

REGULAR COUNCIL MEETING

JULY 7, 2020

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

To be in accordance to the Governor's proclamation to not hold an in-person meeting, this council meeting was held via ZOOM. It was recorded

Mayor KayDee Gilkey called the June 16, 2020 regular council meeting to order at 6:00 pm.

Town Council members present on ZOOM were Steve Walk, Jamie Paden, and Valerie Rogers. Mayor KayDee Gilkey and Emily Thomas were present physically and appropriately distanced at the council table. Dave Watling was on vacation

Others present were and Cheryl Fulton Fischer, Perry Paden and Devin Billington on ZOOM and Cheryl Loeffler was in the office.

Approval of the Minutes

ACTION

Steven Walk moved to approve the regular council meeting minutes from June 16, 2020 as presented, seconded by Valerie Rogers. The motion carried 4-0.

Approval of Claims July 7, 2020

Steven Walk moved to approve the claims for June 16, 2020 with EFT's #851-858 for \$9,516.05 and checks and 20159-20177 for \$79,151.42; seconded by Jamie Paden. The motion carried 4-0.

7-07-2020	
Claims	\$76,882.11
Payroll	11,785.36
Total Paid	\$88,667.47

Signed by Jamie Paden, Steve Walk and Emily Thomas.

Old Business

Post office contract

A letter was received regarding the upcoming rental agreement between the US Post Office and the town. The minutes from 9-3-2019 were sent to them showing the council's decision of a 15% increase in rent from \$830.00/month to \$954.50/month. Cheryl will follow up further.

Security Cameras

Cheryl provided photos of recyclable material left inappropriately along with other photos of regular garbage placed in the bin. The security camera that is on the back of town hall is password protected and unusable right now. We will need to have IT here to gain access. Devin has her scheduled for July 18th.

CARES Act

We have been doing research on putting together a grant application for small businesses. KayDee has been visiting with a grant writer from Spokane County and some suggestions made are to determine eligibility, have a score sheet to work from and have an outside committee review application and give their recommendations to the council.

KayDee will continue to work on the grant format and Cheryl will contact the North Palouse Chamber of Commerce to see if any of their members would sit on this committee. KayDee will also check with the Liberty School's administration. We would like to have an August 1st start date.

ATV's

There have been some calls to town hall regarding young children on four-wheelers on town streets, mostly by younger children. As a reminder, the rules and regulations of the highway are to be followed when riding all-terrain vehicles.

PCIB

Building permit 2020-05 Manufactured home 609 W Marll Court.

The council tabled the permit based on no recommendation from the PCIB.

NEW BUSINESS

Ordinance #395 2020 Budget amendment #2

The budget amendment will have some additional items and be presented again next meeting.

Cheryl will contact Scott Lewis from Apollo Solutions and Chris McCarthy from Dept of Enterprise to have them come and go over the entire solar project. According to the most recent Avista bill, the treatment plant was charged \$27.24 compared to \$1,106.59 from the previous month.

Public Works Report

Sewer:

- Wastewater Samples will be taken in this week
- New Wastewater Doors on Screen Building have been installed.
- Weeds are being sprayed at WWTF

Streets

- 1st St. Sidewalk project is starting tomorrow

Parks:

- Sprinklers will be adjusted next week

Water:

- Nitrate Sample from SO#5 came back satisfactory
- SO#5 will have a VOC sample taken this month.
- Water bacteria sample going in this week.

General:

- Kayla Billington will be here on the 18th to work on the surveillance cameras.

An Example of a Regular Task: CCR (5 HRS)

The Consumer Confidence Report (CCR) is a report that is required by DOH for every public water system to present to their consumers by July 1st of each year. Ours went out this year again with the newsletter. This report is also sent to DOH. This report is a very short summary of what went on over the previous year in our water system. This report shows all the samples we have taken for the water system and the results we received on those samples. If there were any violations throughout the year those would appear on the CCR. If there are any questions about this report or about the water system at anytime, feel free to contact your water operator, Devin Billington (509) 995-4059 Publicworks@FairfieldWA.com.

Other

Fairfield Cemetery Budget

Cheryl Fulton Fischer, Secretary of the Fairfield Cemetery board, presented a brief history of the Fairfield Cemetery. She then presented their 2020 budget to the council. The board decided that road improvements will take place in the spring of 2021.

ACTION

Jamie moved to approve the 2020 Cemetery Budget as presented, seconded by Steve. Motion carries 4-0.

Compliments/Complaints

A letter was left referring to a timeline to install the speed limit signs. Devin explained that he has waiting for someone that has an auger to dig the holes but problems have come up. The council recommended to go ahead and spend the funds to rent an auger and get the signs installed. He will let Cheryl know the day so she can post it on Facebook and the reader board.

ADJOURN

With no further business, the council meeting adjourned at 7:05 pm.

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer

DRAFT