

## REGULAR COUNCIL MEETING

AUGUST 4, 2020

6:00

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.**

To be in accordance to the Governor's proclamation to not hold an in-person meeting, this council meeting was held via ZOOM. It was recorded.

Mayor KayDee Gilkey called the August 04, 2020 regular council meeting to order at 6:03 pm.

Town Council members present on ZOOM were Steve Walk, Jamie Paden, and Valerie Rogers. Mayor KayDee Gilkey and Emily Thomas were present physically and appropriately distanced at the council table. Dave Watling was absent.

Others present were Ashley Lightfoot, Mike Nooney, and Devin Billington on ZOOM and Heidi Turnbough was in the office.

### Approval of the Minutes

#### ACTION

Steve Walk moved to approve the regular council meeting minutes from July 27, 2020 as presented, seconded by Jamie Paden. The motion carried 4 yes-0

### Approval of Claims July 7, 2020

Jamie Paden moved to approve the claims for August 04, 2020 with EFT's for \$9,641.54 and checks and 20193-20215 for \$22,257.56, this includes checks 20195-20201 that were voided due to misprint; seconded by Steve Walk. The motion carried 4-0.

8-04-2020	
Claims	\$11,212.04
Payroll	\$11,045.52
Total Paid	\$22,257.56

Signed by Jamie Paden, Steve Walk and Emily Thomas.

### Engineers Report none

### Old Business

### CARES Act

Emily Thomas made a motion to accept the CARES application for the small businesses and non- profits effected by Covid-19 as presented. Jamie Paden seconded the motion. The motion carried 4 yes-0.

### Ordinance #395

### 2020 Budget amendment #2

Tabled until next meeting.

### RFQ for Engineer

#### ACTION

Emily moved to accept the Statement of Qualifications (SOQ) from Century West Engineering to provide engineering and planning services during the calendar years of 2020-2025, seconded by Steve. Motion passed 4-0.

## **NEW BUSINESS**

### **Request from local daycare to use the Community Center as an emergency location**

Ashley Lightfoot requested that the community center be allowed on her emergency plan for her local daycare. Emily Thomas made a motion for the community center to be used as an emergency location. Jamie Paden seconded. The motion carried 4 yes-0.

### **Public Works Report**

**Sewer:** Wastewater Samples will be taken in this week. The WWTF is no longer discharging.

**Streets:** 1<sup>st</sup> St. Sidewalk project is completed.

Cascade will be out again soon to complete Main St. sidewalk repairs.

**Parks:** Park benches are completed and back in the parks.

**Water:** Road grade water meter lids have been picked up. This month meter lids in need of repair will be replaced.

THM and HAA5 samples will be taken in this month. Both tests are routine compliance tests with the state testing for disinfection byproducts in our water.

**General:** Dump truck tires have been replaced due to being in bad condition and one being punctured and flattened.

One front backhoe tire was replaced due to being in poor shape and weathering.

**An Example of a Regular Task:** Cleaning UV room, and discharge area (5 Hrs.)

Fairfield Public Works cleans the UV disinfection lighting system regularly. This is the final form of disinfection for our wastewater before being delivered back into the creek. This is an important area to keep clean to ensure adequate disinfection important to the environmental safety, this also serves a major part in insuring that the town meets our wastewater permit levels of disinfection and in final water quality. In both the summer when we stop discharging and again in the fall when we start discharging, we do a major cleaning of the entire room and all equipment to insure a safe and sanitary environment for taking samples and working in. This also ensures we are meeting expectations for the water to be returned into the creek.

### **Other**

Valerie Rogers questioned if the Pit could be used by the football league. No one disputed the use.

### **Compliments/Complaints**

## **ADJOURN**

With no further business, the council meeting adjourned at 6:27 pm.

  
KayDee Gilkey, Mayor

  
Heidi Turnbough for Cheryl Loeffler, Clerk/Treasurer