

REGULAR COUNCIL MEETING
MARCH 17, 2020
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the March 17, 2020 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present were KayDee Gilkey, Dave Watling, Jamie Paden, Steve Walk, Valerie Rogers and Emily Thomas.

Others present: Angela Walk, Amy Wheeler, Devin Billington & Cheryl Loeffler.

Approval of the Minutes

ACTION

Jamie Paden moved to approve the regular council meeting minutes from March 3, 2020 as presented, seconded by Valerie Rogers. Motion carried 4-0. Steve Walk abstained.

ACTION

Jamie Paden moved to excuse Steve Walk from the March 3, 2020 regular council meeting due to being out of town for work; seconded by Emily Thomas. Motion carried 4-0 with Steve Walk abstaining.
Steve abstained 4-0

Approval of Claims March 17, 2020

ACTION

Jamie Paden moved to approve the claims for March 17, 2020 with EFT's #808-812 for \$5,536.92 and checks #20062-20073 for \$30,711.16; seconded by Steve Walk. The motion carried 5-0.

3-17-2020	
Claims	\$29,788.22
Payroll	6,459.86
Total Paid	\$36,248.08

Signed by Jamie Paden, Valerie Rogers and Steve Walk

There was a discrepancy between the payment to JMT and the receipts from January that Cheryl has been trying to get JMT to respond to. The payment was accidentally printed today. The council suggested to cancel this check and pay what the receipts add up to and send with a letter explaining why the difference in amounts and send a copy of both to weights and measures.

Terry Ottosen

General compliance issues were postponed due to the group restrictions in place.

Old Business

County Emergency Services

Resolution 2020-02 AUTHORIZING THE ADOPTION OF THE SPOKANE COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN

The Spokane County Commissioners met the stakeholders and reviewed the hazard mitigation plan that they have been working on to coordinate emergency services in the case of natural disaster. The resolution adopting this plan needs council approval.

ACTION

Resolution 2020-02 AUTHORIZING THE ADOPTION OF THE SPOKANE COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN

Steve moved to approve Spokane County's Resolution 2020-02 Authorizing the Adoption of the Spokane County Multi-Jurisdiction Hazard Mitigation Plan; seconded by Dave. The motion passed 5-0.

CDBG Grant funding

The HCDAC finalized the award for the town's application #1 and reduced it to \$293,538. The \$6,712 reduction is due to the cap placed on engineering costs, which can be no more than 15% of the construction cost. It was also noticed by public works that the funding for the SCADA system was not the amount required for the cloud-based SCADA System. KayDee will contact Dennis Fuller from Century West regarding these two issues.

PCIB

Recommendations from PCIB's meeting

The council did not have anything to act on from the PCIB's meeting on 3-10-2020.

NEW BUSINESS

Covid-19

The adoption of the state of emergency declaration is to help receive funds to mitigate the impact the virus has on businesses and business employees. Even though some towns do not have a visible commercial business, there may be small home-based businesses who will suffer. By declaring an emergency, FEMA funds become eligible to communities. It has been noted that Avista has agreed that no one will have their electricity shut off for nonpayment. The council realizes that some residents may end up having difficulty paying their water/sewer bills. The council cannot legally give away public funds which means that they cannot forgive any utility bills during this time. They will however be considering different options to relieve financial hardships.

ACTION

Jamie moved to authorize the Emergency Proclamation 2020-01, seconded by Emily. The proclamation was adopted 5-0.

The town will close all the public restrooms until further notice.

The council will monitor the everchanging environment regarding monthly meetings.

Resolution 2020-03 Remote Attendance

With the gathering restrictions, there may come a time when the council will not be able to meet or one of the members may be out of town and unable to attend a council meeting. Having the ability to meet remotely would allow the meeting to carry on. Resolution 2020-03 addresses these scenarios.

ACTION

Dave moved to approve Resolution 2020-03 Remote Attendance at Council Meetings, seconded by Val. The motion was approved 5-0.

Special Occasion Licenses

The Service Club has applied for two Special Occasion Liquor permits for Flag Day, one for the beer garden in the park and one for the community center.

ACTION

Steve moved to approve both Special Occasion Liquor Permits for the Fairfield Service Club and Flag Day; seconded by Jamie. Motion approved 5-0.

Cemetery mowing contract

The contract was postponed until the next council meeting.

Public works Report

Sewer:

- Wastewater samples will be taken in this week.
- New sewer service being installed on 4th St.

Streets:

TIB Crack Seal Project. We have submitted bids to TIB, Fairfield and Waverly will be scheduling work to be done around June. Rockford will be completing the work in house. This was decided by TIB. Our staff may be able to work with Rockford to learn the process of crack sealing for the future.

Parks:

Park picnic tables are being stained.

Water

- Remote read water meters: AMA VS AMR quotes attached.
- Nitrate sample for Well # 1 will be going in this week as required by DOH
- New water service being installed on 4th St
- Concerns citizens in other communities have had: **Is COVID-19 found in drinking water?** According to DOH there has been none detected in drinking water at this time. Chlorine disinfection as Fairfield uses is very effective in killing coronavirus and should be just as effective in killing COVID-19. Fairfield is continuing our routine bacteria monitoring program, and this would detect COVID-19 if it were ever to be in our water system. More information can be found at DOH.WA.GOV

An Example of a Regular Task:

Ensuring Staff Safety (10 Min.)

With the recent outbreak of COVID-19 we are ensuring that the Public Works Staff is doing everything in our ability to stay healthy. With the public works staff being exposed to multiple different people each day as well as being exposed to aspects of our job such as raw sewage raises the risk for our staff. Due to this we need to ensure our staff is safe by encouraging good hygiene and keeping our staff informed of what we know. Staff has been encouraged to practice using quality hygiene such as washing hands on a regular basis. We are doing our best to stay up to date on any new information that is provided on this issue and relaying this information to all staff immediately. We are ensuring to use all safety equipment and PPE when needed to help prevent the spread of this virus to our staff if there is a chance any of us would come into contact with this or any other virus or bacteria. Staff has also been encouraged to utilize their earned sick days if signs or symptoms are present to keep all town staff and the public safe. By keeping our staff healthy we are able to keep providing our services to the public.

Compliments/Complaints

Thanks for grading in the Wernz Addition

Dates to remember

Cheryl will be taking Wednesday and Thursday off.

ADJOURN

With no further business, the council meeting adjourned at 6:58 pm.


KayDee Gilkey, Mayor


Cheryl Loeffler, Clerk/Treasurer