

## REGULAR COUNCIL MEETING

MAY 17, 2016

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the May 17, 2016 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Melissa Lunsford, Bill Enzler, Sheriff Ozzie Knezovich, Laurie Leitz, Derek, Kim and Adrian Knecht and Cheryl Loeffler.

### Approval of the Minutes

#### ACTION

Harry Gibbons motioned to approve the minutes from the May 3, 2016 regular council meeting; seconded by Valerie Rogers. The motion was approved 5-0.

### Approval of Claims

#### ACTION

Harry Gibbons motioned to approve the claims listed on the check register dated May 17, 2016 for EFTs #E467-471 totaling \$3,954.59; check numbers 18390-184025 totaling \$18,236.368 as presented. Darcie Sainsbury seconded the motion. The motion was approved 4-1 with Valerie abstaining.

	05-17-16
Claims:	\$16,413.15
Payroll:	5,778.12
Total Claims:	\$22,191.27

Check register signed by George Davidson, Emily Thomas and Harry Gibbons

### Guest

#### Sheriff Ozzie Knezovich

Sheriff Knezovich talked about the rate of crime in our area and had comparisons from 2010 to current. His major concern is that people are not calling Crime Check to report suspicious activities. He suggests calling Crime Check if the activity is not active, ongoing or an emergency. Cheryl will work with the sheriff's office to put together an email tree to keep their office and the public informed. He also expressed that it is very important for the public to get their word to the state government to fulfill their duty with mental health issues and to the county commissioners about the poor staffing in our area.

### County-Wide Human Rights Task Force

Sheriff Knezovich has been working with Lisa Rossier to establish a county-wide human rights task force that is dedicated to insure everyone's constitutional liberties. He asked the council to adopt this resolution.

### OLD BUSINESS

#### Flag Day 2016

Bill Enzler, representing the Fairfield Service Club, gave the council an update of the Flag Day plans. They would like to have two dumpsters ordered, a large one at the north end of Thiel Park and a smaller one placed by the community center. The event insurance that they get will only cover the parade and beer garden. All other activities will have to have their own event insurance.

### **Summer lunch program (SLP)**

La Donna Kelley has completed the grant application for the SLP. She will be doing the majority of the shopping so will require a Costco membership and credit card in her name. Last year, Emily noted that the \$2000 limit worked out just fine, especially with running the program for six weeks.

### **ACTION**

Valerie motioned to approve providing La Donna Kelley with a Costco membership and a credit card from INB with a \$2000 limit to use specifically for purchases for the Summer Lunch Program; seconded by Harry. The motion was approved 5-0.

### **Fire hydrant testing**

Ken Fuchs, Fire Chief and the Fire Commissioners of SE Spokane Fire Department #2 were at a council meeting last fall to discuss the contract between them and the Town of Fairfield and who will be performing hydrant testing and maintenance. The fire department is requesting documentation that this "operation and flow test" is completed on an annual basis by the public works personnel. It is very important that the fire department volunteers know where every hydrant is and the appropriate way to operate them. Derek has offered to provide the volunteers of the fire department training for the correct way to open and close the hydrants.

### **503 S 1<sup>st</sup> hydrant**

There was discussion about the hydrant located at 503 S 1<sup>st</sup> and the clearance being free and clear of debris and obstacles. There is a fence around the hydrant and even though it has a quick release on it, it could potentially cause a delay in response should there ever be a fire in that area, especially if other fire districts were to respond and need access to that hydrant. The town will research the steps to take to have a court order issued since the homeowner has a usable fire suppression system that it is being blocked by a citizen.

### **NEW BUSINESS**

#### **Town hall planter**

Bob Obernolte has offered to make a metal planter that will be placed between the steps to the women's bathroom and the step into town hall. The legs will be designed to match the light posts and will be anchored into the sidewalk. The previous planters have been filled with plants that Cheryl has purchased.

### **ACTION**

Darcie motioned to allow the placement of the metal planter on the sidewalk between the front of Town Hall and the women's restroom, with it being anchored into the sidewalk for security and to dedicate \$50 for plants; seconded by Emily. The motion was approved with 4 yes and George abstaining.

The council and staff want to thank Bob and Becky Obernolte for their generosity in giving this planter to the town.

### **Thursday Night Thing (TNT)**

Valerie has a very limited number of volunteers for TNT so has decided that it will not run at full capacity over the summer months. She will be planning one big event each month. One of the main objectives of TNT is to "feed" the kids, which she feels can be accomplished with ways other than food. She will be having them participate in some community service projects throughout the summer.

### **Community Center**

The community center building needs to be pressure washed and new bark laid before Flag Day. The town owns a pressure washer and Cheryl has offered to do that. Derek will get some bags of bark.

### **Arborvitae**

The arborvitae along the sidewalk are dying out. Possibilities would be to just replace the shrubs or put something up like a mural to block the view of the lot and alley.



## **Planning Commission**

The mayor and council regretfully accepted Tom Smith's resignation from the Planning Commission and thank him for his years of serving on the commission. Cheryl will post the vacancy.

## **Public Works Report**

### **Water**

- Meter replacements will start the end of the month if time allows.
- Well houses are being scrubbed.
- The U.S. Geographical Survey (USGS) will be out soon to do a water report on our water source for a national study.
- Chlorine is staying at a .3 p.p.m. (just right).

### **WWTF**

- U.V. system has been delivered and will be on-line by noon tomorrow.
- Discharge is very low, but will continue until drier weather.
- Testing is on schedule.
- John Deere 420 needs some electrical repair to complete field maintenance.

### **Parks**

- Restrooms in Thiel Park are now open.
- Garbage and debris are being removed as needed.
- Baseball field has been prepped for the season, practice has started.
- Sprinkler repair is needed in Lower Park, Library and C. Center. Repairs have started this month.

### **Roads**

- Road sign replacement will continue this month.
- Final prep on roads has been done before oiling.
- Striping will continue this month.
- McNeil overlay is in design phase.

**Other:** R.V. Dump is now open after being vandalized.

## **Budget position for May**

The budget position was provided to council to take home and review. We will go through it next meeting.

### **Other:**

#### **Food Bank**

The NPC Food Bank has been researching liability insurance but found it astronomical in cost. Laurie Leitz from the NPC Food Bank asked if they would be able to use the town's company. Fairfield is a member of the Association of Washington Cities, which does not work with individual organizations.

#### **Security doors**

The NPC Food Bank has received \$1,350 from Empire Health Foundation and Bob Obernolte will go ahead and build and install the security bars over the windows and install the security door in about three weeks.

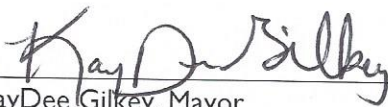
**Six-Year Plan:** Handed out for review. Needs to be updated end of June.

#### **Dates to remember:**

May 27	Cemetery Clean-up
May 30	Memorial Day-office closed
June 23	RMSA dinner in Everett -\$500 grant if someone goes.
July 1-11	Cheryl Vacation

## **ADJOURN**

With no further business, the council meeting adjourned at 7:55 pm.

  
KayDee Gilkey, Mayor

  
Cheryl Loeffler, Clerk/Treasurer