

REGULAR COUNCIL MEETING
DECEMBER 5, 2017
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the December 5, 2017 regular council meeting to order at 6:01 pm.

Mayor Town Council members present: KayDee Gilkey, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas. Harry Gibbons – absent due to sickness.

Others present: Jamie and Perry Paden, Bryan Hicks and Dave Tysz.

Approval of the Minutes

Valerie Rogers moved to approve the minutes from the regular council meeting of November 21, 2017; seconded by Emily Thomas. The motion was approved 4-0.

Approval of Claims

Darcie Sainsbury moved to approve the claims for December 5, 2017 as presented with EFT's #E430-434 totaling \$3,607.42 and check numbers 19013-19033 totaling \$15,509.46; seconded by Valerie Rogers. The motion passed 4-0.

	12-05-2017
Claims	\$11,023.81
Payroll	\$ 8,092.98
Total Paid	\$19,116.88

Check register signed by George Davidson, Valerie Rogers and Darcie Sainsbury.

Engineer's Report

Bryan Hicks is working on putting together a permit to clean the ditch at Rattler's Run out, but it is a two to three month process. He stated that the area, from the road, is considered part of the tributary, and currently it is referred to (by the River Keepers) as an unnamed tributary. KayDee expressed concern with the two to three month time table and asked Bryan to check to see if there is an emergency type permit we can obtain, for extenuating circumstances, so we can get these taken care of prior to more flooding. Dave Tysz made a suggestion to go straight to Ecology with the problem.

Ticknor RR Crossing

Bryan checked into the Wa Utilities and Trans Council regarding a fund for the railroad crossing at Ticknor. As far as funding for wood ties, they will fund some improvements, but application requests need to come from the Railroad. According to Wa Utilities and Trans the town is responsible for one foot beyond the tracks. Bryan will coordinate, with Cheryl, when she returns from medical leave, to attempt to reach out to the Railroad regarding the ties that need repair.

First Street Sidewalk Project

The First Street Sidewalk project opened bids on November 16th. Unfortunately, all 3 bids came in over our available construction funding. Wm Winkler Co. is the apparent low bidder with a bid of \$153,958.00, about 20% over the engineer's estimate and 11% over our available construction funds (\$138,760). The shortfall is approximately \$15,200. SRTC asked if the town could contribute a small amount (appx \$1000) to show we are behind the project. Contingent upon SRTC approving the additional funding (appx \$25,000) for the project and DOT concurrence of awards, and Fairfield contributing \$1000 a motion was made by Darcie Sainsbury to pass the project; seconded by Emily Thomas. The motion passed 4-0.

OLD BUSINESS

613 W Marll Court

A letter was sent to the listed property owner that a silt fence should be placed around the piles of dirt by December 15, 2017 for erosion control.

101 W Hamilton

During the zoning change process, it was brought to our attention, that according to the assessor's office the address of this location is 101 N Hamilton. Per Terri Ottosen, the town needs to get this corrected. KayDee will look into what we need to do to get this corrected.

Dog grooming business at 201 N McNeil

Terri is working on getting an application out for any zoning change paperwork.

Rooster at 312 W Hamilton: A letter was mailed out to the owners advising them that although roosters are allowed inside town limits, once they are a nuisance to neighbors, the problem must be abated.

NEW BUSINESS

BIAS contract

BIAS, software for financials, contract for 2018 was discussed. Emily Thomas mad a motion to approve the new 2018 service agreement, for \$2600; motion was seconded by Valerie Rogers. The motion passed 4-0.

Public works report

Streets:

- Took gravel up to Jackson, and will revisit to take more.

- **Parks**

Emptied garbage

- **Water/Sewer**

Took influent samples to Cheney Tuesday morning

Turned on aerators

Dave Tysz mentioned wanting to do weed removal, and that it might be a loss control. He will get with Cheryl, upon her return, regarding a loss control grant for weed removal (tarp) at the sewer plant

Purchases made during the month

- Misc fuel purchases and oil filter

Other

- Emily mentioned the possibility of putting together a packet, and streamlining our current hardship process with regards to utilities. Dave Tysz mentioned that Tekoa has a 'round up' program. Action group to contact Tekoa and get more information on how they set up and run the round-up program. Would like to have the information in place to put on the Agenda for January.
- Update on Cheryl – surgery went well. She is still recovering at home, and has not been released. Physical Therapist is coming to her on a regular basis. She is improving daily.

Other

Dates to remember

Dec 22 City Hall closed (afternoon) for Christmas holiday

Dec 25 City Hall closed for Christmas Holiday

ADJOURN

With no further business, the council meeting adjourned at 7:23 pm.



KayDee Gilkey, Mayor



Jamie Paden, Alternate Clerk