

**REGULAR COUNCIL MEETING**  
**NOVEMBER 5, 2019**  
**6:00**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.**

Mayor-KayDee Gilkey called the November 5, 2019 regular council meeting to order at 6:02 pm.

Mayor and Town Council members present were KayDee Gilkey, Melissa Lunsford, Jamie Paden, George Davidson, Valerie Rogers and Emily Thomas.

Others present were Perry Paden, Justin & Heather Gust; David Watling and CJ Livingston, Tim Murphy, Steve and Angie Walk, Devin Billington and Cheryl Loeffler.

**ACTION**

Jamie Paden moved to approve the October 15, 2019 regular council meeting and October 29, 2019 Special meeting minutes as presented, seconded by Valerie Rogers. Motion carried 5-0.

**Approval of Claims**

**ACTION**

Jamie Paden moved to approve the claims for November 5, 2019 with EFTs #751-760 totaling \$11,662.46 and checks #19893-19923 totaling \$76,176.77; seconded by George Davidson. The motion carried 5-0.

11/5/2019	
Claims	\$73,759.96
Payroll	14,079.27
Total Paid	\$87,839.23

Signed by Valerie Rogers, George Davidson and Jamie Paden

**Old Business**

**CDBG preliminary application**

Council reviewed the two applications and a few errors were found.

**2020 Sewer Improvements**

1. The sewer project should be listed as Spokane Street to Portland instead of Sewer Street to Portland.
2. Citizen participation date of meeting was Oct 29, 2019 instead of 2012.

**Town of Fairfield Water Reservoir**

Devin presented three different bids for the telemetry system. The grant application has a "band-aid" fix for our current system but that will still need to be brought up to date in the near future. The idea of a "band-aid" fix is less appealing to both council and public works. The decision is to have the dollar amount changed to \$71,000 for the telemetry system with the thought that if the advisory board does not fund the entire project, the town could offer to provide the additional funding to the cloud-based system could be obtained. Devin has checked with several communities that use the cloud-based system about connectivity issues and none of them have had any issues.

The three quotes were:

KME	\$151,700
Handy Solutions	\$14,000
ACS	\$71,428 plus monthly recurring fee of \$433

**Advisory Board guidelines**

Mayor asked the PCIB to provide a list with bullet points of their function and expectations as a board to the next council meeting. The mayor asked the council to review the document again before the next meeting.

## **Credit Cards**

The town is now set up to accept credit cards for utility payments.

## **NEW BUSINESS**

### **Cemetery budget**

Mayor will send a letter to the Cemetery Board regarding the importance of the gopher eradication at the cemetery. Without some attempt to get rid of them, they will continue to overpopulate the area and eventually destroy all of the grass. Equipment has had some breaks and the operator has been roughed up from the rough terrain. KayDee will visit with John Thomas before the letter is sent to the Cemetery Board.

### **Change health insurance provider**

It is open enrollment for health insurance now. The town currently has Kaiser Permanente for health and Delta Dental for dental insurance. Information from Regence was presented. Cheryl will check with the two Willamette dental providers in Spokane to see if they are accepting new patients before leaving Delta Dental. The town could offer both health plans so the staff would have choices.

### **Jacob Schanzenbach-briques Strategies**

Mr. Schanzenbach contacted Cheryl about reaching out with his business to reinvent Fairfield. We will see if we could connect with him the first quarter in 2020 to see what he has to offer.

### **Public works report**

**Sewer:** Samples will be going in this week

Sandbags in EQ basin in progress

DOE survey to determine adequate sampling in progress.

Cleaning UV room to prep for discharge.

**Streets:** 612 W. Tempest road easement in progress

Ditch Project will continue:

Rattlers Run, Prairie View, Tempest, Jackson

Graveling roads as time allows

Winter prep, snowplow maintenance etc. is being taken care of.

Snow Fence is going up on Hilltop Ln.

Snowplow painting for community

**Parks:** Grasshopper mower bearing replacement.

**Water:** Carefree SCADA quote for water and sewer. -Attached

Water meters have been read for the final time this year.

### **General:**

Solar panel project starting soon.

### **An Example of a Regular Task:**

Cleaning UV room, and discharge area (5 Hrs.)

Fairfield Public Works cleans the UV disinfection lighting system regularly. This is the final form of disinfection for our wastewater before being delivered back into the creek. This is an important area to keep clean in order to ensure adequate disinfection important to the environmental safety, this also serves a major part in ensuring that the town meets their wastewater permit levels as previously specified. In the fall we do a major cleaning of the entire room to ensure a safe and sanitary environment for taking samples and working in.

### **Other**

Micki Harnois is writing articles about the different things going on in SE Spokane County for the Current Magazine, which is similar to the INLANDER. She would also like to include council minutes, which the council thought was a good idea.

**Compliments/Complaints**

None tonight.

**Dates to remember**

**Prime Rib Dinner**

November 9

**Military Wall of Honor**

November 11 1:00

**PCIB**

November 12

**Budget workshop**

November 12

**ADJOURN**

With no further business, the council meeting adjourned at 7:24 pm.

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**KayDee Gilkey, Mayor**

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**Cheryl Loeffler, Clerk/Treasurer**

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