

REGULAR COUNCIL MEETING

MARCH 3, 2020

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the March 3, 2020 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present were KayDee Gilkey, Dave Watling, Jamie Paden, Valerie Rogers and Emily Thomas. Steve Walk was absent due to work.

Others present: Perry Paden, Ashley Lightfoot, Angela Walk, Devin Billington & Cheryl Loeffler.

Approval of the Minutes

ACTION

Valerie Rogers moved to approve the regular council meeting minutes from February 18, 2020 as presented, seconded by Dave Watling. Motion carried 4-0.

Approval of Claims

ACTION

Jamie Paden moved to approve the claims for March 3, 2020 with EFT's #801-807 for \$9,036.64 and checks #20039-20061 for \$141,472.69; seconded by Dave Watling. The motion carried 4-0.

3-03-2020	
Claims	\$140,099.11
Payroll	10,410.22
Total Paid	\$150,509.33

Signed by Jamie Paden, Valerie Rogers and Emily Thomas

Old Business

Radio-Controlled Water meters

Devin, Jason and Cheryl had a phone meeting with Scott Lewis from Apollo Solutions about the possibility of using Apollo Solutions for the purchase and installation of the radio-read water meters. Based off the information that Cheryl had sent, their estimate would be between \$160,000-\$205,000. The town would have to agree to the next step, which includes fees for more in depth information, like the audit performed for the solar panel project.

PCIB

Recommendations from PCIB's meeting

No actions by council were required.

NEW BUSINESS

Interlocal Cooperation Agreement with Spokane County Urban Consortium

Fairfield has been a part of the Spokane County Urban Consortium since 1988 and has received \$2,670,808 mostly from Community Development Block Grants (CDBG) for infrastructure projects. Members are eligible for CDBG and HOME funds through Spokane County but not the state CDBG. This Interlocal Agreement is for 2021-2022-2023.

ACTION

Jamie moved to renew the Interlocal Cooperation Agreement between Spokane County and the Town of Fairfield for the years 2021, 2022 and 2023, seconded by Emily. Motion carried 4-0.

Service club

Ashley Lightfoot was present representing the Service Club. She discussed what the club would like to do in the Pit before Flag Day and the softball tournament. The council suggested doing some basic maintenance to the field this year such as rolling the field to smooth it out and get it looking nice for this season. With the town working on a grant for major improvements in the Pit and not knowing if the application is accepted until this fall, the council suggested the club use some of their funds and man power for Phase I Improvement and then work together on the major project for next year. Ashley will relay that message. We are very excited to be collaborating with the Service Club with the Pit improvements.

Public works

Sewer

- Wastewater and water samples will go in this week.

Streets

- Road grading has been in progress.
- Road grader moldboard needs repair due to the cutting edge having been worn down too much in the past. We are looking into options to fix this.

Water

- Water Samples are going in this week.
- The air relief valve has been installed on Pump house #2.
- Fire hydrants are being flushed and exercised for springtime maintenance. We have notified our community through The Town of Fairfield Facebook Page as a courtesy. We are not required to notify residents when the hydrants are flushed.

Parks

- Irrigation water line for Theil Park is being moved inside of the well house for protection, ease of access, and to beautify the park.
- Park benches are being refinished to prevent splintering and keep the park equipment looking good.

General

- Open house at town shop. No date set yet.

An Example of a Regular Task:

Safety Meetings (10 Min.)

Safety Meetings are how we begin each week, done typically in the morning and lasting no longer than 10 minutes. These meetings are done by staff or through another source such as a video or article. We do safety meetings to ensure our staff know how to properly and safely perform the duties that the public works department must accomplish.

Other

Chair Carts for Community Center

Cheryl presented some different chair carts that would work better for the community center. One is smaller and would be able to be stored easier in the upstairs room. The council gave her permission to purchase two of the smaller ones and one of the larger ones.

Medical team

Someone from WSU and the East Adams Rural Healthcare Clinic will be in town at the doctor's office on March 16th at 9 am. They will be looking through the office for possibly bringing their clinic to Fairfield on a weekly basis. People are invited to come to the doctor's office that morning.

Dates to remember

March 17th

Cheryl gone from office to Annual report training in Spokane

ADJOURN

With no further business, the council meeting adjourned at 6:45 pm.

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer