

**REGULAR COUNCIL MEETING  
MAY 18, 2021  
6:00**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING**

The meeting was held in person at the Community Center. Covid-19 guidelines were practiced. Mayor Gilkey also signed onto ZOOM.

Mayor KayDee Gilkey called the May 18, 2021 regular council meeting to order at 6:04. Town Council members present were David Watling, Jamie Paden, Steven Walk, Valerie Rogers and Emily Thomas.

Others present were Teresa Holm; Dawn Hillsbery; Bill Enzler; Justin Gust; Bill Vasta, Devin Billington, and Cheryl Loeffler. Perry Paden signed on to ZOOM.

**Approval of the Minutes**

**ACTION**

Steve Walk moved to approve the May 4, 2021 minutes; seconded by Jamie. The motion was approved 5-0.

**Approval of Claims**

**ACTION**

**Approval of Claims May 18, 2021**

Jamie Paden moved to approve the May 18, 2021 claims with EFTs for \$5,930.89 and checks #s 20493-20499 for \$13,944.84 seconded by David Watling. The motion was approved 5-0.

The check register will be emailed to Jamie.

	05-18-2021
Claims	\$12,762.19
Payroll	7,113.54
Total Paid	\$19,875.73

Signed by Jamie Paden, Emily Thomas, Valerie Rogers and Steve Walk

**Military Wall of Honor**

Perry Paden was on ZOOM and was only available at this time so the Wall item was moved up on the agenda.

The ceremony will be on May 31 at 1:00 and is scheduled to last one hour. There are 24 plaques ordered so far. He would like permission to move two bleachers up to Main Street from the Pit and to have Main Street blocked from about 11- 2:00. The Service Club has the road closed blockades that can be placed on the streets.

**ACTION**

Steve moved to allow Main Street from Johnson to Railroad Avenues closed on May 31<sup>st</sup> from 11-2:00 for the Military Wall of Honor ceremony; seconded by Emily. The motion passed 5-0.

**Old Business**

**Flag Day**

It was announced that everyone will be in Phase 3 so Flag Day will be as usual. The Liberty School Cross-Country team is in charge of the Fun Run. The date that is printed on the Special Occasion licenses is incorrect and Teresa Holm has been trying to get it corrected. The road closure letter for the parade route to WSDOT was reviewed by the council.

**ACTION**

Jamie moved to approve the Special Occasion licenses to serve beer and wine at Thiel Park and the dance at the Town Shop for June 12<sup>th</sup>, pending the state's correction of the date; seconded by Emily. The motion was approved.

Cheryl and Emily would like to have the "I Love Fairfield" buttons made and sold with funds going towards the community center kitchen project. Emily stated that it could bring awareness to the kitchen project and maybe bring in donations and/or volunteers.

Mayor Gilkey stressed again the importance of following the prescribed COVID-19 guidelines.

### **Vaccination clinic**

The Range Community Clinic was very happy with the turn-out for the vaccination clinic. There were only two people that were on the schedule that failed to show but there were two people waiting on the sidelines so there was no medicine wasted. They were also able to complete the day one hour early. The second vaccination date is June 4<sup>th</sup>.

### **Mosquito fogging**

Kevin Turnbough from Tekoa will be the applicator again this year. He is scheduled to start in Waverly this Thursday. Devin will contact him and get us on the schedule for Thursday as well. That is weather permitting. Cheryl will contact the residents that are on the "No Fog" list.

## **NEW BUSINESS**

### **SRTC Interlocal Agreement**

The main changes made to the original interlocal agreement is Deer Park and Millwood will each have a voting membership now, establishing a voting membership for the Spokane and Kalispel Tribes and the remaining five small cities, Fairfield, Latah, Rockford, Spangle and Waverly will share one voting membership. Micki Harnois will remain the representative for the small cities.

### **ACTION**

Steve moved to approve the Interlocal Agreement with SRTC as presented, seconded by Valerie. The motion was approved 5-0.

### **Zipley pole on Main Street**

Bill Vasta mentioned to the council the telephone pole that is at the corner of Railroad and Main Street with the wire across Main Street to his building. It is leaning quite a bit and is an eyesore for the town. He would like to have the town's help to contact Zipley to get it removed. His building does not use their phone service. A letter will be sent to Zipley requesting them to fix or remove the pole.

### **2020 Annual Report**

Cheryl presented the 2020 Annual Report to the council for their review before it is sent to the Washington State Auditor's Office.

### **Public Works Report**

#### **Sewer**

- WW Samples will go in this week.
- WW Flow meter parts are all here and will start replacing it.

#### **Streets:**

- Street sweeping Thursday at 6:00
- Road painting scheduled, quote.

#### **Parks:**

- Sprinklers are on for the season.
- Park tabletop broken off in park. We are working on a repair.

#### **Water:**

- Scheduled bacteria sample to go in this week.
- Water meter replacement project

#### **General:**

- Mosquito Fogging scheduled for Thursdays weather permitting.
- Devin is out of town the 21<sup>st</sup>.

**An Example of a Regular Task:**

Water Use Efficiency Report (WUE) (3 HRS)

The WUE is a report that each water system fills out every year by July first. This report allows water systems and DOH to see how much water is being produced, sold, and approximate water loss. This helps the town to determine how to possibly alleviate some water loss issues. The town also can plan in this report how consumers can conserve some water. This report once completed is then submitted to DOH.

**Other**

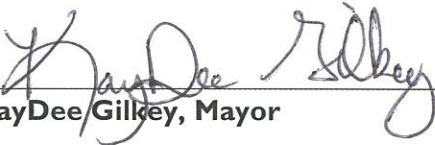
Justin Gust discussed briefly that the PCIB met and the Nuisance Ordinance that is already in place should cover any concerns that may happen with the buildings on Main Street changing their original purpose. Terry Ottosen will work on a policy for this.

**Dates to Remember**

- May 17-21 Declare candidacy for council & mayor positions
- May 20 Streets being swept
- May 21 Devin gone to conference
- May 21-24 Cheryl out back on Tuesday May 25

**ADJOURN**

With no further business, the council meeting adjourned at 7:17 pm.

  
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KayDee Gilkey, Mayor

  
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Cheryl Loeffler, Clerk/Treasurer