

REGULAR COUNCIL MEETING
MARCH 7, 2017
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the March 7, 2017 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Darcie Sainsbury, George Davidson, Valerie Rogers, and Emily Thomas. Harry Gibbons is ill.

Others present: Larry Zeug, Eric James, Kyle Rydell, Bryan Hicks, Melissa Lunsford, Stephen Bishop, Pat McMahon, Derek and Kim Knecht and Cheryl Loeffler.

Approval of Minutes

ACTION

Valerie Rogers moved to approve the minutes as presented from the February 21, 2017 regular council meeting. The motion was seconded by Darcie Sainsbury and approved 4 to 0.

Approval of Claims

ACTION

Darcie Sainsbury moved to approve the claims for March 7, 2017 as presented with EFT# E542-546 totaling \$6,360.46 and check numbers 18730-18748 totaling \$20,720.13; seconded by George Davidson. The motion passed 4-0.

	03-07-2017
Claims	16,654.70
Payroll	10,425.89
Total Paid	\$27,080.59

Check register signed by George Davidson, Valerie Rogers, and Darcie Sainsbury

Engineer's Report

Bryan Hicks reported that FEMA is looking for county by county preliminary damage assessments (PDA) of damage that was the result of the severe storms during Jan and Feb of this year. Derek has reported some frost heave that has caused road damage on Ticknor and Railroad. They will compare the current condition of the streets to the most recent street assessment done by Gloria Bennett of TIB last fall.

The first round of reporting is due by this Friday. To proceed to the second round, the dollar amount reported on this PDA needs to rise above the county-threshold.

Guest

Kyle Rydell-Liberty Superintendent

Kyle gave a mid-year school update for the Liberty School District. Enrollment continues to rise. There were 358 students in the school year of 2013-14 compared to 462 today. The facilities update begins in June and hopefully completed soon after the next school year starts.

Sports had a tremendous year with placing 2nd in State for football and basketball, wrestling team took State Academic championship for the third year and two wrestlers placed at state.

The FFA Parliamentary Procedure team placed 1st at the sub-district contest on Tuesday.

Kyle thanked the town for posting school information on the reader board.

OLD BUSINESS

Spokane County Urban Consortium (Tabled from last meeting)

ACTION

Emily moved to take Spokane County Urban Consortium off the table, seconded by Valerie. Motion passed 4-0

The council reviewed some information from Tim Crowley of Spokane County Community Services, Housing, and Community Development Department regarding the pros and cons of remaining with the Spokane County Urban Consortium. By staying with them, the available federal money each year is divided amongst a much smaller pool than the State of Washington's CDBG entitlement formula. Both agencies use the American Census Survey which has declared that Fairfield does not meet the Area-wide Low and Moderate Income requirements. Likewise, agencies wanting to serve Fairfield residents would have to apply to the state for funding.

ACTION

Darcie moved that the Town of Fairfield remains a member of the Spokane County Urban Consortium for the fiscal years of 2018, 2019 and 2020; seconded by Emily. The motion passed 4-0.

1st Street Sidewalk

KayDee and Cheryl met with Keith Martin of WSDOT Local Programs and Bryan Hicks last week to interview Century West for the consultant selection. Century West was the only engineering firm that submitted their Request for Qualifications (RFQ).

ACTION

Valerie moved to accept Century West's proposal for the consultant selection for the 1st Street Sidewalk Project; seconded by Darcie. The motion passed 4-0.

A letter of their acceptance will be sent to Century West.

Public Employee Retirement System (PERS) Training

Cheryl had a four-hour training session last week for PERS. A Position Eligibility Worksheet needs to be filled out to evaluate each position and person that works for the Town of Fairfield. Any position that requires at least 70 hours of compensated employment in a month for at least five months during a 12-month period or if it is a new position at least five months of at least 70 hours for two consecutive years is eligible for retirement. As an employer, the town is responsible for

- making the initial determination of an employee's eligibility for membership;
- enrolling each employee who is eligible for membership;
- reporting information to DRS about each member;
- informing DRS when a Washington State retirement system retiree is hired as an employee and under certain circumstances, when they are directly compensated for services performed as a contractor, or any other similar compensated relationship;
- transmitting required employer and employee contributions to DRS each transmittal for each member;
- maintaining documentation to support eligibility determinations; and
- periodically reviewing determinations to ensure they remain accurate

NEW BUSINESS

Lot line adjustment

Following the advice of the Planning Commission, a lot line adjustment has been filed with the County to combine the parcels # 42241-1601 and 42241-1609 into one parcel at 110 S 1st Street. There are no utilities affected with this.

ACTION

Darcie moved to approve the lot line adjustment combining parcels # 42241-1601 and 42241-1609 at 110 S 1st Street; seconded by Valerie. The motion passed 4-0.

Public Works Report

There was no written report provided.

Derek reported that there is a sewer issue on Carlton that the homeowner is repairing.

Frost heaving at Ticknor and Railroad.

They are performing equipment maintenance.

Working on Water Use Efficiency (WUE) report.

Compliments/Complaints

These did not come into the office as "official complaints" but when visiting with Cheryl on the phone, she invited them to express their concerns in person to the council.

Rattler's Run road condition: Larry Zeug presented his concern with the flooding on the east side of Rattler's Run Road and the amount of damage it has caused. He discussed that after the pavement grindings were placed on the road last summer, the elevation of the road was changed just enough to change the flow of the water, right onto his property. The run-off ditch that is on the west side of Rattler's Run Road needs to be cleaned out of all the silt and canary grass. The Terry Husseman grant application that was to address this situation several years ago, but failed to receive any funding, will be sent to Bryan to see if any of the FEMA funds could be used for this repair.

Jackson Road has again turned to mud and some of the homeowners are asking to get more gravel placed, especially in the area of Jackson and Tempest.

Other:

Richie Brower has asked if the town could come up with some community service jobs for the week of March 20-24. The Pathfinders from Upper Columbia Academy is a youth organization similar to the Boy Scouts that would like to bring about 100 teens and adults into town to do projects for both private citizens and the town. Some of the supervisors have construction and painting backgrounds. Two ideas for the town would be to finish the side room of Levi's Room and to do some painting of the basement or upstairs.

Fairfield Community Church is also doing a community service project on 4-2. Power washing the community center was a suggestion.

Dates to remember:

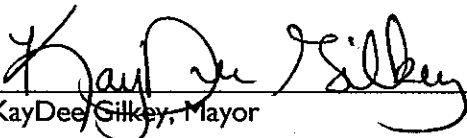
Spangle Service Club Crab Feed	March 10
Fairfield Service Club St. Paddy's Feed	March 11
CAB meeting	March 23

At 6:52 Mayor Gilkey called for an Executive session for RCW 42.30.1110 (i). There will be no actions taken and is expected to last 30 minutes.

At 7:50 the council came out of executive session and back into regular council.

Adjourn

With no further business, the council meeting adjourned at Adjourned 7:50.


KayDee Gilkey, Mayor


Cheryl Loeffler, Clerk/Treasurer