

**REGULAR COUNCIL MEETING**  
**APRIL 2 2019**  
**6:00**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.**

Mayor KayDee Gilkey called the April 2, 2019 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, Valerie Rogers, George Davidson and Emily Thomas.

Others present: Theresa Holm, Dennis Baysinger, Cyndee Davidson, David Watling, Perry Paden, Rex McMullin, Devin Billington and Cheryl Loeffler, Deputy Bruner.

**Approval of the Minutes**

**ACTION**

Jamie Paden moved to approve the minutes as read from the regular council meeting of March 19, 2019; seconded by Valerie Rogers. The motion carried 5-0.

**Approval of Claims**

**ACTION**

Valerie Rogers moved to approve the claims for April 2, 2019 with EFTs #665-668 totaling \$3,698.38 and checks #19570-19587 totaling \$12,543.65; seconded by Jamie Paden. The motion carried 5-0.

04/02/2019	
Claims	\$11,144.37
Payroll	5,097.66
Total Paid	\$16,242.03

Check register signed by George Davidson, Valerie Rogers and Jamie Paden.

**Flag Day**

Teresa Holm from the Fairfield Service Club was present with additional items for Flag Day. They would like to have a dance in the Community Center and asked the council if the town would do a "Movie Night" in the basement. The dance would have a live band and run from 7-10 that evening. With a set time and place for the movie night and being early in the evening, the thought is more people might participate.

There are funds for summer activities in the budget. Emily will look for a good movie.

The library is paying for the Plaid Cats, a band, to play about 1:30. They will need to be able to access electricity at the gazebo. We will contact Jim Adams.

There was more discussion about the location for the vendors. A couple of the council have looked at the area between the creek and railroad tracks that the club wants to place the vendors. It is not an ideal area. The suggestion was made to have them set up on North Railroad Avenue as a trial to see if the vendors like it.

KayDee has composed a letter that will go out to various organizations and the school offering an opportunity for Community Service Hours and fundraising.

Teresa asked to have a link on the town's webpage for the Service Club.

The town is responsible for port-a-potties, garbage and the movie.

## **OLD BUSINESS**

### **Traffic Operations**

The meeting with Walt Wagemann from WSDOT will be April 11 at 2:00 here at town hall. He will be bringing an environmental specialist with him to discuss the flooding issues on Highway 27.

### **Rex McMullin, RAM**

Rex presented the proposal for fogging mosquitoes. The proposal was for \$200 an application which includes all labor, fuel and pesticides along with his liability insurance. The council will review the proposal and vote next meeting.

## **NEW BUSINESS**

### **Cemetery mowing contract**

Cheryl Fulton-Fischer contacted the office to state that the cemetery board would like to keep the cemetery mowing contract with John Thomas. The council was in agreement.

### **2020 Census-Participant Statistical area program**

This document demonstrates the census block and census tract changes in Spokane County since the 2010 census. There were no significant changes in our area. Cheryl will notify SRTC that the council agrees. No other action is needed.

### **402 W Portland Water leak**

The homeowner of 402 W Portland had their pipes freeze and break under their home and has petitioned the town for an adjustment on their next bill. Emily Thomas reviewed the details of her actions and determined that the owner did everything according to our Code 13.04.200. Therefore, her recommendation is to waive the overage charges related to this leak and charge the account holder only the base charge for this billing cycle with overage calculations to resume beginning with the next reading of this meter. Cheryl did an estimated calculation of about \$180 dollars overage.

## **ACTION**

Emily moved to waive the overage charges related to this leak and charge the account holder only the base charge for this billing cycle-with overage calculations to resume beginning with the next reading of this meter; seconded by Jamie. The motion carried 5-0.

## **Public works report**

### **Sewer:**

Waste water and water samples will be taken in this week.  
106 W. Spokane Ave. Sewer concern.  
503 S. Hilltop Sewer Plug (Abuse of system).

### **Streets:**

We are in the process of fixing potholes, grading roads, and adding gravel to muddy areas.  
The grader is in the process of a scheduled maintenance and will be back up and running shortly.

### **Parks:**

Pea gravel is being added to the park again.  
Park Restrooms will be open as soon as water fountain is fixed.

### **Water:**

Well House #5. Estimates.  
Reservoir leak.  
SCADA emergency update.  
Drive by water meter estimates (Attached).

### **General:**

April 10<sup>th</sup> Ms. Dianna Washington will be in Fairfield for a WWTF Inspection.

**An Example of a Regular Task:**

Bacteria Samples (15 Min.)

Once a month a bacteria sample is taken from a tap in our water system. This sample is taken to be sure there are no harmful chemicals in our water system, helping in ensuring drinking water safety. This sample is reported to DOH and kept on record at Fairfield Town Hall and in the public works department, you can see the results hanging on the wall in the town office.

**ACTION**

Because of the emergency of the SCADA system failure, Valerie moved to approve the purchase a new SCADA system, up to 25k; seconded by Jamie. The motion carries 5-0.

**Compliments/Complaints**

Complaints that came in were passed on to the Planning/Improvement Board (PCIB).

**Other**

Deputy Bruner from the Sheriff's office introduced himself as the sheriff that will be covering our area for now.

David Watling let the council know that their neighbor's dog was on their property and bit his wife but did not break the skin. SCRAPS was called but they did not send a car for investigation. Deputy Bruner informed us that SCRAPS' guidelines are very specific and if there was no skin broken with the bite, it was more than likely not ruled an emergency or dangerous situation.

**Dates to remember**

Meeting with DOE-Dianna Washington	April 10
Meeting with WSDOT	April 11 @ 2:00
Annual report class – for state auditor	April 11
Candidate filing	May 13-17

**ADJOURN**

With no further business, the council meeting adjourned at 7:45 pm.

  
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KayDee Gilkey, Mayor

  
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Cheryl Loeffler, Clerk/Treasurer