

REGULAR COUNCIL MEETING
MAY 15, 2018
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the May 1, 2018 regular council meeting to order at 6:03 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, George Davidson; Valerie Rogers and Emily Thomas.

Others present: Perry Paden, Terry Ottosen, Helda Fuchs, Dan Reiersen and Cheryl Loeffler.

Approval of the Minutes

ACTION

Valerie Rogers moved to approve the minutes as read from the regular council meeting of May 1, 2018; seconded by Jamie Paden. The motion was approved 4-0 with one abstention.

Approval of Claims

Jamie Paden moved to approve the claims for May 15, 2018 with EFTs #457-461 totaling \$7,670.03 and checks #19196-19211 totaling \$15,662.40 seconded by Valerie Rogers. The motion passed 5-0. Perry questioned two of the payments and was satisfied with the explanations.

	05/15/2018
Claims	\$8,783.86
Payroll	5,491.75
Total Paid	\$14,275.61

Check register signed by George Davidson, Valerie Rogers and Jamie Paden.

ACTION

Emily Thomas moved to excuse Melissa Lunsford from the May 1, 2018 meeting due to her being ill; seconded by George. The motion carried 4-0 with Melissa Lunsford abstaining.

Guest

Helda Fuchs, Fairfield Care Administrator

Fairfield Care would like to utilize the Community Center as an alternative evacuation site in the case of an emergency. They would need to have their own key for 24-hour access. She will have their legal department draw up an agreement between Fairfield Care and the Town of Fairfield.

Signage

Fairfield Care would like to place directional signs on the corner of Main and 1st Street and Main and Railroad. They would purchase the signs and the town would supply the posts and do the installations.

Engineer

First Street Sidewalk Project

The First Street Sidewalk project is about 75% complete. Winkler is almost finished with concrete work and will be moving to landscape restoration, paving and striping this week. Paving is tentatively scheduled for Thursday, weather permitting. Overall, the project is tracking on time and on budget. Winkler is expected to be wrapped up early next week

Change orders #1 and #2

The two change orders that Bryan discussed last meeting were sent for approval.

Change order #1 is substituting material and reduced the total cost of the project by \$348.00 and Change order #2 is the relocation of a catch basin, which increased the total project by \$530.08. The total project with these two change orders is \$1564,140.08.

ACTION

Emily moved to approve Change Orders #1 and #2 as described; seconded by Jamie. Motion carries 5-0.

Pavement Patching Bids

Pavement Patching Bids were received yesterday through the Town's Small Works Roster to complete the misc. pavement patching. Unfortunately, the current bidding climate was not favorable. Only one bid for almost triple our estimate was received. The bid tabulation is attached for your information.

Based on our understanding of the funds available, we recommend rejecting the bid. Bryan anticipates that we will need to re-bid the patching project by advertisement to reach more contractors.

ACTION

Jamie moved to reject the paving bid that was three times the engineer's estimation; seconded by Melissa. The motion was approved 5-0.

Main Street Sidewalk Resurfacing

At the last council meeting, Bryan mentioned that the lone bid received came in more than double the engineer's estimate. Based on our understanding of the funds available, he recommends rejecting the bid received.

ACTION

Valerie moved to reject the sidewalk resurfacing bid; seconded by Jamie. Motion approved 5-0.

He is following up with the State Emergency Management Office to determine if additional FEMA funds can be secured for the sidewalk resurfacing. If approved, he anticipates that we will need to re-bid the project by advertisement instead of the small works roster to reach more contractors.

Comments on Bidding Climate

As we have observed with these recent small works bids, the contracting market is very hot right now and prices have been reflecting that. I anticipate that our best option will be to conduct a regular advertisement for each project to reach out to as many contractors as possible instead of being limited to just the Small Works Roster.

STBG Funding Cycle

STBG Applications Grant applications for Rattler Run Road Reconstruction and First Street Sidewalk Phase 2 were submitted to SRTC on Friday. Results are expected in August.

A functional reclassification request for Rattler Run Road was also prepared and submitted to SRTC. The road is currently classified as Local Access, but it must be reclassified as a Rural Major Collector to be eligible for the STBG grant program.

Rattler Run Road Flood Mitigation

Only one minor comment regarding permitting from the Dept of Ecology was received during the SEPA comment period that ended on Friday, May 11. We will proceed with submitting the JARPA / HPA application to Wash. Dept of Fish & Wildlife for approval.

OLD BUSINESS

Dust Control

Kevin Howard from Idaho Highway Dept came in last week and gave Devin some pointers on grading the streets. KayDee will visit with Devin as to how long it will take him to get it done. Cheryl will notify Custom Spray.

Mobile home variance

Terry Ottosen will have an official recommendation from the planning commission to present at the June 5th meeting.

Electronic Charging Station

KayDee has let Avista know that we are interested and will schedule for a site inspection for placement.

Beautification Project

Perry Paden reported that the Eagle Scouts disclosed that they would not have the project done by Flag Day so they will not be helping with the project. Their biggest contribution would have been their tax exemption status, which will now bring the project over budget.

So far:	Charge card	2,510.46
	Paid to Perry Paden	<u>771.70</u>
		3,282.16

Perry's company will put \$1000 towards the project and provide a plaque honoring all local veterans. He asked the town to increase their contribution to \$3,000. The flag supplies and labor are most of the remaining expenses.

ACTION

George moved to apply up to \$3000 of the budget to complete the beautification project; seconded by Emily. The motion carries 5-0.

The next work day will be this Thursday afternoon around 5:00 and would really appreciate some people to come and help.

Mosquito fogging

Devin did not pass the test this time and can retake it the first Wednesday of every month. At this time, there is no one certified to do the fogging. Bat houses were mentioned but the council did not have much interest in going that route.

Radar sign

The town needs to purchase the posts for the relocation of the signs. We will relocate the radar sign off of the State highway for now.

Inventory for council to review for next meeting

Cheryl is waiting to hear from RMSA on their appraisal rates.

NEW BUSINESS

Surplus auction

Devin is interested in the possibility of the town doing a surplus auction as a fundraiser, similar to what the Spangle Service Club does every year.

School Lunch Program

Starts June 18th

Public works report

Sewer: Nothing new to report

Streets: Resident at 202 N. Jackson Road is requesting that it be graveled again. He said that it hasn't been done in several years. The steep inclined road is getting ruts from water runoff.

Kevin Howard from the Idaho Transportation Department came over and graded Portland Street. He gave Devin pointers about grading town roads.

Parks: Both our riding lawn mowers are currently not running. The first mower was purchased by the town in 1999 and has not been running for a long time. It was taken to the shop three weeks ago. Waiting to hear back. The second mower stopped running last week. We are still not sure of the issues with it. It was purchased in 2012. The Town may want to consider purchasing another riding mower. If the 2012 mower can be repaired, it could be used as a back-up

mower and the newly purchased one could be used as the primary mower. This would prevent the town from being in a position where we have no operational mower.

The council reviewed the four different mowers that were presented,

Water: Small leak to main water line has been repaired on Fairweather Ave between Main St. and Brewster.

ACTION

Melissa moved to purchase the higher-end commercial Husqvarna model for \$7,399, have it delivered for \$150 and begin looking to purchase a trailer for transporting up to \$1000; seconded by George. The motion carries 5-0.

Resignation

Dan Reiersen gave his resignation to the council tonight, effective June 15, 2018. This was addressed to the mayor.

“I have decided that it is time for me to begin my retirement after a long career in law enforcement and a short time as the Fairfield Public Works Supervisor. I have appreciated the opportunity to serve the town over the last several months. After much consideration I have decided that the time has come for me to work less and spend more time with family and friends.

This has been a very nice place to end my full-time working career. I have been treated very well by everyone here and appreciate the good work that you all do. I would like you to know that I can be available to the town as an on-call or fill-in temporary employee if the town is ever short-handed or needs extra help.

My final day of employment with the town will be at the end of my shift, Friday, June 15, 2018. Thank you for the opportunity to serve.”

Sincerely

Danny B Reiersen

Public Works Supervisor

Compliments/Complaints

Nuisance code violation at 408 W Carlton with roosters crowing and dogs barking. A letter was sent identifying the nuisances and an abatement date of 10 days.

Other

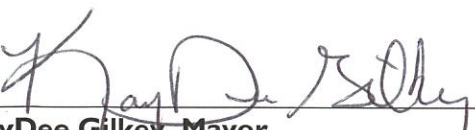
Amy Wheeler reported that her husband has an injury and is unable to do any clean-up of their property at this time. They will get back on it as soon as possible.

Dates to remember

Pathfinders Parade	May 19
Office Closed	May 28 for Memorial Day
Flag Day	June 9

ADJOURN

With no further business, the council meeting adjourned at 7:46 pm.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer