

**REGULAR COUNCIL MEETING**  
**FEBRUARY 4, 2020**  
**6:00**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.**

Mayor KayDee Gilkey called the February 4, 2020 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present were KayDee Gilkey, Dave Watling, Jamie Paden, Steve Walk, Valerie Rogers and Emily Thomas.

Others present: Perry Paden, Angela Walk, Justin & Heather Gust, Ashley Lightfoot, Lon Ottosen, Amanda and Madison Blood, Tim Murphy, Eileen Moffitt, Devin Billington & Cheryl Loeffler.

**ACTION**

Emily Thomas moved to approve the January 21, 2020 regular council meeting minutes as presented, seconded by Valerie Roger. Motion carried 4-0.

**Approval of Claims**

**ACTION**

Jamie Paden moved to approve the claims for February 4, 2020 with EFT's #789-797 for \$11,383.58 and checks #20014-20028 for \$18,733.98; seconded by Steve Walk. The motion carried 5-0.

02/04/2020	
Claims	\$18,381.05
Payroll	11,736.51
Total Paid	\$30,117.56

Signed by Jamie Paden, Valerie Rogers and Emily Thomas

**Old Business**

**Solar Array**

Apollo Solutions sent their update on the solar project at the treatment plant. They are approximately 40% complete with the solar panel racking and the electrical wiring with the installed racking is 20% complete. They are estimating another three weeks of work remaining and two of those weeks will be installing the solar panels.

**PCIB**

**Potential town-wide garbage service**

A large portion of the complaints that present to the PCIB are related to a neighbor's garbage, the odor and the potential for contaminants and rodents. They have begun the discussion of perhaps mandatory town-wide garbage service would help solve this repeating problem and have started the initial research. Perry Paden has contacted the clerks in Tekoa and Rockford to get their viewpoint since both towns have this service for their citizens. Perry gave a brief presentation giving the pros and cons and asked for the council's approval to continue exploring this further. They will be looking into how to streamline the process, make it affordable and possibly having arrangements for special circumstances.

**ACTION**

Jamie moved to continue exploring the potential of mandated garbage pick-up in town; seconded by Emily. The motion was approved 5-0.

The document that Perry used tonight will be available at town hall for anyone to review.

### **Other recommendations from PCIB's meeting 1-28-20**

Since the owner of 201 N 1<sup>st</sup> Street refuses to work with the PCIB and/or town, he is naming town employees, volunteers and spouses in his correspondence and he is performing structural and electrical repairs with no permits, the PCIB is recommending that the council take over and contact Spokane County Building and Planning. The PCIB also recommends continuing to assess the \$750 monthly fine for public nuisance.

A packet with all of the correspondence regarding this property will be delivered to County Building and Planning and to the Labor and Industries for the work that is being done at this property without the appropriate building permits. There was also discussion on ways to go to prevent this from happening again if the building should ever sell.

### **NEW BUSINESS**

#### **Final SCRAPS report for 2019**

SCRAPS provided the final report from 2019 which details what kind and how many calls were made throughout the year. Fairfield had 18 Request for Service with 16 Impounds for a total of 34 services. This averages out to \$37.95 per call.

#### **Resolution 2020-01**

Cheryl presented the 2020 Fee Schedule to the council for review. The PCIB will also review the fees and make recommendations for planning and code enforcement before final approval.

#### **Youth Athletic Facilities Grant (YAF)**

The Washington Recreation and Conservation Office (RCO) is kicking off its upcoming grant application cycle on February 13<sup>th</sup>. This is an ideal funding opportunity to update the town's parks. KayDee is taking a grant-writing class and will use this grant as her project. We will be looking for some ideas for projects for the Pit. The funding cycle opens on February 13<sup>th</sup> and closes May 1<sup>st</sup> for funding to be available in 2021. The RCO grants have a 50% match but the match does not have to be monetary. It can be things such as labor, materials, equipment and various other ways.

The first phase of the Pit Project will be the Fairfield Service Club getting the field ready for the Flag Day baseball game.

Any ideas for projects will be appreciated.

#### **Public works Report**

##### **Sewer:**

Wastewater samples have been taken in 2-4-2020.

Annual Bio-Solids Report has been submitted for 2019. A copy is available.

We are now monitoring and recording temperature and precipitation at the WWTF as requested by DOE.

Bryan is working on an Operation and Maintenance Program for the Collections System.

##### **Streets:**

We are starting the process of upgrading outdated and faded signs again for this year.

**TIB road crack sealing project:** Bids are being taken and we are working on pricing if the town is to do this project. Remember this is 100% funded through TIB.

**Sidewalks:** Cascade was out and looked at the deteriorated parts. They will be back this spring when weather allows to repair the affected areas.

**1<sup>st</sup> St. Sidewalk Project:** Still waiting for DOT approval.

##### **Water:**

Mandatory Water Bacteria sample went in 02-04-2020.

WFI has been updated and submitted to DOH as requested by DOH.

##### **General:**

PW Survey is ready to be sent out in the next water bill. The council reviewed the report made about the progress made from the year before as a result from this public survey.

**An Example of a Regular Task:**

Bio Solids Report (2 HRS.)

This is an annual report done by all Wastewater Plants and facilities in Washington whether they have biosolids or not. This report is sent to DOE and the local health jurisdiction after completion. This report serves as documentation for the state and to ensure bio-solids, or sludge, is being handled and dealt with safely and properly.

**Other**

Ashley Lightfoot, representative from the Service Club, reported that the club would like anyone that is organizing an activity for Flag Day (car show, fun run, parade as examples) come to the meetings that are on the first Thursday of each month so both the club and the organizers know how things are progressing.

The Fairfield Library has booked the "Plaid Cats" for community picnic on August 20<sup>th</sup>. This band played for about an hour in the park on Flag Day last year. They are a lot of fun and there is no cost to the town. This will be one of the library's community events.

**Compliments /Complaints**

None tonight

**Dates to remember**

**Feb 17<sup>th</sup>** Office closed-President's Day

**Feb 25<sup>th</sup>** Webinar for Building a Foundation for Fiscal Oversight 11:00-12:00

**ADJOURN**

With no further business, the council meeting adjourned at 6:51 pm.

  
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KayDee Gilkey, Mayor

  
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Cheryl Loeffler, Clerk/Treasurer