

REGULAR COUNCIL MEETING

JUNE 20, 2023

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor Valerie Rogers called the June 20, 2023 regular council meeting to order at 6:02 at the Community Center.

The meeting opened with the Pledge of Allegiance.

Town Council members present were Alisha Anderson, Brady Collinson, Diane Kooyman, David Rafferty and Emily Thomas. Others present were Bill Enzler, Amanda Blood, Anthony Schurr, Mary Sparks, Debbie Cato, Richard Ralidis, Devin Billington and Cheryl Loeffler.

Correspondence and/or Guest

Flag Day

Amanda Blood and Bill Enzler gave a recap of this year's Flag Day Celebration.

- There was a teen dance on Friday night at the town's maintenance shop. It originated with the band instructor from Liberty. About 20 kids stayed the duration of the event. There were some issues with kids leaving and coming back so the thought would be to rope off a section of the shop curtain, similar to a beer garden. One other solution would be to move it to the community center, which would be an easier facility to monitor plus there would be space for some to get away from the music.
- Wrestling was very popular and the club plans to bring that event back next year. Kept people in town longer.
- The beer garden had a donation box set up for the Swim bus and brought in \$303 for the cause. Thank you!
- The club put up new flag brackets and holders which are very heavy duty and should hold the flags nicely, even through the windstorms. They plan to leave the flags up on Main Street and Highway 27 until after the 4th of July.
- The clean-up went really good on Sunday.
- Would like to make Flag Day a three-day event and maybe bring in a multi-town softball tournament.

Mayor Rogers relayed the comments that came to town hall.

1. SCOPE not letting people leave from Ticknor to Hwy 27 after the parade. ** Visit with SCOPE before next Flag Day.
2. Cars parked on private property (next to town shop) and allowing dog to use the lawn and not pick up after the dog was finished. The cars had the property owners blocked in and were unable to get to their event on time. ** Solution to this would ask homeowner to put up cones or rope off lawn.
3. Motorcycles from GTS came back around after their ride through the parade, stopped at corner of Railroad and Main and then drove in front of the spectators, not taking into consideration children standing there and how loud their bikes are.

Planning Commission Updates

201 N 2nd

Cheryl heard back from the Community Church and they are satisfied with the progress that the owners have made in cleaning up the property.

306 E Norton

Cheryl did not send the 10-day notice but has it ready to go out in tomorrow's mail.

Public Comments No comments made at this time.

Old Business

Deputy Clerk position

Jared Harward was hired to fill the deputy clerk position. He was to start this week but with the office flooding issue, he will start next week. He plans to work Mondays, Wednesdays and Thursdays, even though we asked to have the days consecutive. We'll do this on a trial run and if the days not being consecutive become an issue, we'll have to have some discussions. Cheryl asked Kayla Billington, the town's IT person, to check over the desktop that we already have and her report is that this one is too old to upgrade and better off to purchase a new one. She will help get it set up.

Swim Bus

The starting date will be Wednesday, July 5th. The route will be Latah at noon, Waverly at 12:15 and lunch at 12:30 at the summer lunch program and leave for Tekoa at 1:00 from the community center. They will swim until 4:30. Still working on obtaining donations so the kids won't have to come up with any money. Chaperones are still needed and with them we will do background checks. The application was reviewed by council and the age limit needs to be added to it and the rules provided by Tekoa Pool will be attached to the application and both posted on Facebook.

Mosquito fogging

Tekoa sent up a report of what repairs have been done to the fogging truck but no actual invoices. They said that all the work has been done in-house so no outside labor had to be paid for, only the parts. The original agreement was that the repairs were to be split evenly between the served communities, which they have not been. The council would like to have Tekoa provide a dollar amount for the repairs that have been done so that from this point on, we will have a line for fogging truck repairs in our budget and the contract will be followed as it was intended.

Road oiling

With the increased cost and no cost-sharing from the town, the amount of residents wanting to participate in the dust control has decreased significantly. The one-time application was offered as an alternative with very little interest at this point. Will communicate with the residents one more time and then get on Custom Spray's schedule for at least the town's portion which includes Jackson and Northridge Way.

Picnic in the park

The date that was chosen last meeting does not coincide with the Farmer's Market, which is the 26th of July. When the 19th was discussed tonight, several conflicts were mentioned so the 26th will work out better for everyone.

New Business

28710 S Highway 27 Agreement?

The question came into town hall regarding an easement agreement that was made in 1977 with the then property owners of 28710 S Highway 27 for a reservoir and the town drilling a well on this property. The agreement was to be a 70-year easement for a credit of \$350 a year for one water service. The current owner is a member of the original family. After this council read the provided meeting minutes from 1977, the discussion was that there is no reservoir or well on that property and the waterline actually follows along Highway 27 so there should not be any agreement regarding water. Cheryl will pull a title report on the property to verify there is no easement.

Interlocal agreement between Waverly and Fairfield

This interlocal agreement is to provide for cooperation between Fairfield and Waverly in Public Works projects by allowing Waverly to request either that certain work be performed by Fairfield Public Works Department or its contractors, or that Waverly be allowed to rent certain pieces of equipment owned by Fairfield and to allow Waverly to pay Fairfield for said projects in Waverly. The first request is to have Devin grade their gravel roads. The funds that we get for these projects will be placed in the equipment replacement fund.

ACTION

David moved to approve the Interlocal Agreement between Waverly and Fairfield Public Work Departments with minor corrections; seconded by Emily. The motion was approved 5-0.

Town Hall Office

There was another issue with water damage from the roof the Thursday before Flag Day. The water seeped into the light fixture in the stairwell to the basement and into the storage room of the Service Club. This time the insurance company was contacted and a claim filed. We are waiting for ServPro to do the repairs. Right now, there is no timeline for completion. Cheryl will be working from home but will be available on her cell phone or will meet anyone downtown if they need to see her. Public works was advised to add roof maintenance to their annual checklist. The new deputy clerk will start when the office is finished.

Public Works

Water:

- Water Use Efficiency (WUE) Report
- Consumer Confidence Report (CCR) will be going out in the water bills.

General

- Servpro at Town Hall – Insurance

An Example of a Regular Task:

Water Use Efficiency Report (WUE) (3 HRS)

The WUE is a report that each water system fills out every year by July first. This report allows water systems and DOH to see how much water is being produced, sold, and approximate water loss. This helps the town to determine how to possibly alleviate some water loss issues. The town also can plan in this report how consumers can conserve some water. This report once completed is then submitted to DOH.

Department/Council Reports

Emily Thomas provided her report regarding the water department. It will be attached to the minutes.

Approval of the Minutes from June 6, 2023 regular council meeting

ACTION

Emily Thomas and Brady Collinson moved and seconded to approve the June 6, 2023 regular council meeting minutes. The motion was approved with 4 yes and Alisha abstaining.

Approval of Claims

ACTION

David Rafferty and Emily Thomas moved and seconded to approve the June 20, 2023 claims with EFTs for \$31,076.86 and checks numbered 21306-21309 and 21316-21321 for \$14,450.93. The motion was approved 5-0. Checks 21310-21315 were voided due to printing error. The payments to USDA were expensed from the account 2011. No transfer of funds was required for the \$27,817.00.

	06-20-2023
Claims	\$37,606.56
Payroll	7,921.23
Total Paid	\$45,527.79

Signed by Brady Collinson, David Rafferty and Emily Thomas

Other

Harassment

RCW 9A.76.180 states that it is a Class B felony to intimidate a public servant.

Public Forum

Cheryl will contact the League of Women Voters to see if they would be able to sponsor a public forum for the mayor and council position #4 since both positions have two candidates.

Farmer's Market

The topic of the town being a co-sponsor of the Farmer's Market, similar or like the town does with Trunk or Treat and the Haunted Alley, may provide an easier way to bring in more vendors. They would sign a waiver instead of having to provide liability insurance.

July Meeting

The first meeting in July is scheduled for July 4th. There was discussion about when to hold this meeting.

ACTION

Because the first regular council meeting in July falls on July 4th, Brady moved to change the meeting date to Wednesday July 5th for this meeting only, seconded by David. The motion was approved 4-1 with Alisha abstaining.

Adjourn

Brady moved to adjourn the meeting at 8:10 pm.

Valorie Rogers, Mayor

Cheryl Loeffler, Clerk/Treasurer