

REGULAR COUNCIL MEETING
MARCH 21, 2017
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the March 21, 2017 regular council meeting to order at 6:01 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers, and Emily Thomas.

Others present: Bryan Hicks, Melissa Lunsford, Garth Davis, and Cheryl Loeffler. Donnie and Rena Pomerinke came in later.

Approval of Minutes

ACTION

Darcie Sainsbury moved to approve the minutes as presented from the March 07, 2017 regular council meeting. The motion was seconded by Valerie Rogers and approved 5 to 0.

Approval of Claims

ACTION

Emily Thomas moved to approve the claims for March 21, 2017 as presented with EFT # E349 totaling \$1,173.11 and check numbers 18749-18760 totaling \$13,839.23 seconded by Darcie Sainsbury. The motion passed 5-0.

	03-21-2017
Claims	\$ 7,901.91
Payroll	7,110.43
Total Paid	\$15,012.34

Check register signed by George Davidson, Harry Gibbons and Darcie Sainsbury

ACTION

Valerie moved to excuse Harry Gibbons from the council meetings on Jan 16, Feb 7 & 21 and March 7 due to illness; seconded by Emily Thomas. The motion was approved 4-0 with Harry abstaining.

Guest

Garth Davis of Spokane Conservation District

Fairfield has been a "Tree City" since 2005 and last year was the first year that the town did not participate with an Arbor Day Celebration, which is one of the main objectives. Garth came to council to rekindle the town's interest in the membership with Tree City USA. The biggest advantage to being a Tree City is the availability of grants for things as planting and pruning. The last grant received was to do an actual Street Tree Inventory which documented all the street trees in town and rated their condition. Fairfield meets three of the four required standards to be a Tree City. The only one not met is having an active tree board. He volunteered to be the professional on the board. Cheryl will post that we are looking for members.

Engineer's Report

Marll Court

KayDee asked Bryan to evaluate the sink hole in Marll Court before he came to the meeting. He provided some recommendations to fix this street problem and ways to confirm if the problem has any connection to the flooding in the house on Portland Avenue. He will confer with Derek about possible fixes.

Johnson Avenue

Bryan was also asked to look at Johnson Avenue where the drainage pipe was installed earlier last fall. His best advice is to wait until it dries out a bit and then start putting gravel down. He will also talk to Cory from Versatile about the silt fence that was to be provided to the town.

FEMA

Bryan received some additional questions from FEMA about the Preliminary Damage Assessment. Governor Inslee did declare a state of emergency for several counties which should open up another possible funding source for damage caused from the flooding.

OLD BUSINESS

Building permit 2017-01

The Planning Commission recommended to the council to approve building permit #2017-01 for the new garage to be built at 110 S 1st Street.

ACTION

Valerie moved to approve Building Permit #2017-01, seconded by Emily. The motion was approved 5-0.

Improvement board appointment

Melissa Lunsford has submitted her name to be on the Improvement Board. The council discussed having members belong to both the Improvement Board and Planning Commission having too much power and may not be in the best interest for anyone. Melissa Lunsford stated she would be fine withdrawing her name from the Improvement Board as she really enjoys working with the Planning Commission. We will post the positions again and if no other interested parties step up, she would be appointed to the position.

Live animal trap

The council reviewed the decision made in 2014 to allow citizens to use the town-purchased live animal trap. There is a \$50 deposit that is refunded only if the trap is returned in good working order. This must be paid before it can be released.

NEW BUSINESS

Planning Commission opening

George Davidson resigned from the Planning Commission. His position will be posted until March 31st.

Public Works Report

- Water- all the wells are doing good. chlorine is .2
- Parks- grass is starting to grow, minor flood damage in lower park
- Roads- will be graded when weather lets up a little bit we will also fix the washboards on dirt roads. Sink hole possible in Marll Crt. Engineers will have to inspect. Area is coned off until we find a reason for the hole coming back.
- WWTF- BSI has cleaned the screen room, clogged screen over weekend. Sampler in the influent building quit working, buying a new one A.S.A.P. for testing.
- Other- Still dealing with safety issues and will be mainly inside, unless there is an emergency with water or sewer.

Compliments/Complaints

None.

Other:

Special person day designation

The presentation will be the first meeting in May. Since the event will be open to the public, community hours will be used instead of charging the rental fee for the community center

Planning Commission letter regarding building permit

The letter from the county along with the town's codes were sent to the attorney for his review. According to the town's ordinance 17.36, appropriate action by the council can occur if a building permit is not obtained. KayDee will check with the county inspector if the building appeared to be safe when they were down here in November. If so, the council will take action. The attorney will be asked to initiate a letter.

ACTION

George moved to require the owner of 309 E Ticknor to obtain a building permit within 60 days for the already erected accessory building and on day 61, a \$300 fine assessed for failure to do so. Since the building is erected, the Planning Commission review and recommendation can be skipped. The motion was seconded by Valerie. The motion passed 5-0.

Dates to remember:

March 23-27 Cheryl gone

CAB Potluck appetizer, community center 6:30
Incredible Edible and the Pit

ADJOURN

With no further business, the council meeting adjourned at Adjourned 7:32.

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer

DRAFT