

REGULAR COUNCIL MEETING

MAY 21, 2019

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the May 21, 2019 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, Valerie Rogers, George Davidson and Emily Thomas.

Others present were Scott Mallery, Brenda Smits from DOH; Bryan Hicks; Dave Watling; CJ Livingston; Jason & Lindsay Pestana, Lon & Terry Ottosen; Cyndi Davidson; Eileen Moffitt; Kevin Finley; Mark Felgenhauer, Tim Murphy; Justin & Heather Gust; Mark Matherly; Amy Wheeler; Steve Walk; John Thomas; Devin Billington and Cheryl Loeffler.

Approval of the Minutes

ACTION

Val Rogers moved to approve the minutes as read from the regular council meeting of May 7, 2019; seconded by Jamie Paden. The motion carried 5-0.

Approval of Claims

ACTION

Jamie Paden moved to approve the claims for May 21, 2019 with EFTs #684-687 totaling \$5,027.90 and checks #19700-19713 totaling \$15,403.96; seconded by Melissa Lunsford. The motion carried 4-0 with Emily abstaining.

05/21/2019	
Claims	\$15,419.94
Payroll	5,011.92
Total Paid	\$20,431.86

Guest

Scott Mallery, Dept of Health (DOH), Office of Drinking Water Assistant Regional Manager

Scott Mallery and Brenda Smits came to Fairfield and to the council meeting at the request of Public Works.

Mr. Mallery introduced himself and how his department is managed. There are 1400 drinking water systems that are in Group A, which is systems with 15 and above connections. These systems are regulated under the Drinking Water Act. His biggest responsibility is public health and safe drinking water. After reviewing the drinking water reports, he told the group that "Going over Devin's records, he has been doing an awesome job and we are very fortunate to have our own certified water operator." Devin has been working with water for at least four years and he knows who and when to call with any issues and he is doing everything he is supposed to do with monitoring and testing.

The town has sanitary surveys done by DOH in five-year intervals with the last one done by Ed Perry in 2018, before Devin was hired. There were deficiencies found and testing that had not been done by the previous public works employees. Devin has corrected everything quickly and professionally.

Mr. Mallery reported that the free chlorine levels range from .2 to .4, which meets the requirements from DOH to make sure there is no coliform or E. coli present in the water. Fairfield has not had any of those issues for a long time.

The audience asked about the water being "white" which was explained as air bubbles in the line possibly from one of the pumps. They are not a health issue but could be aesthetically unappealing to some people. Some people have complained of a burning sensation with showering and it was explained the level of chlorine in the water isn't enough that would burn the skin. Perhaps there was something on the person's skin that had an adverse reaction when the water hit.

Someone in the audience commented that the water sometimes smells of chlorine at various times of day, both after use and first thing in the morning. There are various scenarios that could affect this, but our drinking water comes from three different sources and depending which part of the distribution system is turned on first, you could be closer to the chlorine source one day and then further away the next. Distribution system is our entire water system within the town, first customer from the well and beyond.

Concerns were brought up about swimming pools and what affect pH has on the effectiveness of chlorine and what effect do air bubbles and temperature have on chlorine effectiveness. Air bubbles and pH will dissipate chlorine; however, the town is meeting the free chlorination standards.

Anything regarding water quality beyond drinking water safety is at the discretion of the town. For example, a decision to add fluoride to drinking would be made by the council and water operator, not DOH. We **do not** add fluoride to the water.

Simple chlorination readings are taken in the distribution system. The city is meeting the set requirements.

With some concerns about fraudulent reports being done, the council and Mr. Mallory both said that results with other samples tested by the certified lab would come back unsatisfactory if true requirements were not being met. All the reports have been satisfactory.

A citizen in the audience asked if anyone watches over Devin while he is testing and what type of equipment is used for chlorine testing? He uses an electronic free chlorine meter and the samples are sent to a certified lab for testing. Anatek in Spokane is the lab that we use. DOH is sent the results.

How often are the tests performed? The DOH has a water quality monitoring schedule that must be followed. In fact, the town is due for testing of lead and copper. We also take samples for coliform and bacteria monthly.

The sanitary control area is a 100-foot radius or more if designated by the town, is around the well to protect it from contaminants.

On the DOH website, the office of drinking water has a database which shows the testing schedule, tests results and is open for public viewing. <http://doh.wa.gov>

Engineer Report Sidewalk Resurfacing-FEMA

The contractor needs two to three weeks of consistent dry weather before they can begin and with Flag Day close, they won't start until late June. Bryan will hold the preconstruction meeting in early June. Century West will be contacting the business owners.

The other projects that have been paid with FEMA funds have to be completed this year. These include patching the pavement on Ticknor and Northridge Way and replacing the gravel in Thiel Park.

Bryan has been trying to get Spokane County to partner with us and get several areas around town prepped for chip sealed at the same time and has just found out that they won't be able to help us this year. It is now too late in the season to expect a reasonable bid. He will explore other options.

The Transportation Improvement Board grant for crack sealing on Carlton to Third and Fairweather and McNeil will take place this summer. Bryan will propose going out to the Small Works Roster and combine the TIB work with FEMA to get the patching completed.

1st Street Sidewalk Phase 2

Department of Transportation (DOT) has approved the Contract Agreement with Century West and the design phase will take place this summer. Bryan will then put the project out to bid later this year and have the contractor ready to go in early spring.

Bryan is still trying to connect with UPRR about the repairs needed at the railroad crossing on Ticknor.

OLD BUSINESS

Growth Management – Capital Facilities element

Due to the length of this meeting, Terry & Lon Ottosen postponed their presentation to a later date.

Community Health Update

KayDee was invited by Rep Joe Schmick and a few other representatives to Asotin for a meeting with Kaiser Permanente. They all expressed their great disappointment to KP for moving out of their rural communities and that they feel that KP should be doing more for these communities to meet their medical needs than they originally put on the table.

Recycling Events

John Thomas reported this year the chipping event ran much smoother. The town employees and volunteers did a ton of work to get the site up and ready and Jamie and Perry Paden worked hard making sure that everyone had their day permit and traffic control. The day permits are still being abused though by multiple homes using the same permit. John is working on alternative ways to handle the yard debris and to better serve the citizens. One thought is do it like Rockford and charge per load and open the area up and allow people to bring their yard debris and then have someone come in and chip it before the pile gets too out of control.

Cemetery

While John was here, he brought up the Fairfield Cemetery and the condition of the grounds. The gopher damage is terrible and almost all 5 acres have been damaged by them not to mention the damage being done to John's equipment and his body. John would like to bring a professional exterminator in to eliminate the gophers, and once they are gone, till the grounds and then reseed it with grass. He is noticing some drifting of chemicals from the farmer next door. Cheryl will try to find out who is farming that ground now. Between John and Cheryl, the cemetery board will be contacted about the gopher issues.

Tire Amnesty

Cheryl received a report from Spokane County Solid Waste that they collected over 700 tires and filled an entire semi-truck trailer in 1.5 hours, from Fairfield. They were very happy with those numbers. The next tire amnesty is in Latah on June 8th and Fairfield will be hosting the Hazardous Household Wastes on June 22nd.

Flag Day

The council discussed their appearance in the parade. Cheryl will make sure there is a car for them, and Emily will make the signs for the side of the convertible. Cheryl did some checking with the Philadelphia Insurance which is the company that handles the Event Insurance with RMSA. A blanket policy for the entire day would be \$176. She will contact them personally to verify this dollar amount.

ACTION

Jamie moved to proceed to purchase Event Insurance for Flag Day at the cost of \$176; seconded by Melissa. The motion carries 5-0.

Reserving Park

Several different families inquired about "renting the park" for their high school graduation parties. It makes it very difficult since we do not "reserve" the park for functions. Jamie will look at different communities on how they do it and their fees and bring the information back to council.

Planning Commission/Improvement Board (PCIB)

205 W Spokane Street

Since the Wheeler's would not sign the original agreement for cleaning up their property, they were to submit one with a definite plan and timeline to the council. Amy Wheeler did present one but there was no definite plan and none of the issues addressed.

ACTION

Emily moved to reject the letter submitted by Amy Wheeler and refer the case back to the PCIB for review and decision; seconded by Valerie. The motion carries 5-0.

NEW BUSINESS

Annual Report

Jamie & KayDee will review the annual report before Cheryl sends it to the state. The report will be brought to the council next meeting.

Public works report

Sewer: Ms. Dianna's WWTF Inspection May 16th
Bio-Lyncius organic wastewater solution.

Streets: Quadrants/ Town Sections
Dump Truck is at Bill's Service

Parks: Plumbing at Theil Park is functioning.
Mower is repaired. Two additional belts have been purchased as spares.

Water: Call from DOH—Anonymous concerned citizen call to DOH.
Drinking water concerns—Milky water is caused by air in the water.
Repair on Main St. 00/100 block
Well #5—Halme Electric and Pump to pull and diagnose, (Next week)

Devin also contacted Jay Baird from Spokane County and he and Becca McConnaughey were down to look at Jackson Road one day while he was out of town. Devin is expecting an email from them with their report.

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General:

PW Survey, current results.
Public Works II: Jason Pastana

An Example of a Regular Task: Networking (-- Min.)

As a Water Operator, WW Operator, Public Works Employee or any other title we may have in this field of work part of our job is networking with others in this field. The Town of Fairfield can be insured I take the quality and safety of your water very seriously. To better myself and Fairfield I communicate with other water operators, or other water related professionals. By doing so, this allows a broader range of knowledge and capability in myself as a water operator. We work closely with ERVOW, IRWA, and DOH to insure we are giving our best to Fairfield and insuring we are keeping the town's water safe.

Appx. 250 Surveys sent out 22 Returned

RESULTS

Avg. score out of 10

Professionalism of Staff	7.60
Sewer Efficiency/upkeep	7.53
Emergency Response	7.46
Water Efficiency/upkeep	7.38
Water Quality	7.27

Upkeep of Parks	6.82
Snow Removal	6.73
Communication	6.05
Upkeep of Roads	5.64
Knowledge	5.00

PLANS FOR IMPROVEMENT

Devin introduced Jason Pestana as the new public works II. He has lived in Fairfield his entire life. Jason is married to Lindsay and they both are volunteers for the EMS and the Fire Department.

Other

Park bathrooms are being vandalized. Some groups of kids having been in the restrooms with the doors locked and believed to be smoking pot. Devin will reposition the cameras in the park for better visuals.

There have been other kids caught on the roofs of New2You and Top Option and one of the youths was identified. Deputy Nye will be contacted.

Compliments/Complaints

A dog complaint was filed regarding a barking dog at 307 W Hamilton. The person filing the complaint was advised that dog issues are sent to SCRAPS and since Dog Issue is listed on the Complaint Form, we would have to deal with it. The barking could fall under the Nuisance Ordinance though. A letter will be sent to the owner.

The owner knows that the dog is a problem barker and has already purchased a bark collar before the meeting.

ACTION

Melissa moved to remove the line for dog issues on the complaint form and replace it with nuisance; seconded by Valerie. Motion passed 5-0.

Other

Dates to remember

May 27	Military Wall of Honor
May 27	Office Closed for Memorial Day

ADJOURN

With no further business, the council meeting adjourned at 8:22 pm.

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer