

REGULAR COUNCIL MEETING  
APRIL 3, 2018  
6:00PM

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey called the March 20, 2018 regular council meeting to order at 6:01 pm.

Mayor KayDee Gilkey swore in Jamie Paden for Council Position #2, Finance.

Mayor and Town Council members present: KayDee Gilkey, George Davidson, Melissa Lunsford, Valerie Rogers, Emily Thomas and Jamie Paden.

Others present: Perry Paden, Devin Billington, Danny Reiersen, Tom Smith, Darcie Sainsbury, Taylor and Nick Merrion.

**Approval of the Minutes**

Emily Thomas moved to approve the minutes from the regular council meeting of March 20, 2018; seconded by Valerie Rogers. The motion was approved 5-0.

**Approval of Claims**

Jamie Paden moved to approve the claims for April 3, 2018 as presented with EFT# 455 & 456 totaling \$1,748.28 and check numbers 19156-19173 totaling \$20,106.10; seconded by Melissa Lunsford. The motion passed 5-0.

	04/03/2018
Claims	\$17,701.80
Payroll	\$4,152.58
Total Paid	\$21,854.38

Check register signed by Valerie Rogers, Emily Thomas and George Davidson.

**Pothole**

Melissa Lunsford has been working on a detailed map of roads and problem areas.

**ACTION**

A preliminary list is being compiled to be forwarded to Bryan.

**Small and Attractive Asset Policy**

Revised policy reviewed.

**ACTION**

Motion made by Valerie Rogers and seconded by Emily Thomas to accept the revised Small and Attractive Asset Policy.. The motion passed 5-0

**Council Department Responsibilities**

Discussion regarding council members taking on more role in their positions. Jamie Paden mentioned having each council position submit their expectations with regards to the functionality of their individual roles.. It was also suggested, by Perry Paden, to get to know other town council counterparts and how they function in their roles.

**ACTION**

KayDee to provide examples.

**Chipping Event** - Bids were discussed with regards to the annual chipping event. Jet Construction had submitted a bid, as well as Out on a Limb. In review of the bids it was identified that the bid from Out on a Limb did not include chipping.

**ACTION**

Motion made by Jamie Paden to accept the bid from Jet Construction for annual chipping event; motion seconded by Melissa Lunsford. The motion passed 4-0 with 1 abstention.

**Arborvitae/Beautification Project**

Melissa Lunsford has identified Boy Scout Troops willing to volunteer on this project. Perry Paden has volunteered to be the project manager and will reach out to the troop contact. Savannah Lindsley to be contracted to paint a flag. It has been identified that the town has appx \$2500 in economic development and Johnson Search Group has volunteered to donate toward this beautification project.

**ACTION**

Melissa Lunsford made a motion to move forward with the Beautification project; motion seconded by Valerie Rogers.

**NEW BUSINESS**

**Building Permit #2018-01**

Building permit reviewed for new manufactured home replacing current one at 205 N 4th. Jamie Paden made a motion to accept the building permit; motion seconded by George Davidson. The motion passed 5-0. There was also discussion regarding a possible mobile home variance with special circumstances. The planning board had been meeting regarding this matter, and there will be a special study group to review for possibility.

**2018 Cemetery mowing contract**

Jet Construction submitted a contract for renewal for 2018. Jamie Paden made a motion to accept the contract for 2019; motion seconded by Melissa Lunsford. Motion passed 4-0 with one abstention.

**Public works report**

**Streets:**

- Pothole repair work has continued. The low spot on Rattlers Run has been filled. Still more work will be needed, but progress is being made.
- Working on an action plan for emergency flood situations when they occur on Rattlers Run. The Mayor has been in contact with the Washington Dept of Fish and Game. She was advised that when a flood emergency occurs to notify them with the needed action plan and they can authorize the action (with mitigation to take place during the dry season).

**Parks**

- Because of the above ground backflow water pipes outside of the shed it was determined to wait another week, or so, to ensure the colder night temperatures have passed.

**Water/Sewer**

- Contact was made with Halme Electric and Pumping concerning well #1. They will be setting up an appointment to come and inspect the pump. Once inspection is performed a quote will be obtained.
- TSS (total suspended solution) level of wastewater is still being monitored. Lifting the outlet pipe did help some. Dave Tyzs is aware of the situation. Seems that this is likely a natural result of pond water turnover, which occurs in the Spring and Fall. Past records do indicate higher TSS levels at this time of year, but they are still being monitored closely.

**Other**

- Devin Billington attended Lagoon training in Marysville last week, and in the process made some valuable contacts.

- Dust Control was discussed. Action: to review what we have done in past years with residents and the cost.

ADJOURN

With no further business, the council meeting adjourned at 7:33 pm.



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KayDee Gilkey, Mayor



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Jamie Paden, filling in for Cheryl Loeffler

