensure systems are maintaining compliance and to monitor ongoing system results. These reports include information pertaining to flows in and out of the facility, sample results, and other notable details. Fairfield tests for Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), Total Phosphorus, Ammonia (NH3), and Fecal Coliform in our WWTF on a bi-monthly basis. In addition to these tests we test for temperature and pH daily. We also record flows daily, track precipitation and weather temperature and factors, and record any other pertinent information that may affect our WWTF. All this information is filed in house and most of this information is sent to the state by no later than the 15<sup>th</sup> of each month. This information is useful to ensure that our facility is operating at its peak performance and to assist in noting any areas where improvements may be needed.*

### **Approval of Minutes**

### **ACTION**

BillENZler moved to approve the minutes from the regular council meeting on February 20, 2024. This was seconded by Cynthia Davidson. Motion passed 3 – 0, with one abstention (Brady Collinson).

### **Claims**

Claims for February 20, 2024 were signed by: Brady Collinson, BillENZler, and Amanda Blood

### **ACTION**

Brady Collinson moved to approve the claims from February 20, 2024. This was seconded by Amanda Blood. Motion passed 4 – 0.

### **Other**

None tonight.

### **Compliments, Concerns and Complaints**

None tonight.

### **Dates to Remember**

Not at this time

**Adjourn**

BillENZler moved to adjourn the meeting at 7:46 pm.

DRAFT