

REGULAR COUNCIL MEETING

JULY 5, 2023

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor Valerie Rogers called the July 5, 2023 regular council meeting to order at 6:02 at the Community Center.

The meeting opened with the Pledge of Allegiance.

Excuse any council absences

David Rafferty moved to excuse Alisha Anderson and Emily Thomas from tonight's meeting; seconded by Diane Kooyman. The motion was approved 3-0.

Correspondence and/or Guest

No guests tonight.

Public Comments

Anthony Schurr asked why the kids were asked to bring money to pay their way into the Tekoa Pool when funds had been raised on Flag Day plus an individual donation to pay their way. Cheryl explained that she recorded the payment from each child that paid today and then would return the funds to each one. The idea of raising funds was so everyone could go swimming and so no one had to carry money on the bus. The plan is to return the money to the children at the end of the activity.

- *We will use the funds that have been donated first to pay the invoices that the pool sends and then will collect from the kids when that money is depleted.*

Hannah Stewart-Longhurst commented on the speed people travel on Prairie View. She asked about the possibility of adding more speed limit signs.

- *We can add more signs and Devin will check the sign inventory or place an order. .*

Old Business

Office Update

The office is still closed for renovations from the flood. No timeline has been given yet. It was suggested to call Servpro daily to speed up their process to get it completed..

Mosquito fogging

With the high temperatures, mosquitoes usually aren't around much so we'll halt the mosquito fogging. If there is an increase in their population, we will call Kevin Turnbough, the applicator, back to town to resume fogging.

New Business

IT contract

Kbits, the town's IT provider, presented three options for the upcoming contract. Cheryl discussed this with Springbrook, the town's software provider, and learned that their program will need Windows 11. The option that Kayla proposed for Windows 11 and the additional computer maintenance would be \$325/month. The contract runs from August 1, 2023-August 31, 2024.

ACTION

David moved to accept Kbits Technology Consultation & Support Services Agreement for \$325/month to include the additional computer for the deputy clerk and Windows 11 for the calendar year August 1, 2023-August 31, 2024; seconded by Diane. The motion was approved 3-0.

Six-year plan

The council was given the TIP/CIP from 2022 and a brief overview of what it is and why we do it. They are to review it between now and the next council meeting on July 18th and bring ideas to the public hearing on that day.

Public Works

Sewer

- Nothing to report

Streets

- Nothing to report

Parks

- Nothing to report

Water

- Water leak due to galvanized line break, 28529 SR 27 HWY

General

- Servpro at Town Hall

An Example of a Regular Task:

Consumer Confidence Report (CCR) (3 HRS)

The CCR is a report that each water system fills out every year by July first. The purpose of this report is to allow consumers to see what has gone on with the water system over a year's time. It is provided to all consumers for the purpose of informing everyone of the continuous work and efforts going into our water system in the process of providing dependable quality water to the consumers. In this report you will see information about Fairfield's wells and emergency wells. The report goes over information on contaminants tested over the course of the year and the results from those tests. The report also has times for council meetings and contact information for the water operator of the system to give anyone the opportunity to ask questions or address concerns they may have.

The council suggested that Devin look into purchasing a trailer to make transferring the lawnmower to different locations. It was also mentioned that there have been bubbles in the water recently.

Department/Council Report

Finance will report at the next meeting. Cheryl will meet with Diane and bring her up to speed.

Approval of the Minutes from June 20, 2023 regular council meeting

ACTION

David Rafferty and Diane Kooyman moved and seconded to approve the June 20, 2023 regular council meeting minutes. The motion was approved with 3-0.

Approval of Claims

With the office torn up, all of the receipts for Mastercard were not available for tonight's meeting. They had been turned in and accounted for but not physically present at tonight's meeting.

ACTION

Brady Collinson and David Rafferty moved and seconded to approve the July 5, 2023 claims with EFTs for \$5,231.65 and checks numbered 21322-21333 for \$31,212.72 contingent that the ACH documents for LaDonna Kelley and Dave Tysz be attached and the Mastercard receipts attached when accessible from the office. The motion was approved 3-0.

	07-05-2023
Claims	\$29,138.86
Payroll	7,305.21
Total Paid	\$36,444.37

Signed by Brady Collinson, David Rafferty and Diane Kooyman

Other

Utility hardship grant application

Account #2010 submitted the hardship grant application along with a payment plan.

ACTION

Brady Collinson moved to accept the hardship grant from account #2010 for \$500; seconded by David Rafferty. Motion was approved 3-0.

Cheryl will deduct the \$500 payment and refigure the payment plan for the account holder. The account holder will be reminded that no personal checks will be accepted as payment.

Additional Portable Restroom

The council was asked if additional portable restrooms could be brought in for the 4th of July event that is held in the Pit. The mayor suggested that this be brought up during the 2024 budget process.

Adjourn

Brady moved to adjourn the meeting at 7:23.



Valorie Rogers, Mayor



Cheryl Loeffler, Clerk/Treasurer