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REGULAR COUNCIL MEETING
JUNE 15, 2021
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

The meeting was held in person at the Community Center. Mayor Gilkey also signed onto ZOOM and guests and council members followed COVID-19 guidelines.

Mayor KayDee Gilkey called the June 15, 2021 regular council meeting to order at 6:00. Town Council members present were David Watling, Jamie Paden, Steven Walk, Valerie Rogers and Emily Thomas.

Others present were Perry Paden, Tim and Natalie Murphy, Angela Walk, BillENZler, Devin Billington, and Cheryl Loeffler.

Approval of the Minutes

The June 1, 2021 minutes were corrected to read Valerie moved to allow the closing of Railroad Avenue from Main Street to the alley.

ACTION

Emily Thomas moved to approve the June 1, 2021 minutes as corrected; seconded by Jamie Paden. The motion was approved 4-0 with Steven Walk abstaining.

ACTION

Jamie moved to approve Steven Walk's absence from the June 1, 2021 council meeting due to work obligations; seconded by David Watling. The motion passed 4-0 with Steve abstaining.

Approval of Claims

ACTION

Approval of Claims June 15, 2021

Jamie Paden moved to approve the June 15, 2021 claims with EFTs for \$6,219.02 and checks 20518-20531 for \$40,283.17 seconded by Steve Walk. The motion was approved 5-0.

	06-15-21
Claims	\$38,696.37
Payroll	7,805.82
Total Paid	\$46,502.19

Signed by Jamie Paden, David Watling, Steven Walk.

Engineer's report

Bryan sent his report via email.

The reservoir project is moving along. They expect to have the control system hardware installation finished this week. The tank mixer is scheduled to be installed June 25th. Overall, the project is expected to be physically complete ahead of their scheduled finish date of June 30th. Because of the scheduled finish date landing on the CDBG program year deadline of June 30th, a request for a time extension was submitted to Richard Culton at Spokane County last week. We are still waiting for a response.

Devin met with Cascade last week to inspect the spalling that has occurred in the Main Street Sidewalk. Cascade will be getting back to us with a schedule for completing the additional repairs. The project is still under warranty for a couple more months.

It was confirmed with TIB that the SRTC Preservation projects are eligible for TIB's federal match program. This would cover the 13.5% match for the SRTC applications. An application will need to be submitted during TIB's current funding cycle that is due August 13. Chris Workman at TIB believes the applications have a strong chance to be funded. Bryan has also been corresponding with Eve at SRTC regarding the SRTC applications and should find out the preliminary scoring any day this week.

As mentioned above, the TIB application cycle is open. TIB has about \$95M instead of the lower than normal \$58M they had last year. Bryan will talk more with Chris Workman. However, he anticipates that if we apply for the preservation project matches, they would not be expecting additional applications from us. If he does not have any objection to additional applications, Bryan will talk with Devin and bring some projects ideas to the next council meeting for discussion.

The specs for bidding the AMI Water Meter Conversion project are wrapping up and expect to have a draft to Devin for review by the end of this week.

Guest

Perry Paden

Perry Paden came to the meeting tonight to discuss possibilities of council, service organizations and local businesses to utilize, market and foster the small town feel of Fairfield and work together to help promote and sustain not only events but the small businesses. His example was to allow the local businesses and organizations bid for the vendor for the food for events instead of bringing in outside vendors that could possibly be in competition to the local businesses by serving similar items. No one wins in this scenario. Discussion began on forming a non-profit steering committee-type organization that could be made up of members of council, service club and the community that would encompass all the events in town. We will begin the research process and have a report at the first meeting in September describing the first steps to form a non-profit organization. There are more possibilities for funding different programs when an organization has a non-profit status.

PCIB Recommendations

A complaint was submitted to the PCIB regarding an abandoned vehicle at 306 E Norton. The board went and looked at the vehicle and determined it is a danger but not an immediate danger. There is broken glass inside and outside of the vehicle, hornets and wasps nests. The PCIB recommends sending the property owner a letter with a timeline of two weeks to move it off the property and if not removed at 30 days, a \$250 fine will be assessed, the town will remove it and charge the property owner the expense.

ACTION

Emily moved to accept the PCIB's recommendation regarding the abandoned vehicle at 306 E Norton; seconded by Jamie. The motion was approved 5-0.

Old Business

Flag Day

Bill Enzler from the Service Club was at the meeting to review **Flag Day**. He reported that the club felt it went well. The club continues to purchase additional flags that they place on light poles around town. They thought the stencils painted around town looked awesome. Devin explained that Bob Obernolte donated his time and materials to design the stencil and made them for public works to use. The extra effort spruced the town up a great deal. There was some confusion about closing of Railroad Avenue from Main Street to the alley behind the Country Store for vendors. There were enough people that showed up to play the 2nd Annual Jack & Jill softball game. The dance was better attended than last year and the band has already been booked for next year.

Mosquito fogging

Kevin Turnbough was unable to fog last week due to strong winds. Hopefully, this Thursday will work out. He did provide an MSDS for Cheryl to post on Facebook.

Ziply pole

Cheryl contacted Ziply about the pole at the corner of Main and Railroad. They told her that a locate will have to be called in to verify who owns the pole before anything can be done.

Dust control

Working with the dust control expense from 2020, there was \$1,500 allocated to the 2021 budget for dust control. This year, several additional residents signed up to have the product applied, which nearly doubled the linear footage from 2020 and the total charged to the residents was \$6,061.26. In addition, the town applied product to 375' on Industrial Way for \$668.87. The street budget will need to be adjusted for the additional costs. With the original intention of paying half of each bill, the town will pay half of the resident's charges with many of them being under \$150. The town will pay \$150 towards the one resident's very large bill. Next year, the entire project should be reworked. Find out at budget time what the cost of the product will be and get other bids. The price and applications have been very consistent with Custom Spray in years past, but the company has new owners, and the price went up .40 to \$1.65/linear foot.

NEW BUSINESS

L&I Authorization

The town completed the L&I authorization to access information on behalf of the employer form for RMSA. The form is required to obtain current worker hours, enabling RMSA to obtain 2022 renewal quotes.

Local Fiscal Recovery Funds

The forms were completed and submitted to receive the Coronavirus Local Fiscal Recovery Funds from the American Rescue Plan Act. According to the provided chart, Fairfield should receive \$174,747 with a payment of \$87,373 in 2021 and 2022. The funds can be used very similar to the previous CARES ACT funds such recouping lost revenue, water, sewer and broadband investments. A few areas discussed for use of the funds are upgrade to community center since it is used for youth summer lunches and is an evacuation center for PCAL and equipment used for social distancing for Flag Day.

Public Works Report

Sewer:

- Wastewater samples will go in this week.
- Wastewater flow meter.
- Sewer service installs

Streets:

Parks:

- Leak at park restrooms to be fixed. Restrooms will remain in service until repair is in progress.

Water:

- Water meter replacement project
- 404 N. 1st St water meter repair
- Water service installs

General:

An Example of a Regular Task:

Water Conservation

The Town of Fairfield is conscious of the water resource we have and are always looking to maintain and protect our water supply. To do this, the town uses methods to conserve water. We check plumbing regularly to ensure town buildings do not have any leaks, commonly old fixtures or the backs of toilets may leak. We are sure to water every other day for small amounts of time reducing water usage on irrigation while keeping healthy- and nice-looking lawns and flowers. The town uses many methods to reduce our water consumption and protect our water resources. With the drought advisory that we are currently in we recommend that you take steps to conserve water too. This will protect our precious resource and will hopefully prevent water overages and expense for you. For more ways to conserve water feel free to contact us.

Dates to Remember

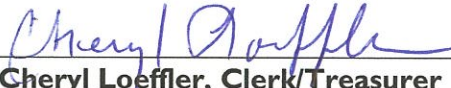
June 18 Cheryl out for PT
June 28 Summer Lunch Program begins
June 30-July 6 Cheryl out for vacation

ADJOURN

With no further business, the council meeting adjourned at 7:39 pm.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer