

REGULAR COUNCIL MEETING
JULY 5, 2022
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor Jamie Paden called the July 05, 2022 regular council meeting to order at 6:01 at the Community Center.

Town Council members present were Alisha Anderson, Jacob Warren, Steven Walk, Valerie Rogers and Emily Thomas.

Others present were Perry Paden; Erica Warren; Teresa Holm, Angela Walk; Anthony Schurr; Bill Enzler; Devin Billington and Cheryl Loeffler.

The meeting opened with the Pledge of Allegiance.

Mayor Paden reminded everyone that the subjects on the agenda have a suggested amount of time scheduled for discussion and to be respectful of everyone's time and encouraged the council and visitors to be efficient and effective in their discussions.

ACTION

Emily Thomas moved to excuse Alisha Anderson from the June 21, 2022 regular council meeting; seconded by Valerie Rogers. The motion was approved 4 yes and 1 abstention by Alisha Anderson.

Engineer's Report
2021 Sewer Project

The update from Bryan Hicks was that we are still waiting to hear from the County regarding the application for the additional funding for the sewer project. The county commissioners will meet on July 12th for the final vote.

Jackson Annexation

Cheryl Loeffler informed the council that she had asked Bryan to review the annexation documents that were provided by Rick Hurd and that Mr. Hurd will be referred to Bryan for his questions. There will be a charge for this service but this way there will be less chance of a wrong answer given. The council agreed that this was a good plan.

Old Business

Security camera

Jacob Warren will send a copy of the policy to each council person to review prior to next council meeting after he has listed the mayor/council as the responsible party and the public records request form and town hall as the point of contact.

Digital reader board

Stewart Signs will be contacted. Cheryl also had a visit with WiFiber and they believe that they can provide what service and equipment needed to get the sign working but they will need to verify this first.

Picnic in the Park

ACTION

Steve Walk moved to purchase the Epson projector for \$899 plus tax, seconded by Emily. The motion was approved 5-0.

Set up will begin around 3:00. Invites to the newcomers will be sent out.

Cheryl did ask to move the date to the 22nd just to give more time for the projector to be delivered but the council did not want to move the date. As a back-up plan, Cheryl will contact FunFlicks to find out the cost to have them provide the equipment.

Baseball Pit & RCO Grant

The quarterly report was submitted and accepted and notification was sent with the timelines for the next steps. Devin will put together the bid specs for the sprinklers and get the water connection installed. A suggestion was made to level out the pitcher's mound and have the infield planted to grass or to purchase the additive that is added to the dirt to help with maintenance. The proposed idea for the revamped baseball field will be drawn up by the people with the idea and have it displayed at the community picnic for feedback.

The comment was made that the teams was very appreciative of having the field in shape for their last game. A suggestion to put the pit onto the public works maintenance schedule with the other parks and start with weed control in April.

Leases

The leases for the Food Bank and the Service Club were given out to the council and they were asked to review them for the next meeting.

- Subsection 10 regarding defaulting payments should be changed from 15 days to 30 days.

PCIB update

505 S 1st update

Jamie will put together the letter to be sent to the property owner regarding the non-running RV on the property.

Fines reinstatement

Mayor Paden and Justin Gust will do a drive-by of the two properties that were previously being assessed fines for non-compliance of the ordinance and depending on their property compliance or lack of compliance will determine if the fines will be continued and/or late fees charged.

Cheryl will send the council the complaints as they come in so that they have the information needed before the meeting.

NEW BUSINESS

Jacob Warren was appointed Mayor Pro-Tem for the next six months.

Public Works Report

Sewer:

- WW samples will go in this week.

Streets:

- Cold patch and crack seal should be in this week for misc repairs.

Parks:

- Weed control will continue.
- Sprinklers will be turned on this week with the warmer and dryer weather we are seeing.

Water:

- Bacteria sample will be going in this week
- Lead and copper samples will be going in this week.
- PFAS samples will be going in this week.

An Example of a Regular Task:

AMI Water Meters and The Benefits to Consumers

The Town of Fairfield is in the process of upgrading all our water meters to new AMI water meters. There are many benefits to both the Town and the consumers. Here is a great example of one of the benefits of these new meters. Water meter readings are recorded and sent to a cloud-based system once per hour, this system keeps track of hourly usage at each water meter. On June 29th 2022 at 09:00 a Fairfield resident's water meter recorded flows of 189 gallons in the last hour for a meter that is typically closer to 7 gallons per hour. This flow continued to be approximately 189 gallons per hour for 24 hours therefor at 08:00 on June 30th 2022 the system flagged this meter with a potential leak. On the morning of July 1st 2022, Fairfield staff were notified of this potential leak when we next checked the water meters in the online system, as this meter was flagged. Fairfield was able to assist this customer in finding and fixing the

leak. By 10:00 on July 1st 2022, flows at this residence were returned to the typical hourly flow for this meter. After 24 hours of continued regular hourly flow the system removed the flag from this meter. This is a great benefit of this AMI water meter system as we may address leaks far sooner than our every other month water meter readings, or when you find water damage on your property. This will prevent damage in your homes and businesses, as well as prevent expensive overages on your water bill. This situation was due to a toilet valve sticking open. When the meter was checked during the problem with no other water running over three gallons per minute were being tracked due to a simple toilet leak, once the issue was resolved the meter showed zero gallons per minute running with everything in the house off. By finding a leak like this early on top of preventing potential damage and expensive bills we are being good stewards of our water resource and conserving water where we can.

Department Report

Emily gave her water department report. She attended a workshop sponsored by the Inland Northwest Partners on how to jumpstart the community for success and economic development.

She spoke with people about a Broadband Action Team (BAT) which is a working group of people and private stakeholders organized to bring high-speed internet into unserved areas. Since Fairfield and the other neighboring communities are working with Spokane County and the ARPA funds, the BAT for our project organized and getting ready for the second meeting.

Council position #3, Steve Walk will give the financial department report next meeting.

Approval of the Minutes from June 21, 2022 regular council meeting

ACTION

Emily moved to approve the minutes from June 21, 2022 regular council meeting as read, seconded by Steve. Motion was approved with 4 ayes and Alisha abstaining.

Approval of the July 5, 2022 Claims

Steve moved and Jacob seconded to authorize paying the claims of July 5, 2022 with EFTs for total amount of \$11,017.99 and checks #20932-20948 for a total of \$42,385.56 The motion was approved 5-0.

	07-05-2022
Claims	\$41,037.91
Payroll	12,365.65
Total Paid	\$53,403.56

Signed by Steven Walk, Valerie Rogers and Emily Thomas

There were some receipts missing from the Mastercard statement. Receipts need to accompany the statement or the affidavit of lost receipt form needs to be signed by the employee.

Compliments/Complaints

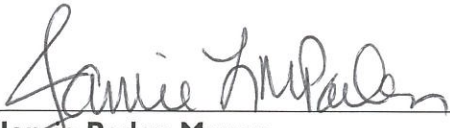
None tonight.

Dates to Remember

Cheryl gone July 6-10

Adjourn

With no further business, the council meeting adjourned at 7:50 pm.



Jamie Paden Mayor



Cheryl Loeffler, Clerk/Treasurer