

REGULAR COUNCIL MEETING  
FEBRUARY 21, 2017  
6:00 P.M.

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey called the February 21, 2017 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Darcie Sainsbury, George Davidson, Valerie Rogers, and Emily Thomas. Harry Gibbons is ill.

Others present: Sheriff Ozzie Knezovich, Melissa Lunsford, Derek and Kim Knecht and Cheryl Loeffler.

**Approval of Minutes**

**ACTION**

Valerie Rogers moved to approve the minutes as presented from the February 7, 2017 regular council meeting. The motion was seconded by George Davidson and approved 4 to 0.

**Approval of Claims**

**ACTION**

Valerie Rogers moved to approve the claims for February 21, 2017 as presented with EFT# E539-541 totaling \$1,566.11 and check numbers 18720-18729 totaling \$7,039.47; seconded by George Davidson. The motion passed 4-0.

	02-21-2017
Claims	1,607.07
Payroll	6,998.51
Total Paid	\$8,605.58

Check register signed by George Davidson, Emily Thomas, Valerie Rogers, and Darcie Sainsbury

**Guest**

Sheriff Ozzie Knezovich discussed the upcoming April election and the importance of voting for Proposition 1, which will renew the 1/10 of 1% local sales and use tax. These funds keep Spokane County's emergency communication systems and services functional. The funds have consistently been used for their original intent. Ballots should be mailed out the first part of April.

**OLD BUSINESS**

**Avista Relight Washington program**

There were slight errors in Avista's original document. They are asking to have the council reapprove this agreement. The errors were the State of Idaho was listed instead of State of Washington and "court of competent jurisdiction" was inserted. "Competent jurisdiction" is generic and would work for both states.

**ACTION**

Darcie moved to approve the amended Avista Relight Washington Agreement; seconded by Emily. The motion was approved 4-0.

**Request for Quotation (RFQ) selection**

Cheryl is coordinating with Keith Martin and WSDOT Local Programs on the selection process for the engineer for the 1<sup>st</sup> Street Sidewalk Project. After advertising for RFQ's, Century West (CW) was the only firm that submitted. A meeting was set for March 1<sup>st</sup> to interview Bryan Hicks and to discuss the project with him et al, and make a recommendation to the council to select CW.

## **Employee Accrual**

The council reviewed the accrual history of all the full-time employees, which had been moved from the January meeting.

As of 2-21-17:

Derek has 283.10 vacation hours (including 120 added in January)

Adrian has 129.32 vacation hours (including 80 hours added in October)

Cheryl has 209.70 vacation hours (including 120 added in January)

## **ACTION**

Darcie moved to reduce the employee accrued vacation hours back to 160 hours as per personnel handbook; seconded by George. The vote was two for and two against. The mayor broke the tie and the motion did not pass.

## **ACTION**

Val moved to roll back the employees' accrued vacation hours to 160 hours of vacation accrual and from this point on, any accrued hours over 160 must be used within two weeks of obtaining the new hours at their employment anniversary; the employees are to be given a reminder two months prior to their anniversary date if the employee has accrued hours that need to be used or lost, and the employees will have this one-time pay out of the vacation hours that are over the allowed 160 accrual; seconded by Emily. The motion passed 3-1 with Darcie voting against.

Derek will be paid for 123.10 hours at \$18.72

Cheryl will be paid for 49.70 hours at \$17.97

## **NEW BUSINESS**

### **Transportation Improvement Board (TIB)-Relight Washington Program**

This is TIB's agreement for the Relight Washington, stating that Avista will invoice the Town of Fairfield for the LED lights and then the town will send the bill to TIB for reimbursement.

## **ACTION**

Darcie moved to approve TIB's Relight Washington Agreement; seconded by Valerie. Approved 4-0.

### **Spokane County Urban Consortium**

## **ACTION**

Darcie moved to table the topic of the Spokane County Urban Consortium membership until the end of March; seconded by Valerie. The motion carried 4-0.

Cheryl will bring back information of the benefits of belonging to the consortium.

### **Mosquito applicator**

David Stark notified the town that he will not be renewing his applicator's license for mosquito fogging. Cheryl will put this in the newsletter.

### **Citizen designation day**

There was discussion to designate a special day for a prominent citizen. More discussion will follow.

### **Public Works Report**

Derek is no longer preparing a report but answered questions the council had.

WSDOT has kept good watch on Highway 27 and the potential damage to Highway 27 with the flooding. Any damage that is done will be repaired by their road crews.

The flows at the treatment plant are still OK, even with all the flooding.

### **Compliments/Complaints**

Streets: The question of snow removal on the 400 block of Hamilton was addressed with a written response from the mayor.

**Other:**

Cheryl is starting a list of pot holes that need fixing. Citizens are being asked to contact town hall of ones that they have located.

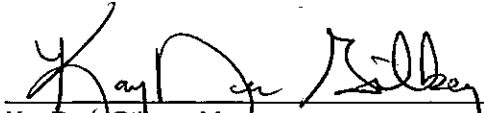
The council was given the current budget position for review.

**Dates to remember:**

2-22-17 10-11:30 KayDee to Rosalia for Avista Electric car charging station Open House Electric charger

**Adjourn**

With no further business, the council meeting adjourned at Adjourned 7:06.

  
KayDee Gilkey, Mayor

  
Cheryl Loeffler, Clerk/Treasurer