

REGULAR COUNCIL MEETING  
JANUARY 16, 2018  
6:00

*NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.*

Mayor KayDee Gilkey called the January 16, 2018 regular council meeting to order at 6:01 pm.

Mayor Town Council members present: KayDee Gilkey, Melissa Lunsford, Darcie Sainsbury, George Davidson, Valerie Rogers and Emily Thomas.

Others present: Jamie and Perry Paden, Terry Ottosen, Natalie McCreary, Terry Phillips, Devin Billington, Danny Reiersen and Cheryl Loeffler.

**Approval of the Minutes**

It was noted by Emily that the January 2, 2018 minutes were approved 4-0 with one abstention.

**ACTION**

Darcie Sainsbury moved to approve the minutes as corrected from the regular council meeting of January 2, 2018; seconded by George Davidson. The motion was approved 5-0.

**Approval of Claims**

Emily Thomas moved to approve the claims for December 31, 2017 as presented with EFT #E444 totaling \$291.85 T\$2,916.34 and checks # 19071-19074 totaling \$46,170.12; seconded by Valerie Rogers. The motion passed 5-0.

	12-31-2017		01-16-2018
Claims	\$7,325.55	Claims	\$41,491.33
Payroll		Payroll	\$7,595.13
Total Paid	\$7,325.55	Total Paid	\$49,086.46

Check register signed by George Davidson, Valerie Rogers and Darcie Sainsbury.

**Public Comments for expending funds**

The sale of the building on Hamilton (SCOPE) brought in \$37,643.62. The public was invited to come and give the council their suggestions on how to best utilize these funds.

Jamie Paden stated that it would be a good idea to do something with the funds that would bring revenue into the community. Putting in a commercial kitchen in the Community Center would fall into that category. The council has started setting funds aside for this. The building has drainage issues, mostly on the west side of the building that are ultimately causing issues in the kitchen and the women's restroom, that need addressed before any upgrades to the kitchen can begin.

There was also discussion on what can be done to help with Flag Day to bring more people into the community. Creating a dog park and the exercise route in the pit were brought up but it was felt that grants would be a better way to fund these two projects. Upgrades to Thiel Park was also mentioned.

Keeping these funds in a reserve account in case of an emergency was brought up. The council shared that both water and sewer have their own reserve funds.

**Honoring Harry Gibbons**

Harry Gibbons was unable to attend tonight, and the family expressed that April would be a much better time to honor him for his years of public service.

## **OLD BUSINESS**

### **Utility hardship packets**

The utility hardship packets were reviewed again. The payment due date will be changed to the 25<sup>th</sup> of each month so there will only be one payment date for everything. The local churches should also be added to the list of places to seek funding.

### **ACTION**

Darcie moved to approve Resolution 2018-01 making the late payment date and regular utility payment due date the 25<sup>th</sup> of the month; seconded by George. The motion passed 5-0.

## **NEW BUSINESS**

### **2017 account adjustments**

The council reviewed the 2017 4<sup>th</sup> quarter utility adjustments.

### **ACTION**

Emily moved to approve the 4<sup>th</sup> quarter utility adjustments; seconded by Melissa. The motion was approved 5-0.

### **Public works report**

**Sewer:** Pond #1 had some overflow into pond #3 due to rain and snow melt off. Nothing contaminated was flowing into the water system so there was no environmental hazard. I spoke to both Paul Sifford and Dave Tysz about the issue. Everything coming out of our system has been decontaminated. We built up some sand and gravel around there to prevent further issues.

We are having some blockage in our solid waste containers from grease and baby wipes being poured or flushed into the drains. It can cause overflow problems. We have been continually cleaning the drain screens to keep them clear.

Replaced burned out UV bulb in effluent building. We will be replacing additional burned out bulbs. More UV bulbs have been ordered from UV Doctor.

Samples were taken to AAA Lab in Cheney.

**water:** Well #1 was looked at by Phil Stradley from KME Specialties. It was determined that the well pump or wires leading to the pump have shorted out.

Well house #1 roof has been leaking a lot. It was looked at by John Thomas. Hope to get it repaired soon.

Chlorination residuals are staying within limits around .05.

**Streets:** Snow removal for streets and sidewalks.

**Other:** Currently unused public works equipment is being considered out of service until each item is inspected for proper operation and safety. If usable and safe it can be put back in service.

Our UTV vehicle is still in the shop waiting for repair parts. Sehorn is having some difficulty obtaining certain parts to the Odes brand and some parts are on back order.

### **Compliments/Complaints**

None tonight.

### **Other**

#### **Discrepancy in mayor salary in newsletter**

It was brought to our attention that the newsletter has the salary listed for the mayor incorrectly. It should be corrected to read \$4800 per year.

### **Dates to remember**

Cheryl will be having physical therapy three times a week in the mornings and will work the afternoon on those days.

## **ADJOURN**

With no further business, the council meeting adjourned at 7:03 pm.