

REGULAR COUNCIL MEETING
JANUARY 3, 2017
6:00 P.M.

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the January 3, 2017 regular council meeting to order at 6:01 p.m.

Mayor and Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers, and Emily Thomas.

Others present: Derek, Kim and Adrian Knecht, Melissa Lunsford and Cheryl Loeffler.

Approval of Minutes

ACTION

Valerie Rogers moved to approve the minutes as presented from the December 20, 2016 regular council meeting. The motion was seconded by George Davidson and approved 4 to 0 with Darcie Sainsbury abstaining.

Approval of Claims

ACTION

Emily Thomas moved to approve the claims for December 31, 2016 EFT# E527-528 totaling \$1,377.03, check numbers 18657-18670 totaling \$11,800.16 and claims for January 03, 2017 check numbers 18671-18675 totaling \$8,171.73 as presented, seconded by Darcie Sainsbury. The motion passed 5-0.

	12-31-2016		01-03-2017
Claims	\$8,887.00	Claims	\$8,171.73
Payroll	4,290.19	Payroll	0.00
Total Paid	\$13,177.19	Total Paid	\$8,171.73

Both registers were signed by George Davidson, Darcie Sainsbury and Harry Gibbons

ACTION

Val moved to excuse Darcie Sainsbury from the December 20, 2016 council meeting due to illness; seconded by Harry. The motion was approved 4-0 with Darcie abstaining.

OLD BUSINESS

Building permit process

Some of the surrounding towns were asked about how they handle the building permits, whether they use the county or handle everything themselves. Tekoa does their own. They follow the State Building Code for their fees and pay the inspector a set rate each month. The Planning Commission will be asked to consider whether it would be worth it for the town to change their way of handling permits. They will then present their findings to the council. Terry Ottosen will be asked to help with this project.

NEW BUSINESS

Mayor Pro-Tem

ACTION

Emily moved to appoint Valerie Rogers as Mayor Pro-Tem for the next six months.; seconded by Darcie. The motion was approved 5-0.

Resolution 2017-01 2017 Fee Schedule

The council reviewed the fee schedule and the proposed rate increase for the utilities. Title 6 "Animals" which has the licensing fees, will be removed and the wording changed to \$2/month increase for water and sewer.

ACTION

Darcie moved to approve Resolution 2017-01, the 2017 Fee Schedule with the proposed changes effective January 1, 2017, seconded by Harry. The motion was approved 5-0.

Adjustment report for 2016

The Utility Adjustment Report for 2016 was presented to the council. All questions were answered to their satisfaction.

ACTION

Darcie moved to approve the 2016 utility adjustments; seconded by Harry. The motion was approved 5-0.

Past due accounts

The past due report from the 10-31-16 billing cycle was reviewed. Cheryl was asked to contact Valley Empire Collections to check on their progress with the renter.

Public Works Report

Discharging at WWTF. No test results are back yet.

Derek has one snow removal equipment that he would like to look at. He will send the council the information.

Spokane and Ticknor Streets are getting narrower from the snow. Notices will be sent to the residents on those two streets to have their vehicles moved and parked off the street the night of Thursday, Jan 4th until sometime Friday. That way, they will be able to plow the entire street. In the future, those that don't comply could face possible towing of their cars.

Compliments/Complaints

None

Other:

Dates to remember:

Office Closed	Jan 16 for Martin Luther King Day
KayDee will be gone	Jan 4-6
	Jan 11-12
	Jan 17

Adjourn

With no further business, the council meeting adjourned at Adjourned 6:39.

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer