

REGULAR COUNCIL MEETING  
JUNE 20, 2017  
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the June 20, 2017 regular council meeting to order at 6:00 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers. Emily Thomas is on vacation.

Others present: Melissa Lunsford, Perry & Jamie Paden, Justin and Heidi Gust, Josh Johnson and Cheryl Loeffler.

**Approval of Minutes**

**ACTION**

Darcie Sainsbury moved to approve the June 6, 2017 regular council minutes; seconded by Valerie Rogers. The motion carried 4-0.

**Approval of Claims**

**ACTION**

George Davidson moved to approve the claims for June 20, 2017 as presented with EFT #E367-369 totaling \$3,686.29 and check numbers 18858-18872 totaling \$10,682.72; seconded by Harry Gibbons. The motion passed 4-0.

	06-20-2017
Claims	\$10,722.64
Payroll	3,646.37
Total Paid	\$14,369.01

Check register signed by George Davidson, Valerie Rogers, Harry Gibbons and Darcie Sainsbury.

**ACTION**

Valerie Rogers moved to excuse Harry Gibbons from the 6-6-17 regular council meeting due to illness; seconded by Valerie. The motion was approved 3-0 with Harry abstaining.

**PUBLIC HEARING FOR TIP/CIP SIX-YEAR PLAN-Resolution 2017-03**

Mayor Gilkey opened the public hearing opened at 6:02.

She explained what the six-year plan is and why it needs to be reviewed every year.

There was discussion of moving the addition of recreational trail/exercise equipment to parks to the top of the list and adding upgrade water meters to the water system section. Everything else looked appropriate.

After no further public comments, Mayor Gilkey closed the public hearing at 6:15.

**ACTION**

Darcie moved to approve Resolution 2017-03, TIP/CIP Six-Year Plan with the additions of upgrading water meters and moving the addition of recreational trail/exercise equipment to parks to the top of the list; seconded by Harry. The motion passed 4-0.

**First Street Sidewalk Project**

Progress payment #1 was submitted for engineering services for the First Street Sidewalk Project.

**ACTION**

Valerie moved to Approve Progress Payment #1 in the amount of \$11,773.82 for the 1<sup>st</sup> Street; seconded by Harry. Motion carried 4-0.

### **Mosquito fogging**

There were no responses from the Facebook post for a certified applicator so Josh Johnson will take this on. He did find out that he needs to take the test for "private applicator". He will be contacted with the test date.

### **Annual Report**

Cheryl and KayDee went over the annual report with the council. KayDee asked the council to be thinking of financial goals to bring to the budget table.

### **Farm animal ordinance**

The council discussed the best way to address changes to the ordinance. Cheryl printed out the Urban Farm Animal ordinance from the City of Spokane for a reference tool. There will be a public hearing after a rough draft of the ordinance is prepared. Cheryl also provided the Memorandum of Understanding (MOU) that the City of Spokane has with SCRAPS for farm animals and livestock calls.

### **Float accident**

The brakes froze up along with some charging issues as Denise Pratt was trying to get the float into the position for the Flag Day parade and it ran a van parked on McNeil popping the tire and damaged the hub cap, amounting to \$317.09. The remaining \$300 in the Float Fund was used to pay for the damage. The float was moved down to behind the town shop by Jason Seehorn. It will sit there until a decision on the future of the float. . on what to do with the chassis is made. The automotive department at the Community College was suggested to address the charging issues. KayDee will visit with Darlene Wernz's son before any action is taken.

### **FEMA public assistance application**

The mayor cannot be the alternate agent on this form so George Davidson has agreed to be the alternate agent to sign documents.

### **Combining of Planning & Improvement**

MRSC's response was that the two boards could be combined. The town council will need to adopt an ordinance amending Ordinance 266-A to specify that the planning commission is designated as the improvement board and can exercise the powers of the improvement board.

### **ACTION**

Valerie moved to combine the planning commission and improvement boards; seconded by Harry. Motion was approved 3-0 with Darcie abstaining.

### **NEW BUSINESS**

#### **1<sup>st</sup> Tuesday of July**

The 4<sup>th</sup> of July is the first Tuesday of the month so after discussion, the council will meet on July 11<sup>th</sup> at 6:00 for a work meeting to work on the urban farm animal ordinance. A public hearing for the ordinance will be at 6:00 followed by the regular meeting on July 18<sup>th</sup> at the community center.

#### **Propane tanks**

Since January 1, 2017, the propane tank behind the town shop has had 872.4 gallons of propane delivered, which is a significant increase over last year with only 253.6 gallons. Josh has put new locks on all three town-owned tanks. CHS, the propane provider will be contacted for further security advice.

#### **Public Works Report**

##### **Streets:**

Thistles sprayed along Governor Moore Street.  
Sinkhole in Marll Court has been filled.

**Parks:**

Some sort of mowing, trimming is going on.  
Restrooms are cleaned after Flag Day in Lower Park.  
Daily trash pickup.  
Thistles along creek have been sprayed.

**Water/Sewer**

Trimming and spraying at the lagoons continuing.  
Part still on backorder at HD Fowler for RV dump station.  
Daily well house meter readings and effluent Ph sampling.  
Two-hour sampling of intake and outflow waters of treatment plant on Tuesday, samples due Wednesday.  
Sprinkler system leak between library and museum has been fixed; winterization valve.  
Upper park sprinkler valve not working, turned off. Dew Drop Irrigation coming by end of week to fix.

Valerie had pictures of some burnt toilet paper in the women's restroom in the park from the weekend.

**Compliments/Complaints**

None.

**Other**

There is some activity at "The Fort" on Rattler's Run that needs some additional attention. Cheryl will contact Deputy Nye about some additional patrolling-especially after 10:00 at night. Everyone is reminded to call Crime Check when something unusual is seen.

The town has been asked to post that bus drivers are needed at Liberty. The decision was made that brief help wanted posts can be made if a business contacts the town.

Savannah Lindsley was asked if she could paint a flag on the front of the counter in town hall. She provided four pictures for the council to choose from. She will do this as a school community service project with the town purchasing the supplies.

Cheryl presented a metal flag that was made by Northwest Metals she would like the town to purchase for \$60 to hang on the bricks above the planters. The council thought it would be a great addition to the front of the building.

**Dates to remember**

June 19<sup>th</sup> Summer Lunch Program started 30 kids Monday.  
July 5-9<sup>th</sup> KayDee is out of town.

**ADJOURN**

With no further business, the council meeting adjourned at 7:35

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KayDee Gilkey, Mayor

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Cheryl Loeffler, Clerk/Treasurer