

**REGULAR COUNCIL MEETING  
OCTOBER 2, 2018  
6:00**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.**

Mayor Pro-Tem Jamie Paden called the October 2, 2018 regular council meeting to order at 6:00 pm.

Mayor Pro-Tem and Town Council members present: Melissa Lunsford, Jamie Paden, George Davidson and Emily Thomas. KayDee Gilkey and Valerie Rogers were both absent.

**Others present:** Justin and Heather Gust, Devin Billington, Josh Haas and Cheryl Loeffler.

**Approval of the Minutes**

**ACTION**

Emily Thomas moved to approve the minutes as read from the regular council meeting of September 18, 2018; seconded by George Davidson. The motion carried 3-0.

**Approval of Claims**

George Davidson moved to approve the claims for October 2, 2018 with EFTs #513-514 and 601-606 totaling \$6,022.66 and checks #19357-19360 and 19370-19381 totaling \$21,401.46 seconded by Emily Thomas. The motion carried 3-0.

	10/02/2018
Claims	\$19,936.63
Payroll	7,487.49
Total Paid	\$27,424.12

Check register signed by George Davidson, Melissa Lunsford and Jamie Paden

**OLD BUSINESS**

**CDBG Funding**

Cheryl contacted Tim Crowley, HCD Program Manager Spokane County Community Services, Housing, and Community Development Department about Fairfield's eligibility time-line for CDBG grants. His response was that according to the American Community Housing (ACH) Survey, Fairfield's low/mod percentage (45.86%) remains below the county's exception percentage of 46.69%, for the town to apply in the next CDBG funding cycle. HCD will be planning and drafting a new 5-year consolidated plan for 2020, and hopefully, data from the American Community Housing (ACH) Survey may provide the town with a higher low/mod population. The town may want to explore the option of selecting an independent consultant to perform a community income survey (subject to HUD Guidelines).

**Future of TNT**

Valerie Rogers was unable to be at tonight's meeting. Moved to the next meeting.

**Seasonal Complex Permit**

The organizations that use the Community Center will have to sign a contract that states that if a site inspection occurs during their use and violations are found, they will be responsible for any violations that require enforcement by Spokane County Regional Health Department (SRHD) and will be responsible for paying the fine associated and the follow up required according to the procedures of SRHD.

**NEW BUSINESS**

**Resolution 2018-08 Declaring October as Domestic Violence Prevention Month**

The Town was contacted by Judge Pat Walker to proclaim October as Domestic Violence Prevention month.

## **ACTION**

Emily moved to approve Resolution 2018-08 and declare October as Domestic Violence Prevention month; seconded by Melissa. The motion carries 3-0.

### **201 N 1<sup>st</sup> Street**

Tabled until the paperwork is presented from their attorney.

### **SE Spokane County Fire District Contract**

This is the biannual 2% increase in rates for 2018-2019, which is a \$467.56 increase. This amount was anticipated and already put into the budget for 2018.

## **ACTION**

Emily moved to approve the 2018-19 contract between the Town of Fairfield and Spokane County Fire District #2 with the 2% increase in the rate; seconded by Melissa. The motion carries 3-0.

### **Budget workshop**

The council will have the first budget workshop on October 9<sup>th</sup> at 7:00.

### **Arbor Day**

Devin will contact Garth Davis to set the date in late October or early November for tree planting.

### **Public works report**

Sewer: DOE came out to the WWTF during the removal of the cattails. Devin was given guidance for the appropriate management of the biosolids that were being removed and the suggestion of Barr-Tech Composting for the disposal of the biosolids in approximately two years.

Streets: Bill's Service in Spangle could not find parts for the dump truck. Devin is still looking at both used parts, having the part machined or replacing the axel completely.

Parks: Garth Davis came out and gave Devin pruning lessons. He will email the public works dept. of upcoming events and classes.

Water: Halme Electric was the only bid that came in for the replacement of the pump at Well # 1. Devin will give them the go-ahead for the job.

### **Compliments/Complaints**

A resident sent a concern about the utility rate structure and if the town is spending too much money per capita. The resident also expressed concern that the rates discouraging residents to water lawns. Emily Thomas, who is the water department, addressed the concerns.

### **Other**

Memorandum of Understanding (MOU) with Spokane County Regional Solid Waste System to Provide Woody Debris Chipping Event Cost Assistance to Fairfield, Latah and Waverly – Calendar years of 2018-2019 up to \$4,500.

## **ACTION**

Emily moved to approve the Memorandum of Understanding (MOU) with Spokane County Regional Solid Waste System to Provide Woody Debris Chipping Event Cost Assistance to Fairfield, Latah and Waverly – Calendar years of 2018-2019 up to \$4,500; seconded by George. The motion carries 3-0.

### **502 W Hamilton**

The owner of this property is in the beginning stages of getting the property cleaned up and will begin rebuilding sometime in the spring. He would like permission to place an RV on the grounds and have it hooked up to the town's water and sewer. They would be using it a few weekends a month and maybe a full week or two occasionally. They

don't currently live in the area. Cheryl will look into what type of permit and fee will be needed in this situation. Justin Gust suggested the Planning/Improvement Board add it to the October 16<sup>th</sup> agenda.

**Levi's Room**

The Town would like to thank Don Dyer for his generous donation of his time and skill with the making of the new sign for Levi's Room. The original sign that hung over the door to Levi's Room was returned to the Larrison family.

**Dates to remember**

Cheryl will be out of the office for different meetings on October 12, 17 and 18.

October 20	9-3	Chipping and Yard debris day
October 20	3-8	1 <sup>st</sup> annual Fall Festival

**ADJOURN**

With no further business, the council meeting adjourned at 6:41 pm.

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**Jamie Paden, Mayor ProTem**

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**Cheryl Loeffler, Clerk/Treasurer**

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