

REGULAR COUNCIL MEETING

SEPTEMBER 1 2015

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the September 1, 2015 regular Council Meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Alene Felgenhauer, George Davidson Valerie Rogers and Emily Thomas.

Others present: Cheryl Loeffler

Correction to the August 18 minutes is Ordinance #339 should be Ordinance #379. This was a typo.

Approval of the Minutes

ACTION

Alene Felgenhauer moved to approve minutes with the change of the ordinance number for the August 18, 2015 regular Council Meeting; seconded by Harry Gibbons. The motion was approved.

Approval of Claims

ACTION

Alene Felgenhauer motioned to approve claims listed on the check register dated September 1, 2015 for EFTs #E397-E401 totaling \$2,002.29; checks numbers 18091-18111 totaling \$17,534.40 as presented. George Davidson seconded the motion. The motion was approved.

Claims: \$12,634.02

Payroll: 6,902.67

Total Claims: \$19,536.69

Check register signed by: Alene Felgenhauer, Harry Gibbons and Emily Thomas

ACTION

George Davidson motioned to excuse Alene from August 4 meeting as she was on vacation, seconded by Harry. The motion was approved.

Emily Thomas motioned to excuse Valerie from the August 18 meeting due to prior commitment and to excuse George from the same meeting as he was sick, seconded by Alene Felgenhauer. The motion was approved.

OLD BUSINESS

3rd reading of Ordinance #379 Payment Delinquency ordinance

Cheryl presented council with the following verbage to possibly add to this ordinance.

To allow utility customers one late fee forgiveness if they have been current on bills for the last twenty-four (24) months. Also, bills postmarked or issued through the bank before the deadline will be forgiven late fees if they arrive at City Hall after the 15th of each month.

The council agreed that these would be good additions but to change the date to the 25th. The clock would be reset for the late fee forgiveness after 24 months. These will be added to the ordinance for approval at the next council meeting.

A signed payment plan will be required for those with delinquent accounts. A list will be made up of the residents that pay monthly for reference .

Update on 505 E Governor Moore.

There has been no response from the landowners. Cheryl researched different ways to solve the dry grass problem but with all the debris covered with grass, goats would be the best way. After researching the internet for goats for rent and not coming up with a viable name, contacted the Spokane County Weed Control Board, who passed on information about Healing Hooves.

ACTION

George motioned to approve the use of Healing Hooves to clean the property at 505 E Governor Moore property for \$2,918.70 for approximately nine days with 170 goats, pay the bill and put a lien on property for the amount charged; seconded by Harry. The motion was approved.

Fall Clean-up Event

Empire Disposal does not do yard waste and still waiting for estimate from NPHC.

Newcomer's picnic

This will be Friday September 18th in Thiel Park from 5-7 pm. The picnic will be a potluck. Businesses can contribute some type of promotional material if they wish.

NEW BUSINESS

Claims Free Award

Received notification from RMSA that Fairfield had no insurance claims in 2014.

2014 USDA Annual Report

The report on the 2014 USDA Annual Report concluded that sewer operation appears to maintain a sustainable operation and in better financial condition than in 2013. The Town will also have a new Rural Development CP Specialist, Arsenio Dela Cruz.

Public Works Report

WATER

- Testing is on schedule with positive results.
- Chlorine residuals are staying between .2 and .3 ppm.
- Four more residential meters will be changed this month to stay on a rotational schedule of 12 per year.
- Water repairs from last month have reduced the "Normal weekly gallons pumped" significantly, numbers will be crunched in the WUE report.
- Chlorinator in well #5 has failed and repaired/ working great.

WWTF

- Working on quote for H.O. -U.V. lights before discharge season gets here.
- Cleared grounds and dykes of rocks and debris for grounds maintenance and mowing.
- Testing is on schedule with only influent waters.
- Still working on sewer issue between wetlands, clogged main should be resolved this week.

PARKS

- Sprinkler blowouts will begin the end of this month, depending on weather.
- Trash and debris are still being picked up daily.
- Spin cups are scheduled for install by the end of this month.
- No vandalism to report.

ROADS

- Damaged road signs are being repaired as they are received.
- Washboard areas are being repaired from traffic on side roads.
- Sidewalk repairs have been done on main in front of the Pharmacy.

OTHER: There have been numerous residential sewer issue and all have been followed up with DYE testing and verification of clear town main lines. This has been a very dry year and roots seem to be the majority of issues.

Compliments/Complaints

None

Other:

Pharmacy sidewalk

Repairs were done by Winkler over the weekend. There was some writing in the wet cement, which Bob Obernolte found and repaired.

Utility bills

The Community Church on Hamilton has had one meter with both the parsonage and church hooked up to it. They have been billed for two separate accounts with the same meter reading since 2009. After running some tests, it was determined that the bill should reflect one meter with two units on both the water and sewer. The same set up will be made with the town hall and the post office accounts. Changes will be made to other accounts as they are discovered.

While reading meters another meter was located at 101 N Jackson Road. Per council this one will be watched to see if it is being used.

Dates to remember:

Set budget calendar for workshops


September 29 - Preliminary budget workshop

October 2-Cheryl will be going to Ellensburg for workshop.

October 16-Cheryl will be attending Eastern Washington Finance Officers Association meeting in Spokane

ADJOURN

With no further business, the council meeting adjourned at 7:25 p.m.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer