

REGULAR COUNCIL MEETING
SEPTEMBER 20, 2016
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the Sept. 20 2016 regular council meeting to order at 6:05 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Derek and Kim Knecht, Bryan Hicks, Melissa Lunsford and Cheryl Loeffler.

Approval of Minutes

ACTION

Valerie Rogers motioned to approve the minutes from the September 6, 2016 regular council meeting. The motion was seconded by Harry Gibbons. The motion was approved 5 to 0.

Approval of Claims

ACTION

Darcie Sainsbury moved to approve the claims listed on the check register dated Sept 20, 2016, for ETFS # E504-506 totaling \$1,9189.91; check numbers 18541-18551 totaling \$26,141.20 as presented. Harry Gibbons seconded the motion and it passed 5- 0.

	09-20-16
Claims:	\$23,922.10
Payroll:	4,139.01
Total Claims:	\$28,061.11

Check register signed by George Davidson, Harry Gibbons and Darcie Sainsbury

The check #18504 was lost and a stop payment issued for \$5107.16. Payment to VISA was reissued on check #18549. The late fees that were charged were reversed per bank employee.

**Engineer's report
Overlay Project**

The street project is moving along nicely. They will be replacing the gravel and paving on Tuesday or Wednesday of next week and should be completed by the end of next week. An undetected hand-built manhole was uncovered that will need to be adjusted, which the additional expense will need approval from TIB. They will be working on crowning the road to help with the drainage.

Bryan is looking into placing a small culvert pipe under the connection for the sidewalk at McNeil and Gov Moore Road to help with the drainage there. This could add about \$700.

The contractor will make arrangements with Empire Disposal for the garbage pick-up day that was missed today since the trucks would not cross the closed street signs. Cheryl will notify the residents of the plan.

Bryan will contact the contractor about placing "Slow" signs on Fairweather to help with the increased traffic.

Creek Cleaning

A small description of how we will be cleaning the creek should be sent to Jason Kunz. Everyone will meet at Thiel Park on Tuesday, October 4 around 6:15, following a very brief council meeting. Volunteers will be welcome to join the council with this project.

OLD BUSINESS

The first movie night in the park had to be moved to the community center due to the bad weather but about 30 people came, which met the goal of bringing in at least as many participants as the swim bus. We will look into renting or buying an LCD projector and speakers. Then we would only have to pay for licensing the movies.

NEW BUSINESS

Building permit #2016-02 for 201 N 4th

The Planning Commission recommended that the approve building permit #2016-02 for the garage/shop at 201 N 4th.

ACTION

Darcie motioned to approve the Planning Commission's recommendation of Building Permit #2016-02, garage/shop at 201 N 4th; seconded by George. The motion was approved 5-0.

Laundry Services

Cintas Services is associated with US Communities which gives buying power to municipalities. They presented a proposal for uniforms for public works and two 3x10 rugs for the office at a significantly lower cost than AlSCO, the current provider.

ACTION

Darcie motioned to approve switching laundry services to Cintas, effective January 1, 2017 seconded by Harry. The motion as approved 5-0

Furnaces

Cheryl will arrange to have the furnaces serviced for winter.

Office hours

After discussing both the pros and cons, the council agreed to change the office hours of town hall. On Mondays and Fridays, the hours will remain the same but Tuesday, Wednesday and Thursday, the office will not open to the public until 10:00. This will allow the clerk/treasurer to work without interruptions.

Budget time

The first budget workshop will be Tuesday, October 11th at 6:00.

Cheryl provided each councilman a copy of the five-year budget comparison for their department.

Public Works Report

There are three big tests coming up for the water.

The street project is moving along and is a bit ahead of schedule. The pavement grindings that are being removed will be trucked to Rattler's Run Road and Derek will use the grader to start building up that road to help with the flooding.

Fairfield Care is starting a sewer project and the contractor was provided a copy of the sewer ordinance, specifically regarding the requirement of a grease trap, which will be integrated into the project. The contractor failed to call in for utility locates and as a result, a 2" water main, that services a residence was severed. With the failure to call for locates, the contractor would be responsible for the expenses of the emergency repairs and any expenses that the residence could incur because of the service break.

A manhole was uncovered right next to the grease trap in the middle of the field. This one has been difficult to find.

Compliments/Complaints

None tonight

Other:

Cheryl will look through previous agreements with code enforcement for some guidelines. In order for code enforcement to take action, complaints from citizens need to be written and provided to the office.

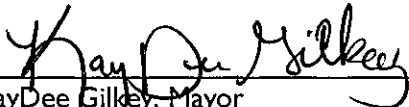
Dates to remember:

Derek & Adrian gone
Cheryl
Cheryl
Cheryl


Road & Street Maintenance conference Sept 26-28
9-29 Meeting with SRTC, clerks, professors and students
10-12 Meeting with SRTC, clerks, professors and students
10-14 – EWFOA in Spokane
November 10-14 possible trip to MT

Adjourn

With no further business, the council meeting adjourned at 7:50 pm.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer