

**REGULAR COUNCIL MEETING
DECEMBER 3, 2019
6:00**

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the December 3, 2019 regular council meeting to order at 6:01 pm.

Mayor and Town Council members present were KayDee Gilkey, Melissa Lunsford, Jamie Paden, George Davidson, Valerie Rogers and Emily Thomas.

Others present were Perry Paden, Eileen Moffitt, Cindy Davidson, Justin Gust, Steve and Angie Walk, Devin Billington and Cheryl Loeffler. Amy Wheeler came in after the meeting had started.

ACTION

Valerie Rogers moved to approve the November 19, 2019 regular council meeting minutes as presented, seconded by Jamie Paden. Motion carried 5-0.

George Davidson

Mayor Gilkey thanked George Davidson for serving eight years on the council. He was given a \$50 Cabela gift card from the mayor, council and staff. No public funds were used for this purchase. George's term expires the end of December. The election for his position is still tied and will be decided by a bottle lottery at the Elections Office on Monday, Dec 9th at 3:00 pm.

Approval of Claims

ACTION

Jamie Paden moved to approve the claims for December 3, 2019 with EFTs #768-769 totaling \$2,590.34 and checks #19933-19950 totaling \$17,006.36; seconded by George Davidson. The motion carried 5-0.

12/03/2019	
Claims	\$11,672.01
Payroll	7,924.69
Total Paid	\$19,596.70

Signed by Valerie Rogers, Emily Thomas and Jamie Paden

Devin explained that the covered lagoon has not had water in it for so long that the bugs have all died. The dog food was purchased to bring bugs back into the lagoon and feed off the grease on the dog food., which will get the bacteria to begin growing again.

Guest

Eileen Moffitt, Top Options

Business situation

Ms. Moffitt read a letter to the council addressing the investigation of her salon business by a council member and requests a response by December 6th addressing her concerns expressed in her letter.

The Town of Fairfield does not require any business in town to have an additional business license to do business in Fairfield. Several of the council members voiced that they did not ask for her business to be investigated and that the council does not approve of this activity by the other council member. Fairfield council members are pro-business and welcomes new businesses into town.

ACTION

Emily moved to censure Melissa Lunsford for her personal behavior of investigating Eileen Moffitt and her business Top Options. Melissa Lunsford's actions are not condoned by the council, Valerie seconded. The motion passed with 3-yes votes, Melissa voted no and George abstained.

Old Business

Advisory Board guidelines

Cheryl will go through the manual and put together a draft of some guidelines that would fit the town's advisory boards.

Budget

The budget was reviewed again. The water fund and water capital fund were discussed with the requests for SCADA system, remote read meters and fire hydrants. Will divide the two funds by 65% and 35% to see if that helps balance them. The final budget public hearing will be December 17th along with the amended 2019 budget.

PCIB

410 N Northridge Way: The PCIB made the recommendation to the council that a letter and the Nuisance (334-A) and Junk Vehicle (333-A) ordinances be sent to the property owners advising them to get the garbage under control to avoid it blowing around the neighborhood and the possible rodent population. Remind them to also to keep their personal vehicles parked on their property and not on the town's. Cheryl was informed today that they have already began cleaning up the property and will continue to do so until the snow comes.

201 N 1st Street: The PCIB informed the council that the property owner has failed to communicate any plans of either fixing or repairing the collapsing building. Section IX of the Nuisance Ordinance authorizes the Town to set a fine of not less than \$240 nor more than \$1,000 per violation. The PCIB recommends to the council to impose a \$750 penalty per month for maintaining a Nuisance as declared in the October 24, 2019 letter until the nuisance has been abated. Terry Ottosen, code enforcement officer, will write up the letter.

NEW BUSINESS

Employee Accrual

The council reviewed the employee accrual. Devin and Cheryl have been using their accrued hours and no one has an excessive amount remaining. They both do need to take a few days off before the end of the year.

Utility adjustments

Adjustments made throughout the year to utility accounts were reviewed.

ACTION

Valerie moved to approve the utility adjustment report for 2019 as presented; seconded by Emily. The motion carries 5-0.

Public works report

Sewer: Samples will be going in this week.

Bids are being taken for Seward sewer repair.

WWTF flow meter calibration/ Communication Error. KME has been contacted.

Streets: Meeting TIB on pavement project. Only capable of funding crack seal this year. Looking into options Public Works/Small Works Roster/County, Etc.

612 W. Tempest road easement completed.

Ditch Project will continue weather permitting on Jackson.

Winter Prep, Snowplows are all set up.

Parks: Leaves are being picked up in parks while we have dry weather.

Water:

General: Solar panel project is progressing.

An Example of a Regular Task:

Fire Prevention (-- Hrs.)

The town is trimming back bushes from fire hydrants. With the winter season here, there is a greater possibility of structure fires and we need to ensure that our fire department can easily access hydrants, if needed.

If citizens want to help, we would appreciate you trimming the bushes away from hydrants on your property as well. We need to be sure there is at least 5 feet in every direction of the fire hydrant for easy access for the firefighters.

Other

Amy Wheeler was not on the agenda but came to report that she does have the proof that the remaining 5th wheel has been listed for sale since 2018 on at least nine marketplaces such as Offer Up, Let Go and Facebook Marketplace. There has been no one seriously interested. She asked the council to consider repealing the \$750 fine that was specific to the removal of the 5th wheel, which had been reinstated in October 2019 due to their noncompliance.

ACTION

Melissa moved to repeal the \$750 a month fine specific to the 5th wheel; seconded by George.

ACTION

Emily amended the motion to repeal the \$750 a month fine specific to the 5th wheel, and to go back to the \$250 a month fine assessed October 8, 2019, until the 5th wheel has been removed from the property. The amended motion was carried 4-1 with Melissa voting against.

ACTION

The amended motion was moved to repeal the \$750 a month fine specific to the 5th wheel and reinstate the original \$250 a month fine assessed October 8, 2019, specific to the 5th wheel removal until the 5th wheel is removed from the property; seconded by George. The motion carries 4-1 with Melissa voting against.

Compliments/Complaints

None.

Dates to remember

- Dec 7th** Old Fashioned Christmas
- Dec 10th** PCIB review of GMA
- Dec 15th** Liberty Band Concert at 4 pm in the Fairfield Community Center
- Jan 14th** Public hearing for GMA

ADJOURN

With no further business, the council meeting adjourned at 7:05 pm.

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer