

REGULAR COUNCIL MEETING
JANUARY 17, 2023
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor Pro-Tem Emily Thomas called the January 17, 2023 regular council meeting to order at 6:00 at the Community Center.

The meeting opened with the Pledge of Allegiance.

Town Council members present were Steven Walk, David Rafferty and Emily Thomas. Mayor Rogers and Alisha Anderson were both absent due to prior commitments.

Others present were Erica Warren; Richard Ralidis; Brady Collison; Brian and Diane Kooyman, Devin Billington and Cheryl Loeffler.

ACTION

Steven Walk moved to excuse Valerie Rogers and Alisha Anderson from tonight's meeting due to both having prior commitments; seconded by David Rafferty. The motion was approved 3-0.

Public Comments

None tonight.

Old Business

Food Bank Lease

The language was changed in the preliminary lease to reflect that the town (lessor) would be responsible for any structural repairs that were not caused by intentional acts, neglect or negligence of the lessee. The next step is to send it to the food bank for review.

ACTION

Steven Walk moved to approve the language in the lease with the food bank pertaining to structural maintenance and repair not related to negligence or intent; seconded by David Rafferty. The motion passed 3-0.

New Business

Hardship Grant

The owner of 108 S 1st Street is requesting a \$500 hardship grant to help with the utility bill. The bill is currently \$544.00.

ACTION

Steven Walk moved to approve the \$500 hardship grant to the owner of 108 S 1st Street; seconded by David Rafferty. The motion was approved 3-0.

Innovia Community Grant Funding Cycle

The funding cycle is open at Innovia for their community grants. Some ideas would be to replace the fencing around Thiel Park or putting together some type of summer program. The audience was asked to produce ideas as well. The application is due Feb 16th.

Loss Control Grant

RMSA has opened the Spring Loss Control funding cycle. These funds are to be used to prevent potential insurance claims such as trip hazards on the sidewalk or security cameras. A few ideas for the \$5,000 could be used towards the damaged fencing or putting in a bus shelter for the students.

Cemetery CD

The current Certificate of Deposit (CD) at First Interstate Bank is currently earning 0.2% interest. Traci Larrison, treasurer for the Cemetery Board, recommended that the current Certificate of Deposit (CD) be closed and the funds transferred to a new 24-month CD with an interest rate of 3.25%. There will be a penalty of \$79.31, leaving a balance of \$39,575.73 to start with. Traci has notified the Cemetery Board of this and they are in complete agreement.

ACTION

Steve moved to approve closing the current cemetery CD that is at First Interstate Bank and paying the penalty of \$79.31 and to open a new 24-month CD with the remaining \$39,575.73 of cemetery funds with an interest rate of 3.25%; seconded by David. The motion was approved 3-0.

Public Works

Sewer

- WW samples going in this week.
- Bio-Solids report

Streets

- Looking into street light replacement bulbs. Streetlights are out at the bank and PNW.

Water

- Bacteria sample going in this week.

General:

- Decals on trucks.

An Example of a Regular Task: *Bio Solids Report (2 HRS.)*

This is an annual report done by all Wastewater Plants and facilities in Washington whether they have biosolids or not. This report is sent to DOE and the local health jurisdiction after completion. This report serves as documentation for the state and to ensure bio-solids, or sludge is being handled and dealt with safely and properly. Fairfield will be submitting our report shortly.

Department/Council Reports

Treasurer

Cheryl presented the council with the past due accounts from the December 31, 2022 billing cycle. One lien has been removed. Two accounts will be notified that their monthly payments need to be increased. It was suggested that a letter be sent to them and provide them the information about the hardship grant.

The mayor's report will be at the next meeting.

Approval of Minutes

The minutes were changed to reflect that Alisha Anderson did not approve the claims from January 3 2023.

ACTION

David moved to approve the January 3, 2023 minutes as corrected; seconded by Steve. The motion was approved.

Approval of the January 17, 2023 Claims

ACTION

Steve moved and David seconded to approve the January 17, 2023 claims with EFTs for \$13,435.19 and checks # 21151-21164 for \$63,200.62 contingent on the clerk providing the missing EFT transaction documentation for David Tysz. The motion was approved 3-0.

	01-17-2023
Claims	\$61,818.96
Payroll	14,816.85
Total Paid	\$76,635.81

Signed by Steven Walk, David Rafferty and Emily Thomas

Other

Personnel handbook and fee schedule for 2023 were given to council for homework.

ACTION

Steve moved to adjourn the council meeting; seconded by David. The motion was approved.

With no further business, the meeting closed at 6:43 pm.

Emily Thomas, Mayor-Pro-Tem

Cheryl Loeffler, Clerk/Treasurer