

REGULAR COUNCIL MEETING

OCTOBER 1, 2019

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor-Pro-Tem Jamie Paden called the October 1, 2019 regular council meeting to order at 6:01 pm.

Mayor Pro-Tem and Town Council members present were Melissa Lunsford, Jamie Paden, George Davidson, Valerie Rogers and Emily Thomas. Mayor KayDee Gilkey was out of town for work.

Others present were Perry Paden, Justin Gust; David Watling, Cindy Davidson, Fire Chief Eric Olson, Linnea Olson, Jeremiah Olson, Gregory Olson, Amy Wheeler, Devin Billington and Cheryl Loeffler.

ACTION

Emily Thomas moved to approve the September 17, 2019 minutes as presented, seconded by Valerie Rogers. Motion carried 4-0.

Approval of Claims

ACTION

Valerie Rogers moved to approve the claims for October 1, 2019 with EFTs #736-742 totaling \$8,906.16 and checks #19860-19876 totaling \$86,700.87; seconded by Melissa Lunsford. The motion carried 3-0 with Emily abstaining.

10/01/2019	
Claims	\$85,414.84
Payroll	10,192.19
Total Paid	\$95,607.03

Signed by Valerie Rogers, George Davidson and Melissa Lunsford

The council asked for verification on a few of the expenses, which was provided by Devin and Cheryl.

With the damage that was done to Jackson Road from the reservoir repairs, the expenses incurred for the current repair project will be split 50/50 between water and streets.

Proclamation

October has been declared National Fire Prevention Month and Mayor Pro-Tem Paden proclaimed October 6-12 as Fire Prevention Week for the fire district.

There will be an Open house at the fire station on October 12th and everyone is invited.,

Chief Olson thanked the council for all the support they have given the fire department over the years and also to Jamie and Devin for their commitments to the department.

It was also announced that Fire District #2 is partnering with the Golden Gem Mercantile. They will be gathering Coats for Kids. Also 5% of their sales during their Fall Festival on October 12th will be donated towards the purchase of the new stretcher for the district's ambulance.

Old Business

Fall Festival

There will be an organizational meeting for the Fall Festival on October 8th at 5:00 at the community center. The museum is planning their Scavenger Hunt and the Library will have activities going on as well. Johnson Search Group will donate \$100 and we will reach out to other businesses for donations.

Trunk or Treat

Enough interest has been shown to have a "Trunk or Treat" on Halloween. We will also reach out to the surrounding communities and invite them to participate. This will be on October 31st.

On-line payment

With more research, Certified Payments, another online payment provider, has a better plan with a 2.5% transaction charge. GovPayNet's transaction charge is 3.25%. For example, when a resident uses Certified Payments to pay their bill, they will actually pay \$102.50 with \$100 deposited directly into the town's bank account and \$2.50 paid directly to them. The deposits are very easy to reconcile. Cheryl will complete the application form and get this program started.

Snow removal policy

The council reviewed the snow removal policy and the changes that were suggested by public works. The biggest change is that the town will be divided into quadrants. After Hilltop Lane, Main Street and the bus routes are cleared, they will begin working the quadrants, starting with quadrant #1, then 2, 3 and finally 4. The next week they will begin with quadrant 2 then 3, 4 and then 1. This way, not one area is plowed first or last every time-except for the three areas mentioned earlier. The policy and quadrant map will be in the office for anyone to review.

PCIB

Building permit #2019-06

- Roof over deck 408 N 3rd

The PCIB suggested approval of the Building Permit #2019-06 to the council.

ACTION

Emily moved to approve Building Permit 2019-06; seconded by Melissa. The motion was approved 4-0.

205 W Spokane Street

September 30th was the deadline date to have all action items taken care of and the 5th wheel removed. The PCIB presented photographs of the property that were taken today, which shows some movement has been made on the action items. One pile is covered with a blue tarp, but it is not moved off the property or behind a fence. A fence has been started but not finished. The 5th wheel has not been removed from the property nor any action with regards to selling the vehicle. The council would like to see some evidence of their attempts to sell/moving the 5th wheel.

ACTION

Based upon the good faith effort and the action items being partially completed and the Wheeler's good understanding of what needs to be completed; Emily moved to remove the fine for the month of September for the three action items and reduce the \$750 fine to \$250 for not having the 5th wheel removed by Sept 30 provided they can show the council their documentation in one week or no later than Oct 8th of their effort to have it sold; seconded by Val. Motion carries 4-0.

The action items will be reassessed at the end of October.

NEW BUSINESS

None tonight.

Public works report

Sewer: Samples will be going in this week
RV Dump closed for the season

Streets: Jackson ditch work completed – gravel road and re-evaluate in summer

Tempest road work in progress

Sidewalks Friday- Sunday

Devin showed the owner of Cascade Industrial Services his areas of concern, which include remove cement splashed on the front of buildings and clean up the about fracture lines.

Snow Removal Policy

Meeting with TIB about measuring the cracks in the street

Parks: Tree City USA- Maple Tree, Cemetery, October 24th

Park Restrooms closed for the season and sprinkler blowouts Thursday

Water: Carefree SCADA working on quote for water and sewer.
612 W. Tempest hook-ups for new home.

General:

Transmission options 2002 Chevy. Both bids are estimates due to possible rusted nuts and bolts requiring additional time for removal.

1. Used transmission with new parts and six-month warranty is \$1100, installation with labor, fluids, shop supplies and sales tax \$1,945.80 Bud's Auto & Truck Service
2. Rebuild transmission and installed by Louie's Transmission \$6,161.70

These are estimates only. Additional time may be charged due to unknown condition of the town's transmission.

IRWA Fall Conference Post Falls ID

ACTION

Emily moved to go with the estimated bid of \$1,945.80 for the used transmission and installation, seconded by George. The motion passed 4-0.

An Example of a Regular Task: Improving (-- Min)

Each day Fairfield Public Works Department is looking to improve by working on tasks and problems we have within the town together as a team. We work closely with our council, Mayor, and clerk to insure we are accommodating to all needs and that we stay within budget. By working on these projects as a team we are constantly learning and improving. We tackle these projects with a good attitude and an open mind. When there are issues that we may not have an answer to we contact outside sources such as; other utilities/towns, IRWA, contractors, or other contract operators. We also improve by attending classes to keep up on new technologies and improvements within all aspects of Public Works, this Fall Conference was especially helpful in doing so for us with quality instructors and presentations. All these details lead up to Fairfield's Public Works Department improving allowing us to produce a better product for The Town of Fairfield.

Other

Veteran's Day Military Wall of Honor ceremony will be at 1:00 on November 11th.

CDBG has a mandatory meeting for applicants for the next funding cycle on October 8th from 9-11 am. Cheryl can go

Compliments/Complaints

Dates to remember

BARS training Cheryl	Oct 2
RDI Leadership graduation	Oct 2
Cheryl meeting	Oct 11
RMSA Meeting (Chelan)	Oct 16-18

ADJOURN

With no further business, the council meeting adjourned at 7:32 pm.



Jamie Paden, Mayor Pro-Tem



Cheryl Loeffler, Clerk/Treasurer