

REGULAR COUNCIL MEETING
FEBRUARY 19, 2019
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the February 19, 2019 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, Valerie Rogers, George Davidson and Emily Thomas.

Others present: Dennis Crain, Perry Paden, Steve Walk, Devin Billington and Cheryl Loeffler.

Approval of the Minutes

ACTION

Melissa Lunsford moved to approve the minutes as read from the regular council meeting of February 5, 2019; seconded by Valerie Rogers. The motion carried 4-0 with Emily abstaining.

Approval of Claims

ACTION

Jamie Paden moved to approve the claims for February 19, 2019 with EFTs #651-653 totaling \$3,731.85 and checks #19526-19535 totaling \$3,554.57 seconded by George Davidson. The motion carried 5-0.

02/19/19	
Claims	\$1,858.80
Payroll	5,427.62
Total Paid	\$7,286.42

Check register signed by Emily Thomas, Valerie Rogers and Jamie Paden.

ACTION

Melissa moved to excuse Emily Thomas from the February 5, 2019 council meeting due to family obligations; seconded by Valerie. Motion carried 4-0 with Emily abstaining.

Guest

Sheriff Dave Ellis was unable to attend.

Engineer's Report

Main St Sidewalk Resurfacing

Advertised last week. Bids will open March 7th.

First Street Sidewalk Phase 1

During the final audit of project costs, WSDOT paid 100% for the entire project. Originally, SRTC had asked the Town to contribute \$1,000 towards the increased construction cost when we requested additional funding last winter. However, the project came in about \$8,000 under the available funding and they decided to cover the entire cost. The Town received payment of \$944 to cover the Town share of the project.

First Street Sidewalk Phase 2

SRTC has requested that the Town move forward with obligating the Design Phase funds and proceeding with the design of the First Street Sidewalk Phase 2 Project. Bryan will prepare the Federal Aid Prospectus and Local Agency Agreement forms and present those in March. The Town will also need to issue a project specific Ad for the project

design. Unfortunately, WSDOT/FHWA won't allow the selection of an engineer from our engineering roster for FHWA funded projects.

OLD BUSINESS

LGIP

When the \$30,000 certificate of deposits come due in June, the funds will be transferred to the LGIP on a trial basis.

Community Center Audio

KayDee has been talking with her contact, Gordon Grove about what type of audio equipment would be the easiest for everyone to use at the community center. She will be looking into a few different options.

NEW BUSINESS

Conversation with Cathy

Cathy McMorris Rodgers will be at the Community Center 2-20, weather permitting.

USDA Annual Report

The council reviewed the 2018 USDA annual report. They pointed out a few errors in the Directors List that will be corrected before sent off. The biggest change is the dollar amount listed for the fixed assets of the treatment plant. This was changed to the appraised replacement amount from RMSA.

Past due accounts

The past due accounts from 12-31-18 were reviewed. Currently there is \$11,002.41 total outstanding.

Since there was a fire at 306 E Norton and no house currently standing, the council discussed reducing the sewer fees to half the regular rate, effective with the 8-31-18 billing cycle until the new house is placed, which is the same as the 502 W Hamilton property after the house was demolished. After the house is moved in, both water and sewer rates will be established at the current rate.

Public works

Sewer:

- Waste water samples will be taken in this week.
- Biolyncius product. -Attached- Looking into additional options.
- SCADA system option with upgrade of water SCADA.

Streets:

- Snow removal has been going on, we will be touching up intersections and widening the road as time allows. Please inform us of any areas of concern.
- Chains for the JD Grader have been purchased.
- Backhoe demo from John Deere- Attached info.
- When weather gets better, more machines will be demoed.

Parks:

Community Center: JET Construction is willing to help with the previously discussed maintenance.

Water: KME visit:

- PH#5: possible bad pump possible grounded pump wire. Pump will need to be pulled". Going to get bids for this project.
- PH#1 Communication wire damage, this will be replaced and well will be functional.
- SCADA System is working again and calling when there is an issue.
- SCADA System: outdated and can't use the new computer with current system. If we want to upgrade, approximately \$10,000. Includes more options; wells alternate, better tracking/measurements of wells, control from PW phone, WWTF addition. Etc.
- Water leak and repair on Hamilton
- Three drive-by water meter estimates have been received to compare

General:

We canceled due to weather attending the Evergreen Rural Water Conference Feb 12-14 Yakima WA.

An Example of a Regular Task:

Equipment Inspection (10 Min.)

Every day before any equipment is operated, a general inspection of the machine is done. This is done to insure safety of operators and bystanders and prevent damage to the town's equipment. In general, the equipment is checked for any visible damage. Fluid levels are checked, such as oil, hydraulic fluid and fuel. Machines are greased in eight-hour intervals of operation or as recommended by manufacturer standards. Fuels and fluids are added as needed. Maintenance is done as recommended by manufacturers. Any hazardous conditions or other issues that may arise with the equipment are reported to the supervisor as soon as they are noticed. Appropriate actions to resolve the issue are then taken. We take pride in keeping our equipment as nice as possible and although a simple task noticing issues early will keep nice equipment that will function properly.

Compliments/Complaints

The narrowing of the streets from the snow was discussed but no formal complaints were submitted.

Other

Steve Walk: Lives at the end of Governor Moore Road and has incurred some damage to his 4-wheeler when he has been plowing to get rid of the berm between Fairweather and Governor Moore Road. He is asking the council to reimburse him for the damages to the four-wheeler, which comes to about \$140.

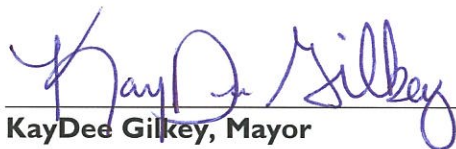
The council did not agree to pay but public works will work at getting the berm knocked down.

Dates to remember

Feb 20-22 Cheryl out for BIAS Rally

ADJOURN

With no further business, the council meeting adjourned at 7:35 pm.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer