

REGULAR COUNCIL MEETING
JUNE 7, 2022
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

Mayor Jamie Paden called the June 7, 2022 regular council meeting to order at 6:01.

Town Council members present were Alisha Anderson, Jacob Warren, Steven Walk and Emily Thomas. Valerie Rogers was absent due to family commitment,

Others present were Rick Hurd, George Quiggle, Chase and Jennifer Janson, Sheila Dyer; Justin and Heather Gust; Perry Paden; Jerry and Judy Logan; Anita and Jay Shuman; Dennis Crain; Dawn Hillsbery; Teresa Holm, Terry Phillips; Angela Walk; Anthony Schurr; Richard Ralidis; Devin Billington and Cheryl Loeffler.

The meeting opened with the Pledge of Allegiance.

Guest

Jennifer Janson

Ms. Janson read a letter she wrote addressing some issues regarding the recycling and communications. She brought up some very legitimate concerns that the council will continue to address.

ACTION

Steven Walk moved to revisit Resolution 2022-01 Fee Schedule and the language regarding illegal dumping/recycle contamination; to address the concerns of what is allowable in the recycling bin; and identify best practices for the recycling; seconded by Alisha. The motion was approved 4-0.

Jacob amended the motion to also include a policy regarding notifications on Facebook; seconded by Emily. The amendment was approved 4-0.

George Quiggle & Rick Hurd

Mr. Quiggle is working with Rick Hurd to purchase the portion of parcel #42242.9016 that lies across Prairie View from the larger portion of this parcel. A Notice of Intent to Commence Annexation Proceedings was presented to the council. Cheryl will contact the County regarding this.

Mr. Hurd was then asked questions regarding the annexation and development of the rest of this parcel. Some of the neighbors will meet with him outside of the council meeting.

Sheila Dyer

The entrance to the Food Bank has had problems for quite a while with drainage and with this last storm, the area was particularly bad. Sheila is here to ask for the council's permission to hire their own contractor to come in and redo the road so it won't slope into the doorway of the building. Devin advised her of the underground propane line that runs through there and that the plans have to be shown to him before work begins.

ACTION

Steve moved to allow the North Palouse Community Food Bank to hire their own contractor and to pay said contractor to reconstruct the road and eliminate the run-off into the food bank entrance, taking into consideration the underground propane line and having the approval of public works; seconded by Jacob. Motion was approved 4-0.

Engineer's Report

Bryan sent this update: Bid opening next week, 6/16, for the Sewer project. He thinks the ARP application is worth pursuing. There were too many unknowns about the timing a month ago. In the RFP, they expect to make decisions on

the funding awards on June 28. That should allow us to have an answer before the July 5th council meeting. He will start putting the application together.

Old Business

Security camera

The council liked the example policy from Colville. Jacob will tailor the policy for our community. Kayla Billington will be asked to be part of the camera setup.

Digital reader board

Jacob and Devin are still trying to get the existing equipment to work. A new SIM card was installed. WiFiber out of Tekoa could be another provider for the board.

Military Wall of Honor

Perry Paden expressed his gratitude to the council members that were present on Memorial Day. There were approximately 120 people that attended. The soloist did not show up so a high school from the audience stepped in and did an amazing job. He spent \$297 on two canopies. Perry also wanted to acknowledge Angie Walk for videoing and the Fairfield Service Club for their help.

Flag Day

Cheryl will purchase the second policy of event insurance through RMSA for everything except the beer garden. The dumpsters and portable restrooms are ordered. The companies were given service club contacts for placements.

Jared Harward would like permission to fly a drone over town on Saturday to record the celebration. There is a possibility of a flyover from Fairchild, which nothing else can be in the air at that time, but the club won't know if they are coming or not. Emily Thomas will contact Mr. Harward.

NEW BUSINESS

Six-year Transportation/Capital Improvement Plan(TIP/CIP)

Council was provided the Six-Year Plan to review for updates. Next meeting will be a public hearing.

Picnic in the Park

July 15th was picked for the Community Picnic and Movie in the Park. Cheryl will send invitations to the newest residents in town. Jacob will look into sound systems and projectors but until we have one of our own, Cheryl has talked to Micki Harnois about borrowing their sound system. EMS will provide blood pressure checks.

Annual Report

The council was provided copies of the 2021 Annual Report. Cheryl went over the different parts with them. They had no questions at this time.

Department report

Jacob will give his department report on July 5th.

Public Works Report

Sewer:

- WW samples will go in this week.

Streets:

- Washing roads on Wednesday, thank you SCFD 2 for the assistance.
- Painting and striping Thursday and Friday.
- Mag Chloride (dust control) equipment and material costs in house. Devin figures there is approximately four miles of gravel roads. To apply mag chloride on all of them would cost around \$17,000 after the truck is changed out.

Parks:

- Weed control will continue as weather allows.
- Continuous work is happening in the parks prepping for Flag Day.
- Baseball Field location of diamond?

Water:

- Bacteria sample going in this week.
- EPA, ERG follow up visit, they will provide us with some more material as part of their services.

General:

An Example of a Regular Task: Equipment Maintenance (10 HRS/Week.)

This includes daily checkups, servicing, and breakdown repairs. This is needed to ensure our equipment stays functional and will last for as long as possible. Fairfield Public Works does most of the maintenance in house and contract out only what we do not have experience, tools, or other resources to accomplish ourselves. Maintenance plays a part in maintaining and improving the Town of Fairfield although we may not be directly benefiting the town when we are working on machines this allows us to have the necessary tools, functioning properly when we need them to directly benefit the town. Cody has contributed significantly to our goal of having a quality maintenance program and ensuring equipment is taken care of allowing Fairfield to further develop and benefit from this maintenance program. Fairfield is very fortunate to have Cody working on our equipment.

Approval of the Minutes from May 17, 2022 regular council meeting

ACTION

Emily moved to approve the May 17, 2022 regular council minutes are read; seconded by Steve. The minutes were approved 4 -0.

Approval of the June 7, 2022 Claims

The claims were not approved at tonight’s meeting due to lack of credit card receipts. Once the receipts have been turned in, the council will have a special meeting to approve them.

claims of June 7, 2022 with EFTs for total amount of \$5,081.73 and checks #20890-20920 for a total of \$25,153.74. T Check #20893 was voided.

	6-7-2022
Claims	21,239.31
Payroll	8,996.16
Total Paid	\$30,235.47

Signed by Steven Walk, Valerie Rogers and Emily Thomas.

Other

Kayla Billington prepared two different contracts for IT. One is for charge per hour for each month and the other is like the current one but with an offsite back-up added. Before the contract can be approved, Jacob will contact Kaya to discuss other services she might provide.

Adjourn

With no further business, the council meeting adjourned at 8:08 pm.



 Jamie Paden Mayor



 Cheryl Loeffler, Clerk/Treasurer