

REGULAR COUNCIL MEETING

JUNE 5, 2018

6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the June 5, 2018 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Jamie Paden, George Davidson; Valerie Rogers and Emily Thomas.

Others present: Perry Paden, Terry Ottosen, Justin & Heather Gust, Dan Reiersen, Devin Billington and Cheryl Loeffler.

Approval of the Minutes

Emily Thomas pointed out that Melissa is listed as absent.

ACTION

Jamie Paden moved to approve the minutes as corrected from the regular council meeting of May 15, 2018; seconded by Emily Thomas. The motion was approved 5-0.

Approval of Claims

Jamie Paden moved to approve the claims for June 5, 2018 with EFTs #464-476 totaling \$9,383.54 and checks #19228-19256 totaling \$39,447.51 seconded by Melissa Lunsford. The motion passed 4-0 with Emily abstaining.

	06/05/2018
Claims	\$36,282.06
Payroll	12,548.99
Total Paid	\$48,831.05

Check register signed by George Davidson, Valerie Rogers and Jamie Paden.

OLD BUSINESS

Code violation

A letter was sent from the owner of 408 W Carlton addressing the remedy for the noisy roosters.

Mobile home variance

After considering the town's comprehensive plan, the current zoning ordinance and the health and welfare of the town, the planning commission recommended to the council to deny the code amendment allowing the relocation of a 34-year-old mobile home.

ACTION

Valerie moved to accept the planning commission's recommendation to not allow the mobile home to be moved as a dwelling in Fairfield; seconded by George. Motion approved 5-0.

Beautification Project

Perry Paden discussed the presentation of the wall before the parade on Flag Day. He will present a check from Johnson Service Group for \$1000 to help cover the expenses and then KayDee will speak. All veterans will be invited to the wall to be introduced. Plaques will be available for veterans, and people who have served and are currently serving in the military. They will sell for \$20 each which will generate a \$5 revenue for its maintenance. We will set up a self-serve table by the wall on Flag Day with the forms and have envelopes.

Mosquito fogging

Devin is planning to take the test the first Wednesday of July. It had been cancelled for June.

Radar sign

The sign will be moved to the city limits on Bradshaw.

Flag Day

The parade committee would like to use one of the bays at the town shop for the parade check-in, which public works has approved. Cheryl has ordered four port-a-potties and two dumpsters. The streets were swept by AAA Sweeping and the fire department came after and washed the streets. Toilet paper and the key will be delivered to the Service Club.

Property valuation

David Middendorf from AssetWorks, LLC responded to the council's request to explain how they came up with the property valuations. "Upon review of the structures in question, I can verify that the values provided are appropriate. I utilized two different valuation models and came up with similar replacement costs. Keep in mind that condition and/or age are relevant to market values but not to insurable values (replacement cost new)."

ACTION

Emily moved to approve the property valuations that were provided for insurance purposes; seconded by Valerie. The motion passed 5-0.

NEW BUSINESS

2017 Annual Report

Jamie Paden reviewed and signed off on the 2017 Annual Report before Cheryl sent it to the Washington State Auditor. Tonight, the report was explained to the council.

2017 USDA Annual Report

The town has two loans for the treatment plant through USDA-Rural Development. They require an annual report that demonstrates how the town is controlling these funds. Cheryl reviewed this with the council.

Staff Accrual report

The council reviewed the accrual report.

Public works report

Sewer: We pumped the water out of the WWTF EQ Basin at the request of Dave Tysz. Per DOE, later this summer the air bubbles under the basin liner will need to be repaired. Also, sometime in July we should have no more water running out of the WWTF wetlands into the creek.

The residence at 101 N. 2nd St. had a clogged sewer drain again. It was plugged at the cleanout and backing up out of the pipe. Devin contacted the fire department who came out and cleaned up the overflow mess with a fire truck.

Streets: Streets have been swept by AAA Sweeping for Flag Day.

Parks: We will continue to mow and trim parks for Flag Day.

Water: The residence at 207 Eastview was re-hooked up to the Town's water main.

Manhole on 1st Street

The last residence to the south on 1st Street is replacing their sewer line but locating the town's main has been difficult. After the contractor visited with Bryan Hicks, the nearest main is probably to the north near Portland Avenue through several neighbors' properties. The contractor is asking the town to place a manhole closer to the homeowner's property. After discussion, the council determined that this is would not a feasible use of the town's funds at this time.

Vendors for Flag Day

It was discussed to not allow the vendors to drive their vehicles into the park on Flag Day if the ground was saturated and at this point, the ground has dried out enough to allow the vendors to drive into the park.

Compliments/Complaints

None tonight.

Dates to remember

June 18 Summer lunch program begins.

ADJOURN

With no further business, the council meeting adjourned at 7:33

KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer

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