

REGULAR COUNCIL MEETING
FEBRUARY 16, 2016
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the February 16, 2016 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Alene Felgenhauer, Valerie Rogers, George Davidson and Emily Thomas.

Others present: Bill Palmer and Cheryl Loeffler

Approval of the Minutes

ACTION

Alene Felgenhauer motioned to approve the minutes with the corrected grammatical error from January 16, 2016 regular council meeting; seconded by Harry Gibbons. The motion was approved.

Approval of Claims

ACTION

Valerie Rogers motioned to approve the claims listed on the check register dated February 16, 2016 for EFTs #E447-E449 totaling \$3,664.56; check numbers 18296-18306 totaling \$10,097.72 as presented. George Davidson seconded the motion. The motion was approved.

	02-16-16
Claims:	\$8,000.13
Payroll:	5,762.15
Total Claims:	\$13,762.28

Check register signed by George Davidson, Alene Felgenhauer and Harry Gibbons

Fee Schedule-Resolution 2016-1

There are still unrecyclable materials being put in the recycling bin so the council discussed adding fines for illegal dumping in the recycling bin and added any town property to the fee schedule. Cameras need to be installed and signs posted stating the fines. The fines will be added to the fee schedule and double checked with the town's attorney before any enforcement. The water was changed to be charged per meter and both water and sewer fees were raised \$2.00 per month.

ACTION

George motioned to add fines of \$150 first offense, \$250 for second offense for illegal dumping on town property and the recycling area to the 2016 fee schedule with the understanding that notice will be clearly posted and communicated to the public and to double check for legality before any fines are enforced; seconded by Harry. The motion was approved.

ACTION

Valerie motioned to approve Resolution 2016-1 Fee Schedule as presented; seconded by Alene. The motion was approved. George abstained.

We are still waiting to hear from RCAC to review the sewer rates charged to multi-units and possibly the business rates.

Industrial Way Property

The council is going to seek further legal advice on how to handle the additional footage in question on lot "C".

Interlocal Agreement for Historic Preservation

ACTION

Alene motioned to approve the interlocal agreement for historic preservation services between Spokane County and the Town of Fairfield relating to landmark designation and protection services; seconded by Valerie. The motion was approved.

Interlocal Agreement for Small Works Roster

Cheryl will look into the sharing of publishing costs.

ACTION

Emily motioned to approve the interlocal agreement establishing a small works roster; seconded by Alene. The motion carried.

Dog complaint

The dog owner came to the office and acknowledged the letter, stating that they always clean up after their animals. It was also commented that the park and sidewalks are not as littered with dog feces as they were.

Janitor Position filled

Four people interviewed last week for the janitor position and Dee Palm was hired. The other applicants will remain on a rotating schedule for cleaning the community center. Both KayDee and Alene commented on how good all of the applicants were.

NEW BUSINESS

Ride Around Washington Bike Event

This organization wants to use Thiel Park to serve lunch for about 250 bikers on August 3rd. Cheryl provided the council guidelines that was presented to previous biking groups, which will be passed on to this one.

ACTION

Valerie motioned to allow Ride Around Washington to use Thiel Park for a lunch site on August 3, 2016 for their 250 bike riders with traffic control and parking directions; seconded by Harry. The motion was approved.

Public Works Report

Water

- Testing is going great, within limits.
- Still waiting on new testing schedule.
- Preparing CCR info for 2015.

WWTF

- H.O. UV System has been ordered and should be done soon.
- 1 week away from discharge.
- DMR's are now being done on-line.
- Current UV and effluent lines have been cleaned.
- Sludge judge measurements are in and generating the Bio-Solids Report for 2015.

Parks

- Parks are starting to grow, but still shut down as they are very wet.
- Debris is being picked up.
- Seeding will start at the end of the month.

Roads

- Road grading will begin when roads are set up and frost free.
- Potholes are being addressed as possible.
- Road name sign install will start the end of this month into next month.

OTHER: Loss Control Inspection went very well. Food Bank wall material is picked up and will be installed this month for hallway access to restroom. Public works will be taking available time off for vacation this month.

Compliments /Complaints

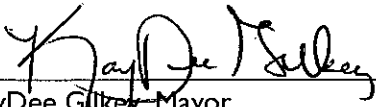
KayDee read a compliment that was provided by a surveyor that was working in town regarding the office staff.

Other:

Cheryl is gone Wednesday and back on Feb 25th.
Community Center meeting February 25th at 9:30

ADJOURN

With no further business, the council meeting adjourned at 7:24 p.m.



KayDee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer