

REGULAR COUNCIL MEETING

APRIL 4, 2017

6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the April 4, 2017 regular council meeting to order at 6:08 p.m.

Mayor and Town Council members present: KayDee Gilkey, Darcie Sainsbury, George Davidson, Valerie Rogers, and Emily Thomas. Harry Gibbons arrived a few minutes after the meeting started.

Others present: Melissa Lunsford, Heather and Justin Gust, Jamie and Perry Paden, Bruce Blood, Eric Hanson and Cheryl Loeffler.

**Approval of Minutes**

The minutes were amended to add that Perry Paden was also present at the March 21<sup>st</sup> meeting.

**ACTION**

Darcie Sainsbury moved to approve the minutes as amended from the March 21, 2017 regular council meeting. The motion was seconded by Valerie Rogers and approved 4 to 0. Harry Gibbons was not present for this vote.

**Approval of Claims**

**ACTION**

Valerie Rogers moved to approve the claims for April 4, 2017 as presented with EFT #E350-354 totaling \$6,394.65 and check numbers 18761-18784 totaling \$14,632.00 seconded by Harry Gibbons. The motion passed 5-0.

	04-04-2017
Claims	\$13,105.84
Payroll	7920.81
Total Paid	\$21,026.65

Check register signed by George Davidson, Harry Gibbons and Darcie Sainsbury  
Checks 18762 and 18763 were voided.

**OLD BUSINESS**

**Consultant Agreement for 1<sup>st</sup> Street Sidewalk Project**

Bryan Hicks created and Keith Martin from WSDOT approved the consultant agreement for the 1<sup>st</sup> Street Sidewalk Project.

**ACTION**

Emily moved to approve the Consultant Agreement for the 1<sup>st</sup> Street Sidewalk Project; seconded by Darcie. The motion was approved 5-0.

One of the signed documents will be sent to Keith Martin at WSDOT.

**Improvement board**

There has been some interest for the Improvement Board. Cheryl will put it back onto Facebook with a brief description of its purpose.

**Planning Commission opening**

We will keep this open for a while longer. Cheryl will do the same for this board on Facebook.

### **Reader board content**

With the lack of any other major type of communication, some people have asked to post funeral and memorial-type announcements on the reader board. If the event is open to the public, the council thought that this would be a good utilization of the board. Cheryl will pass this information onto both Pastor Paul and Mike Rossey from the funeral home.

### **Potholes**

This was moved to the "complaints".

### **NEW BUSINESS**

#### **Cemetery mowing contract for 2017**

The Cemetery Board would like to have John Thomas continue the grounds keeping of the cemetery. The 2017 contract was changed to reflect the sales tax that John has to charge for his services. He will review the contract and return it to us.

#### **Spring Yard Debris**

The council agreed to have a spring chipping event to be held on April 29<sup>th</sup>. Earlier in the winter, there was discussion about charging a minimal fee to help subsidize the event and possibly be able have the event twice a year instead of only once. They determined that a \$10 "all-day permit" could be purchased beforehand and if someone felt they would have an excessive amount of yard debris, over ten loads, they could purchase another permit. Sunshine Disposal estimated that 90 different individuals utilized the event the last time. Cheryl will get some advertising out and to have people contact town hall if they have questions or to purchase their \$10 permit. There will be volunteers available at the site that day if someone didn't get their all-day permit beforehand.

Before the 2017 budget was finalized, funds that were originally budgeted for two chipping events were divided between one chipping event and a dust control application.

#### **Post Office roof**

There was a roof leak along the propane pipe into the post office on March 24<sup>th</sup>. John Thomas, who is on the small works roster, was able to come and apply some silicone caulk around the base of the pipe, which gave a temporary fix. He did note that a pipe collar was not used when the pipe was installed. This area will need to be watched and fixed in the not too distant future. The roof does appear to be "delicate".

#### **Picnic table outside at shop;**

There is a damaged green metal picnic table that has been sitting outside between the doors of the Food Bank and the town shop for quite a while. The council agreed that it is of no value to the town so it can be declared a surplus item.

### **ACTION**

Emily motioned to declare the damaged green metal picnic table behind the town shop as surplus and declared a value of \$20 and the interested party is to pick it up and take it away; seconded by Darcie. The motion passed 5-0.

#### **Compliments/Complaints**

**Street:** One "official" complaint about the potholes at N 3<sup>rd</sup> and Lake along with the list of pot holes that was provided by several citizens, especially at N 3<sup>rd</sup> and Lake, Portland Avenue, Northridge Way and Spokane Street were discussed. Mayor Gilkey explained that currently we are low on public works personnel but she has talked with Paul Sifford, the town's substitute public works about the condition of the streets and if the weather cooperates, he should be able to get a good start at fixing them very soon.

#### **Other:**

##### **Update on water in the basement at 602 W Portland**

The homeowner's have told us that as of 3-31, the water had mostly stopped coming into basement. It appears that it was not a town issue.

**Dates to remember:**

KayDee is gone Wednesday & Thursday, Valerie will be the mayor pro-tem.

Harry Gibbons expressed his gratitude to the audience for coming to the meeting. It was nice to have a good crowd.

A short break was taken at 6:40.


The mayor called for an executive session at 6:45 for legal consulting and should be about 30 minutes. No decisions or actions will be made.

The executive session adjourned at 7:30


The regular council meeting reconvened at 7:34.

**ADJOURN**

With no further business, the council meeting adjourned at Adjourned 7:35.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer