

REGULAR COUNCIL MEETING

JULY 2, 2019

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the July 2, 2019 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, Valerie Rogers, George Davidson and Emily Thomas.

Others present were Bryan Hicks, Cyndi Davidson; Perry Paden; Justin Gust; Mr. & Mrs. George Quiggle; Amy Wheeler; Tony & Mary Sparks; Lon Ottosen; Devin Billington and Cheryl Loeffler.

Approval of the Minutes

Devin Billington corrected the minutes to read that owners can do repairs on their own property and verified that Jamie Paden made the second to accepting Halme’s bid for the pump.

ACTION

Valerie Rogers moved to approve the minutes with said corrections from the regular council meeting of June 18, 2019; seconded by Jamie Paden. The motion carried 5-0.

Approval of Claims

ACTION

Jamie Paden moved to approve the claims for July 2, 2019 with EFTs #697-705 and check #19756 totaling \$8,951.92 and checks #19755 and 19757-19777 totaling \$19,351.19; seconded by Valerie Rogers. The motion carried 5-0.

07/02/2019	
Claims	\$18,597.67
Payroll	9,705.44
Total Paid	\$28,303.11

Signed by Jamie Paden, George Davidson and Emily Thomas

Public Hearing for Transportation and Capital Improvement Plans (TIP/CIP)

Mayor Gilkey opened the public hearing for the TIP/CIP six-year plan at 6:02 pm. She explained to the audience what the six-year-plan is and why we have to do one every year.

Melissa Lunsford-Streets

Convert Gravel Roads to Hard Surface Roads:

Re-construct roadway and hard surface Jackson 2020

Re-construct and re-open roadway and hard surface 2nd street from Spokane to Seward 2019/2020 (2nd Street Spokane to Seward is a closed street and researching as to why it is closed.)

Hard surface Spokane Street from 1st to 2nd 2020

Hard surface 3rd from Hamilton to Bradshaw 2021

Hard Surface Fairweather from Main to Truax

Hard surface Seward from 5th to ?

Hard surface 5th from Prairie View to Seward

Hard surface Lake Street from 3rd to end of cul-de-sac

Hard surface Carlton from 4th to end

Northridge Way from Ticknor – hard surface

Water

Tank mixer for water reservoir \$20,000

CDBG to expand overflow drain from the reservoir down Jackson -reservoir improvements

Emily asked about adding the GIS mapping We have applied for a grant in the past so we will add this in. Val recommended adding the removal of the large rocks in the swale area and replace that area with something else. We will research private funding agencies and state park and recreation grants. With no further comments, Mayor Gilkey closed the public hearing at 6:24.

ACTION

Jamie moved to approve the TIP/CIP with the additions discussed tonight; seconded by Emily. Motion carried 5-0.

Engineer's Report

Preconstruction meeting tomorrow at 8:00 am for the resurfacing sidewalks projects. The contractor plans to start on July 10 and it should be a two to three-week project. The businesses have received notification of the project.

1st Street Sidewalk Phase 2

Century West has been in town completing the survey.

Transportation Improvement Board (TIB)

TIB recognizes the difficulty that small communities have getting contractors interested in the smaller-scaled pavement rehab projects. They are working out the details for a demo pavement rehab project where Fairfield and Rockford will work with one contractor who will oversee the entire street project. The design phase should be this year and construction in 2020. They are still deciding if there will be matching funds and how much.

TIB call for projects is coming up.

UP grade crossing protection fund opening in August. Bryan is working on an application in for the crossing at Ticknor.

Old Business

Lon Ottosen GIS Mapping proposal

Association of Washington Cities offers a GIS Consortium, but the information given was not very clear.

Lon went over his program again and offered to add the location of each water meter to the mapping when the water system layer is added, with no additional fees. Once the data is created, it probably won't change much but we would have access to do updates and put in additional information. Lon will work with Devin and prioritize the layers to help set the budget and have their information for the next council meeting.

PCIB

Minutes from 6-25-19

Mr. & Mrs. Quiggle came to the meeting tonight to ask for a variance on their property setbacks. They were advised that the application must go through the PCIB first.

205 W Spokane Street

Justin Gust met with Beau Wheeler at the property and inspected the vehicles in question. None of the vehicles meet all three of the standards in the ordinance so the PCIB recommends to the council dropping the junk vehicle fine due to none of them being "junk vehicles".

ACTION

Emily moved to accept PCIB recommendation that the junk vehicle fines be removed from 205 W Spokane, seconded by Melissa. Motion approved. Motion carried 5-0.

They are to come to the PCIB meeting with a plan with action dates and they would recommend no more fines added and the set fines reduced to \$250

NEW BUSINESS

Harvest Festival

October 19th was selected for the Harvest Festival. We will have a work meeting on August 6th in the community center and find items to surplus and have them for sale at the festival.

Building Trust in Government Through Plain Language

The council gave Cheryl permission to participate in this webinar. Cost is \$35.

Public works report

Sewer: Sewer Inspections 117 N 2ND St. Repair
612 Marll Ct. Install
107 S. Fairweather Repair
Public Works Permit – General Idea
Devin is approved for testing of Wastewater Group I

Streets: Dump Truck is repaired. It is put back into service as it is safe and operational again. Thank you to Bud's Auto.
Water Repair on Main is finished waiting on asphalt/concrete.
Spokane County Jackson Rd. Update.

Parks: Tree Removal 2 pine trees in park:
Quote All American Tree Co. 1,200.00 + TAX
Others possibly interested
Sprinklers are on for the season.

Water: Well #5—Halme Electric and Pump.
CCR – explanation, and how will we improve.
WUE – 17.9% Loss of water this year 3 Yr 13.1%
Opportunities to improve.

General: Pickup Purchase
Backhoe Demo week of 8-12 Caterpillar Equipment.

An Example of a Regular Task: CCR (5 HRS)

The Consumer Confidence Report (CCR) is a report that is required by DOH for every public water system to present to their consumers by July 1st of each year. Ours went out with the newsletter. This is also a report sent to DOH. This report is a very short summary of what went on over the year in our water system.

Compliments/Complaints

Dates to remember

July 3-5 Cheryl Gone
July 4 Office closed

ADJOURN

With no further business, the council meeting adjourned at 7:57 pm.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer