

REGULAR COUNCIL MEETING
DECEMBER 15, 2020
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING

To be in accordance with the Governor's proclamation to not hold an in-person meeting, this council meeting was held via ZOOM.

Mayor KayDee Gilkey called the December 15, 2020 regular council meeting to order at 6:04. Town Council members present on ZOOM were, Jamie Paden, Steve Walk, Valerie Rogers and Emily Thomas. Dave Watling signed on a few minutes after the meeting started.

Others present by ZOOM were Devin Billington and Cheryl Loeffler.

Approval of the Minutes

ACTION

Steve Walk moved to approve the minutes from the December 1, 2020 council meeting, seconded by Jamie Paden. The motion carried 4-0.

Approval of Claims

ACTION

Jamie Paden moved to approve the December 15, 2020 claims with EFT's for \$13,029.89 and checks #20347-20356 for \$20,409.12; seconded by Valerie Rogers. The motion carried 5-0.

12-15-2020		
Claims		\$19,287.64
Payroll		14,151.37
Total Paid		\$33,439.01

Signed by Jamie Paden, Valerie Rogers and Emily Thomas.

PUBLIC HEARING FOR Ordinance #395 Final 2021 Budget

Mayor Gilkey opened the public hearing at 6:07. There was no public that joined in on ZOOM.

Cheryl went over some of the budget items that will be slightly different than this year. The \$1,200 that is collected from USPS's rent payment will stay in Current Expense fund plus will transfer another \$1,200 from Reserves to Current Expense to pay LaSalle Brokerage Firm \$2,700 per the new contract. This amount has been figured into the increased rent the post office pays.

With no other comments, Mayor Gilkey closed the public hearing at 6:13.

ACTION

Emily moved to approve Ordinance 395 – the 2021 Final Budget; seconded by Steve. The motion was approved 5-0.

Old Business

Water bill for tire repair

KayDee will write a letter explaining the correct way claims are to be filed to the resident that took \$167.41 off his water bill to compensate him for the tire repair. He stated it was caused when he hit the curb of the new sidewalk constructed at Portland and 1st Street.

NEW BUSINESS

Bank situation

Cheryl was notified by a few residents that their payment made on May 29th had been deposited for a second time, causing some to have an overdraft. After discussing this with a First Interstate employee, she explained that they had been testing a new software program, which was to stay in-house but it had gone live causing activity to post on the accounts being tested. There was no actual double deposit made and that the people who had been affected were notified and any charges they incurred were corrected. The test was to stay in-house but it had gone live causing it to appear as the town had made a duplicate deposit. The bank took care of everyone's charges and will be issuing a letter to the town to be filed in the December 2020 bank information. None of those transactions should appear on any of our bank statements.

Public Works

Sewer

- Wastewater samples will be going in this week.

Streets

Parks

Water

- Water Asset Management webinar put on by DOH was useful and earned Devin 0.5CEU's for his water license.

General

- We are servicing town equipment.

An Example of a Regular Task:

In Depth Equipment and Building Maintenance (-- Hrs.)

With the weather as it is now it does not allow us to do many outside projects yet there is not enough snow to plow yet. We utilize this time to catch up on more unique maintenance jobs for the equipment and buildings around town. We clean equipment and will work on typically larger projects that have a lesser priority. This is a good time to get these projects done in case equipment may be down for a longer duration of time.

Dates to Remember

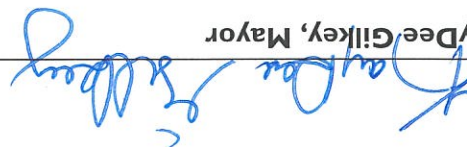
Cheryl gone Dec 23-28

Office Closed Dec 24 (half day)-Dec 27

Adjourn Dec 31 (half day)-Jan 3

With no further business, the council meeting adjourned at 6:26 pm.

Kay Dee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer

