

**REGULAR COUNCIL MEETING
NOVEMBER 6, 2018
6:00**

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the November 6, 2018 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Kayla Billington, Amy Wheeler, Devin Billington Cheryl Loeffler.

Approval of the Minutes

ACTION

Valerie Rogers moved to approve the minutes as read from the regular council meeting of October 16, 2018 and October 23, 2018 budget workshop; seconded by Jamie Paden. The motion carried 5-0.

Approval of Claims

ACTION

Jamie Paden moved to approve the claims for November 6, 2018 with EFTs #613-620 totaling \$8,014.48 and checks #19397-19426 totaling \$32,721.50 seconded by Emily Thomas. The motion carried 4-0 with Emily abstaining.

	11/06/2018
Claims	\$30,579.33
Payroll	10,156.65
Total Paid	\$40,735.98

Check register signed by George Davidson, Valerie Rogers and Jamie Paden.

Guest

Kayla Billington from KBITS

Kayla presented a couple of different email address options for the council, planning/improvement board and the two staff. The website host renewal is due in February, so Kayla will try to negotiate a better deal with GoDaddy with that in mind. She did suggest that the council and board go with an email plus option and have Devin and Cheryl upgrade to the pro editions. Upgrading the email addresses from what they are now will provide more security and the ability to transfer the addresses when positions change.

Amy Wheeler

Amy Wheeler was present tonight but was not on the agenda. She came to discuss the building permit for the mobile home. The current owners want the mobile home moved as soon as possible. Amy stated that the property clean-up has not met the criteria and date set by the Planning/Improvement Board. The council cannot approve the permit without the Wheelers meeting the set goals.

Terry Ottosen will be contacted to discuss further actions.

OLD BUSINESS

John Thomas of JET Construction, who had contracted to run the spring and the fall chipping events, presented a letter with suggestions on how to improve the chipping event next year. He also gave an accounting of the amount of material that was processed. His original price was based on past year's reports and this year he processed and hauled 50.64 cubic yards of material, with an estimated weight of 13.9 tons. In 2016 about 4.5 tons and 2015 had 7 tons of material in comparison. No records were provided for 2017. With the large increase in material, the bill for services provided was

\$3,000 plus sales tax instead of the original \$2,000 plus tax.

ACTION

Jamie moved to approve paying the increased charges due to the excess amount of material processed from \$2,000 plus tax to \$3,000 plus tax fees to JET Construction for the 2018 Fall Chipping event; seconded by Melissa. The motion was approved 4-0 with Emily Thomas abstaining.

Engineer's update

Bryan sent his report:

- WSDOT is wrapping up our documentation audit for this summer's First Street Sidewalk Project. Most of their comments to date have just been making sure that copies of various documents and records are filed in the project notebook. However, they did find a couple minor discrepancies during the review that we're resolving. WSDOT is very particular about record keeping.
- TIB will announce this year's project awards next Friday afternoon, Nov. 16. We applied for rehabilitating several streets on the west side of Town. If approved funding would be available early next year.
- The SRTC board will be voting to approve the final list of STBG projects this Thursday, Nov. 8th. We submitted applications last spring for 1) Rattler Run Road improvements and 2) First St. Sidewalk Phase 2 (Portland St. to Spokane St).

Some Good News! The First Street Sidewalk Project is on the recommended project list for 100% funding. If approved, funding will be available sometime in the years 2020-2023.

Fall Festival

The first Fall Festival was very well received. With the donations of \$750 from Johnson Search Group, \$150 from Western Insurance and gift card from Albertsons, we were able to make a little money. It was great to have the museum having an event and the use of the library for quiet projects.

RMSA meeting

Cheryl went to Chelan for the RMSA Annual meeting and by attending this, we are eligible for a \$500 Loss Control Grant. George will look into motion lights for the recycling area and game cameras for the recycling area, WWTF and Hart Park.

Tree City Ordinance

Moved to next council meeting.

NEW BUSINESS

Bank changes

INB is the bank the town currently uses but has recently been sold to 1st Interstate. Cheryl and Jamie met with two representatives from Banner Bank to see what they have to offer and compare to 1st Interstate. The information packet provided from 1st Interstate did not have all the pertinent information, so the comparison was not complete. We will set up a meeting with 1st Interstate and discuss at future meeting.

Janitor resignation

Savannah Lindsley has turned in her resignation effective 11-18. She has a new job at the Valley Mall. The position will be posted until 11-19.

Holiday schedule

The office will be closed for half day on 12-24 and 12-31 and all day for 12-25 and 1-1 for the holidays. One-Call needs to have this information.

Public works report

Sewer

Attended "Lagoons Do It Better" on Nov 1st.

Paul Sifford was there and has offered to help with the bubbled liner in pond #2.

The White Ford has been parked by the screen room at the treatment plant with the battery removed. Over the weekend, someone got into the treatment plant and broke into the pickup taking two metal detectors (one belonged to Josh Haas) and the fuel cap was off. The sheriff was notified and a case # was provided.

Streets

Still looking for an axle to repair the dump truck.

The plow truck from Rockford will be \$11,000. Bud's Auto looked it over and gave it a good report.

Researching a snowplow for the 2500 Chevy.

Parks

Thank you to the council for coming to the tree planting.

The leaves in Hart Park will be mulched directly after meters are done.

Water

Well #1 has almost completed the work and the pump house will be running sometime this week.

Meter readings are being wrapped up.

Other

Spokane Honey Do Brothers have provided a bid to replace the rain gutters at the community center - 6" Seamless Rain Gutters, 3x4 downspout, removal and disposal of existing gutters and downspouts for \$2500 plus sales tax.

ACTION

Emily moved to accept the bid from Spokane Honey Do Brothers of \$2,500 plus tax to replace the gutters and downspouts at the community center; seconded by George. The motion passed 5-0.

Compliments/Complaints

There have been some citizens that have witnessed inappropriate behavior in both parks and questions about any getting some form of SCOPE patrols in the community.

Other

The council was provided the five-year comparison for the water fund and the latest 2019 fee schedule for homework.

Dates to remember

Military Wall of Honor ceremony	Nov 11 th 2:00
Office closed	Nov 12 th for Veteran's Day
Business Fair	Nov 13 6:30-8:30
Budget workshop	Nov 15 6:00
Public hearings	Nov 20

ADJOURN

With no further business, the council meeting adjourned at 8:05 pm.



Kay Dee Gilkey, Mayor



Cheryl Loeffler, Clerk/Treasurer