

**REGULAR COUNCIL MEETING**  
**FEBRUARY 20, 2018**  
**6:00**

**NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.**

Mayor KayDee Gilkey called the February 20, 2018 regular council meeting to order at 6:00 pm.

Mayor and Town Council members present: KayDee Gilkey, Melissa Lunsford, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas.

**Others present:** Scott Lewis, Chris McCarthy, Alan Murphy, Danny Reiersen, Devin Billington and Cheryl Loeffler.

**Approval of the Minutes**

**ACTION**

Emily Thomas moved to approve the minutes as read from the regular council meeting of February 6, 2018; seconded by Valerie Rogers. The motion was approved 5-0.

**Approval of Claims**

Melissa Lunsford moved to approve the claims for February 20, 2018 with EFT #450 totaling \$1,011.27 and checks # 19099-19116 totaling \$11,480.41 seconded by Valerie Rogers. The motion passed 5-0.

	02/20/2018
Claims	\$9,121.68
Payroll	3,370.00
Total Paid	\$12,491.68

Check register signed by Emily Thomas, Melissa Lunsford and Darcie Sainsbury.

**Guest**

**Apollo Solutions - Investment grade audit proposal**

Scott Lewis and Chris McCarthy presented the Investment Grade Audit Proposal to the council. This will start Apollo applying for grants. If we are not approved for any funding during this quarter, Apollo will continue to apply. There is no money out of pocket at this time unless the town decides that the projects won't work.

**ACTION**

Darcie moved to approve the investment grade audit for the solar project; seconded by George. The motion was approved 5-0.

**OLD BUSINESS**

**Resolution 2018-02 2018 Fee Schedule**

Changes to the Fee Schedule include the annual \$2 per month increase to both water and sewer; wording of the connection fees; penalties added for non-compliance with meter readings or water shortages. A permit fee will be charged when replacement water and/or sewer lines are installed.

**ACTION**

Emily moved to approve the changes to Resolution 2018-02 the 2018 Fee Schedule; seconded by Darcie. The motion was approved 5-0.

## **NEW BUSINESS**

### **Family Movie Nights**

The council plans to host three family movie nights this summer on the fourth Thursday of June, July and August. They are asking the public for movie suggestions.

### **Easter Egg Hunt**

Town Hall was contacted by Fairfield Care about doing the annual Easter Egg Hunt for the children together. Fairfield Care has always done an excellent job and at this time, the town is not interested in sponsoring an additional hunt but thanks Fairfield Care for the invitation.

### **Codification of ordinances**

Cheryl asked the council if she could investigate the process of codifying the ordinances. This has not been done in several years. Tekoa has done it themselves with the guidance of Stephen Bishop. The council agreed to let Cheryl look into this process.

### **Public works report**

**Sewer:** Wetland ponds have no overflow issues at present and Influent screens are working properly to remove solids. Diana Washington from DOE visited the site on February 6th and overall things went well. We will be removing cattails from Wetland Pond #1 in the near future to give it more water volume. This should help prevent further overflow problems during rain or melt off. Water samples were taken to AAA lab.

**Water:** Well Pump House #1 roof was repaired by John Thomas. When the weather breaks we will have someone take a look at the pump for needed repairs. Our other wells are working fine. Chlorine readings are good.

**Streets:** Continued Snow removal from streets and sidewalks. Snow drifts have been bad on certain streets and can occur quickly and frequently when the wind is blowing.

**Equipment:** Seehorn was unable to repair our UTV. They said that they couldn't find parts. We are going to look at other options to get it repaired.

### **Compliments/Complaints**

None tonight

### **Other**

#### **Spring Clean-up**

We are looking at either April 21 or 28<sup>th</sup> for the Spring Yard Clean-up day. Cheryl will contact Sunshine Disposal about these dates and check for other companies that may provide these services. Last year, each person was charged \$10 for a day permit to dispose their yard debris. This year, the day permit will be \$20. The money brought in will go towards hopefully providing another chipping event in the fall.

The Feb 20 Budget Position was provided to each councilman for review.

### **Dates to remember**

March 2	Devin is taking water certification test.
March 12	Cheryl has surgery scheduled for left knee replacement.
March 16-18	Devin will be gone for High School robotics competition. He's their coach.

## **ADJOURN**

**With no further business, the council meeting adjourned at 7:40 pm.**

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**KayDee Gilkey, Mayor**

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**Cheryl Loeffler, Clerk/Treasurer**