

**REGULAR COUNCIL MEETING
SEPTEMBER 3, 2013
7:00 P.M.**

NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

Mayor Ed Huber called the regular council meeting to order on September 3, 2013 at 7:00 p.m.

Mayor and Town Council members present: Ed Huber, Mary Branon, Harry Gibbons, Valerie Spurrell, George Davidson and Brian Kauffman.

Others present: Tom Smith, Derek Knecht and Cheryl Loeffler.

Approval of Minutes

ACTION

Mary Branon motioned to approve the minutes from the August 20, 2013 regular council meeting as presented; seconded by Harry Gibbons. The motion carried. Brian Kauffman abstained.

Approval of the Claims

ACTION

Brian Kauffman made a motion to approve payroll EFTs #159-164 totaling \$1,363.26 and check numbers 17200-17212 totaling \$20,997.98; as presented. Harry Gibbons seconded the motion. The motion carried.

Claims: \$18,725.79

Payroll: 3,635.49

Total Claims: \$ 22,361.24

Check Register signed by: Mary Branon, George Davidson and Brian Kauffman.

ACTION

Mary motioned to excuse Brian Kauffman from the August 20, 2013 regular council meeting due to illness; seconded by Valerie Spurrell. Brian abstained.

Guests

John Thomas was not present at the meeting but the council did discuss his request to consider variance to the sewer ordinance so he can begin the application process with the town and Spokane County to put in the septic on his property. There were questions raised regarding the use of Planning Commission and how the ordinance read so all the pertinent information was sent to the Town's planning consultant for her interpretation. With the property line surpassing the 200 feet stated in the ordinance, the financial burden to both the Town's budget and to the family is very high. (According to a cost analysis by Century West for a similar project, it was over \$50,000 for the Town's portion.) At the time the request was presented to the council, no building permit was presented. The Planning Commission will become involved when the actual building permit is submitted, first to Fairfield and then to Spokane County.

The question was raised about the Town being unable to provide utilities to parcels that are beyond the 200 feet. The council answered that it would be impossible to recoup the expense for a single home but if the parcel was subdivided, the developer would be responsible to provide the utilities so it would be beneficial to have that parcel within the Town limits.

ACTION

Mary motioned to grant approval to allow John Thomas to start the permitting and application process to the Town of Fairfield and Spokane County for a septic system on his property located at 601 E Main Street per ordinance #370; seconded by Harry, The motion carried.

The council assured that the Planning Commission will be included when the applicant makes application.

OLD BUSINESS

Community Service Day on September 21

Plans for the community service projects were discussed. Derek is beginning to work on the supply lists. Levi's room was added to the list of projects. They will complete the "Quiet Room" so it can be used as well. Jeannie Jesseph will work at putting together some volunteers to help with our portion of the day.

ACTION

Mary motioned to approve up to \$1000 to provide meal/refreshments for the work crew providing community service; seconded by Brian. The motion carried.

Fire Hydrants

Fairfield Care has contacted Derek regarding the fire hydrant on the back side of building and what the Town plans are for it. Derek wants to replace it instead of only retrofitting. The water can be shut off at the hydrant with no disruption to their water service.

ACTION

Mary motioned to authorize Derek to make the best monetary decision to replace or retrofit the hydrant at Fairfield Care; seconded by Harry. The motion carried.

The hydrant on Railroad Avenue by the Busch gas pumps was hit by a Co-Ag employee. It is sitting off center and Derek has concerns that there could be some damage underneath. Al from Co-Ag said to have it fixed and to bill them.

NEW BUSINESS

SRTC written notice for budget assessment

The Town will add a line item in the 2014 budget for the Spokane Regional Transportation Committee dues.

Potentially Dangerous Dog

On August 2, 2013, four employees of St. John Hardware were confronted by two boxers that belong to 109 W Carlton and all four want to press charges. Spokanimal was contacted to issue notification of potentially dangerous dogs.

The council requested Cheryl to contact SCRAPS to get together with the clerks from Rockford, Waverly, Spangle and Latah and find out about signing a contract with them.

Town Hall Closure on September 4, 2012

North by Northwest Productions want to use Town Hall in their movie since they were not able to access the post office. Cheryl will be here at 6:30 a.m. to open up for them. They will be charged \$125 location fee for use of the office.

Inland Northwest Community Foundation

Both entry doors at the Community Center are in terrible condition. Cheryl applied for an Inland Northwest Community Foundation grant to replace doors at Community Center. The grant is for \$7500 with 15% Town match.

Public Works Report

WATER

- All V.O.C. testing is complete for the year on all well heads.
- Latah Electric will be installing a backup generator on well #5.
- All residential lead and copper tests have been taken for the year.

WWTF

- We will have No Discharge this month to the creek.
- Working on bin collection clogs.
- Running three aerators in anticipation of discharging next month.

PARKS

- Preparing for fall maintenance duties.
- Trimming low branches this month.
- Changing out broken sprinklers.
- Picking up garbage and braches from severe storms.

ROADS

- Grading washboards.
- Repairing pot holes.
- Straightening road signs.
- Trimming low branches for winter and clearing blind corners.

The HoopFest organization has replaced the basketball net in Hart Park.

OTHER: Valve locating is continuing and also a possible hydrant replacem

Ed asked Derek for public works requests for capital expenses.

Other

Yellow 15 mph signs around town instead of actual speed limit signs as a "suggestion".

Complaints/Compliments


None for this meeting.

Complaints/Compliments

None.

Adjourn

With no further business, the council meeting adjourned at 8:37 pm.



Mayor Ed Huber



Clerk/Treasurer Cheryl Loeffler