

REGULAR COUNCIL MEETING
OCTOBER 19, 2021
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

The meeting was held in person at the Community Center. Mayor Pro-Tem Paden also signed onto ZOOM and guests and council members followed COVID-19 guidelines.

Mayor Pro-Tem Jamie Paden called October 19, 2021 regular council meeting to order at 6:01.

Town Council members present were David Watling, Jamie Paden, Steven Walk, Valerie Rogers and Emily Thomas.

Others present were Perry Paden; Angela Walk; Dawn Hillsbery; Teresa Holm; Terry Phillips; Amanda Blood; Erica Warren, Melissa Lunsford; Devin Billington, and Cheryl Loeffler.

Approval of the Minutes

ACTION

Steven Walk moved to approve the October 5, 2021, as presented; seconded by Emily Thomas. The motion was approved 3-0 with David Watling abstaining.

ACTION

Emily moved to excuse David Watling from the October 5, 2021 regular council meeting; seconded by Valerie Rogers. The motion was approved 3-0.

Approval of Claims

ACTION

Steven Walk moved to approve the October 19, 2021 claims with EFTs for \$4,991.25 and checks 20651-20661 for \$29,094.31 seconded Valerie Rogers. The motion was approved 3-0 with Emily Thomas abstaining.

	10/19/21
Claims	\$26,852.21
Payroll	7,233.35
Total Paid	\$34,085.56

Signed by Steven Walk, David Watling and Valerie Rogers.

Old Business

Real Estate Excise Tax

It was brought to our attention that one of the public hearing notices for Ordinance #397 Imposing REET may have been removed from the bulletin board, so it was felt that the public did not have adequate notice of the hearing. The hearing will be redone on November 2nd for Ordinance #397, Imposing the REET. The notice will be posted on the door of town hall, door of the community center, the reader board and on the Town's Facebook page. The public is encouraged to attend.

Tire Amnesty update

Event was put on by the Department of Ecology. They reported that 034 tires were collected. This amount filled two semi-trailers.

Old Fashioned Christmas

With so much uncertainty due to COVID-19 restrictions and not being able to give enough time for vendors to get their products ready, the decision was made to cancel the Old-Fashioned Christmas Bazaar this year. We will regroup and begin to plan the event for 2022 in March and start recruiting vendors at the different Spring events.

PCIB Recommendations

Building permit #2021-14-corrected

519 W Portland

When the original permit was submitted, the box for residence was marked. The application should have been for a barn until they are ready to make it an actual home. Justin Gust from PCIB has been working with the County to determine the way to do this that will be easiest for everyone concerned. They will file a **Change of Use** permit along with the accompanying permits when they are ready.

Building permit #2021-15 507 W Portland

This will be done the exact same way as 2021-14.

The PCIB recommends approving the corrected permit #2021-14 and #2021-15 building permit to the council.

ACTION

Emily moved to accept the PCIB recommendations and approve corrected building permit #2021-14 and building permit #2021-15; seconded by Steve. The motion passed 4-0.

Budget

Cheryl gave the council worksheets for Fund 001-Current Expense and Fund 103-Streets to review and prepare questions and suggestions for the budget workshop on October 26.

NEW BUSINESS

Washington State Broadband Office grant

This is the second grant application for broadband. This one has a 10% match, but the town could possibly prove financial need. Cheryl is working with Kara Riebold from Port of Whitman and Jody Opheim Consulting at no charge.

Public Works Report

Sewer

- WW Samples going in this week.
- Big Sky was out for sewer main jetting/cleaning and camera work on Northridge.

Streets

- The sidewalk condition will be pursued further.

Parks

- Scheduling removal of pine trees.
- Looking into potential dates for Chipping Day October 24th, November 7th, November 14th?
November 7th was chosen. Public works will rent a chipper and do the labor. This will be posted in several places. Two different passes can be purchased, individual for \$10 and day pass for \$30. Cheryl will make them with different colored paper

Water

- Water Meter Replacement Project.
- Well #1 Nitrate Sample to go in.
- Well #2 VOC Sample to go in.
- Contract for monthly service with ACS (SCADA) Signed.
- Potential free EPA Assistance offered to Fairfield.

An Example of a Regular Task:

Water Meter Replacements (-- HRS)

Water meters will be replaced and updated to the new AMI Kamstrup Meters as soon as we receive our order. We have 60 meters currently on order to install this year and will continue to order meters each year until we complete our transition to the AMI Water Meters. This upgrade will benefit the town in many ways freeing up time for town staff to focus on other tasks, detecting leaks sooner, recording clear concise water consumption as well as many other benefits. A list of benefits will be published shortly for everyone to look at. When we transition water meters, we have a priority list based on many factors such as age of meter, location, ease of access, ability to read the current

meter, etc. When your water meter is changed out to the AMI meter you will be notified in advance and water service will be shut off for a short period of time to make the meter transition. If you have any questions concerning this meter transition, please contact Devin (509) 995-4059 Publicworks@FairfieldWA.com.

Other

Garbage Ordinance

Perry Paden provided copies of the garbage ordinance to each council member. He's asking them to review and edit the document so he can get it ready for the next step, which will be the public hearing. This has not been scheduled at this point.

Economic Development

Greater Spokane Inc. would like to meet with the council regarding economic development and what challenges the smaller communities. The council suggested to meet during the November 2nd council meeting. Cheryl will reach out and verify if that address works for them.

Dates to Remember

October 28-Nov 2

Cheryl gone

October 31

Trunk or Treat

November 11

Veteran's Day Military Wall of Honor & office closed

Nov 23-26

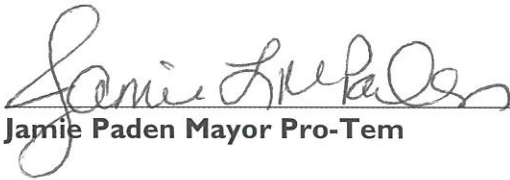
Thanksgiving -Office closed

Nov 29-Dec 7

Cheryl gone

ADJOURN

With no further business, the council meeting adjourned at 7:03 pm.



Jamie Paden Mayor Pro-Tem



Cheryl Loeffler, Clerk/Treasurer