

REGULAR COUNCIL MEETING  
NOVEMBER 7, 2017  
6:00

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor KayDee Gilkey called the November 7, 2017 regular council meeting to order at 6:00 pm.

Mayor Town Council members present: KayDee Gilkey, Harry Gibbons, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Jamie and Perry Paden, Tom Smith, Larry Zeug, Linda Head, Melissa Lunsford, Josh Johnson and Cheryl Loeffler.

**ACTION**

**Approval of the Minutes**

Darcie Sainsbury moved to approve the minutes from the regular council meeting of October 17, 2017 as read; seconded by Emily. The motion was approved 4-0 with Harry abstaining.

Valerie Rogers moved to approve the October 24, 2017 budget workshop minutes as read, seconded by Emily Thomas. The motion was approved 4-0 with Darcie abstaining.

**ACTION**

**Approval of Claims**

Emily Thomas moved to approve the claims for the November 7, 2017 as presented with EFT's #E413-418 totaling \$6,968.21 and check numbers 18984-18998 totaling \$6,766.66; seconded by George Davidson. The motion passed 5-0.

	11-07-2017
Claims	\$7,190.07
Payroll	6,544.80
Total Paid	\$13,734.87

Check register signed by George Davidson, Emily Thomas and Darcie Sainsbury.

**ACTION**

Darcie moved to excuse Mayor KayDee Gilkey from the October 17<sup>th</sup> regular council meeting and Harry Gibbons from the October 17<sup>th</sup> regular council meeting and the October 24<sup>th</sup> budget workshop. Valerie seconded the motion and the motion passed 4-0 with Harry abstaining.

**Guest**

**Dave Tysz, Certified Operator**

Dave Tysz discussed the recent visit with Dianna Washington from the Department of Ecology (DOE) regarding the wastewater treatment facility (WWTF). The possibility of additional needed testing is being reviewed. Ms. Washington also brought up that Dave should have more of a presence in town until Josh becomes a level 3 operator. Dave, KayDee and, Dennis Fuller will be meeting with the River Keepers and Dianna Washington on Nov 20<sup>th</sup>.

**PUBLIC HEARING FOR THE 2018 PRELIMINARY BUDGET**

Mayor Gilkey opened the public hearing for the preliminary budget at 6:20.

The council reviewed the preliminary budget. The Flag Day Float Fund will be omitted. The line items for Youth Activity Salaries and taxes (567 10 10) have not been utilized for several budgets. This line item will be omitted, and the funds will be transferred to the sewer fund for the additional expenses associated with Dave Tysz.

Chipping event: The residents that participate will be asked to purchase a day permit for \$20 to offset the cost of the chipping event. Council will then assess whether there is enough money for a second chipping event.

Streets: There was discussion about the snow removal equipment and Josh stated that he has been doing some maintenance on the International Truck and it is in pretty good working order and currently does not need replaced. The council would like to purchase our own mosquito fogger instead of being linked with Tekoa. Josh will be a certified applicator by next spring and it would be beneficial to have better access to the equipment. Instead of transferring all the \$19,000 into streets for the street equipment, \$10,000 will go to the fogging machine and \$9,000 will go to the street equipment. The red Chevy does not get good mileage, so Josh would like to use some of those funds to help solve that issue.

Wages for Josh and Cheryl were discussed. The AWC Salary Survey was used for a guideline. The council proposed a 5.75% raise up to \$19.00/hour to Cheryl effective 1-1-2018 and Josh up to a 5% raise, dependent on his performance evaluation at his anniversary date. Cheryl has not had a raise for four years.

Utility tax: There was discussion about how to utilize the collected utility tax. Additional \$4000 for parks equipment, furnace for office \$6000; Community Center capital \$6,000; recycling \$3,000; \$19,000 into streets and mosquito fogging equipment; \$3000 each for chipping event and road oiling.

**Mary Sparks:** Speaking for the residents of Marll Courts, we are not in favor of the \$10,000 transfer for mosquito fogging equipment.

With no further comments from the public, the public hearing was closed at 7:40pm.

## **OLD BUSINESS**

### **Furnace quote**

Ackermam Heating and Air Conditioning provided three different quotes and options for a town hall furnace.

### **Appointment to the HCDAC**

Mayor Gilkey appointed Jamie Paden to the Housing and Community Development Advisory Committee, replacing Cheryl Loeffler.

### **101 W Hamilton**

The council originally met on October 25<sup>th</sup> to discuss the counteroffer for 101 W Hamilton. The 24-hour posting was not met so there were no decisions made at that meeting.

A counteroffer of \$41,000 was presented and discussed. The buyer will take the building as is. The owner of the piece of equipment that was left outside will be notified that the building has sold. If there is no response, the equipment will go with the building. The buyer will reimburse the town in a separate check for the oil that was recently put into the tank. The town will get the property rezoned from Quasi-Public.

## **ACTION**

Darcie moved to accept the offer of \$41,000 for the building, as is at 101 W Hamilton; seconded by George. The motion passed 5-0.

### **Farm Proposal for 505 Governor Moore Road**

The advice from the attorney is this is a property owner to property owner issue and recommended the town not to get involved.

### **Light in Hart Park**

Brian Bothman from Avista is still working on the photo cell for the light on the basketball court. He suggested that the town just completely disconnect the current light for the winter months. The park hours would need to be posted differently.

## **ACTION**

George moved to disconnect the light on the basketball court in Hart Park for the winter months; seconded by Harry. The discussion after the motion was that without that light, the short hours of sunlight during the winter will really limit the use of the park for everyone. \*The motion failed 2-3 with George and Harry in favor.

## **NEW BUSINESS**

### **Coalition Against Bigger Trucks**

A random email came into the office and after reviewing it, the council does not want to endorse this petition.

## **Public Works Report**

### **Streets**

- Graded Rattler's Run Road. Considering digging out the ditch on the east side of the road
- Take gravel up to Marll Court to fill a washout from the rain last week
- Filled the washout on Northridge Way from the water leak on Eastview
- Graded Jackson and laid some gravel down

### **Parks:**

- Sprinkler systems at upper and lower parks, community center and museum are turned off and blown out
- Bathrooms at lower park are cleaned and locked for winter and the water is turned off
- Trimmed some trees at upper park and picked up broken branches from the windstorm at both parks

### **Water/Sewer**

- Samples to Cheney this week
- RV dump station is off and winterized
- Generators at well #5 and the treatment plant are serviced and tested
- Water meters read for the last time until spring
- Water leak fixed on Eastview

### **Purchases made this month**

- Misc. fuel purchases for backhoe and shop truck
- 2 filters for plow truck
- Diesel fuel stabilizer for the plow truck, backhoe, grader and generators

Discussion about Josh use of his own vehicle instead of the town truck, which gets horrible mileage, took place. It was decided that it would not be financially responsible to pay mileage to Josh. He will continue to use the red Chevy and possibly bring the white Ford back into service.

## **Compliments/Complaints**

### **Flooding on Rattler's Run Road**

Larry Zeug expressed his concern again about the potential flooding in his area. The council will consult with the engineer to see what can be done to clean out the west side of the road.

### **"Friends of Fairfield" letter**

Larry Zeug expressed his concern about the letter that went out to residents of Fairfield from the "Friends of Fairfield". It was explained to him that the letter was not generated by town hall and that town hall had nothing to do with the letter and that the town council, mayor or town hall have no control over what people send out or how it is interpreted.

## **Dates to remember**

Nov 10 <sup>th</sup>	Office closed for Veteran's Day
Nov 11 <sup>th</sup>	Prime Rib Dinner (FF Service Club)
Nov 13 <sup>th</sup>	Business Fair sponsored by North Palouse Chamber of Commerce
Nov 14 <sup>th</sup>	Cheryl has doctor's appointments in afternoon
Nov 21 <sup>st</sup>	Final Budget hearing

**ADJOURN**

With no further business, the council meeting adjourned at 8:29 pm.

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KayDee Gilkey, Mayor

Cheryl Loeffler, Clerk/Treasurer

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